

**Ontario County Industrial Development Agency  
Ontario County Local Development Corporation**

***AGENDA –IDA/LDC JOINT AUDIT COMMITTEE***

**March 19, 2015 8:00 am**

**20 Ontario Street, Economic Development Conference Room, Canandaigua, NY**

**Board Members (confirmation required):**

Lew Zulick, Chair  
Michael Davis  
Kelly Mittiga (via phone)

**Board Members Excused:**

Ken Ingersoll

**Non-Board (confirmation required):**

Michael Manikowski, Executive Director  
Suzanne Vary, Staff  
Michael Wojcik, CFO  
Tom Zuber CPA, Raymond Wager, CPA

**CALL TO ORDER:**

Chair Lew Zulick

Minutes from 12-12-14 Audit Committee meeting

Lew Zulick

**GENERAL BUSINESS:**

- |  |                |
|--|----------------|
| 1. IDA – December 31, 2014 Financial Statements and PARIS Report | Tom Zuber      |
| 2. IDA – Accountant’s Management Letter                          | Tom Zuber      |
| 3. IDA – Accountant’s Letter of Communication                    | Tom Zuber      |
| 4. IDA – Federal Single Audit                                    | Tom Zuber      |
| 5. IDA – Procurement Report                                      | Michael Wojcik |
| 6. IDA – Investment Policy                                       | Michael Wojcik |
| 7. IDA – Investment Report                                       | Michael Wojcik |
| 8. IDA – Management Internal Control Assessment                  | Michael Wojcik |
| 9. LDC – December 31, 2013 Financial Statements and PARIS Report | Tom Zuber      |
| 10. LDC – Accountant’s Management Letter                         | Tom Zuber      |
| 11. LDC – Accountant’s Letter of Communication                   | Tom Zuber      |
| 12. LDC – Procurement Report                                     | Tom Zuber      |
| 13. LDC – Investment Policy                                      | Michael Wojcik |
| 14. LDC – Investment Report                                      | Michael Wojcik |
| 15. LDC – Management Internal Control Assessment                 | Michael Wojcik |