

**REGULAR MEETING OF  
PUBLIC SAFETY COMMITTEE  
Ontario County Safety Training Facility  
April 29, 2013 2:00 P.M.**

<b>Committee Members</b>	<b>Others Present</b>
Samuel Casella, Chairman	John Garvey, Sheriff Povero, Dru Malavase, Jeff Harloff,
Mary Luckern – Necessarily Absent	Jeff Rougeux, Mary Gates, Halle Stevens, Ray DeRuyter,
John Champlin	Deb Trickey
Norm Teed	
Robert A. Green, Jr.	
Donald Ninestine	

The Public Safety Committee met in the Ontario County Safety Training Facility on Monday, April 29, 2013 at 200 p.m. for a regularly scheduled meeting. The meeting was chaired by Chairman Casella.

**Approval of Minutes:**

**Supervisor Champlin moved approval of the Minutes of the Regular Meeting held on April 8, 2013. Supervisor Teed seconded the motion, carried unanimously.**

**Supervisor Green moved approval as requested by Ms. Lapp. Supervisor Teed seconded the motion, carried unanimously.**

**STOP-DWI:**

Ms. Malavase requested authorization to apply for a grant for the Motorcycle Awareness Program. This is a state wide program but it will be run by Ontario County, therefore, Ms. Malavase would like Committee approval to apply on that basis. The County most likely will not be involved in the financial process.

**Supervisor Champlin moved approval as requested by Ms. Malavase. Supervisor Ninestine seconded the motion, carried unanimously.**

**Planning:**

On behalf of Mr. Harvey, Sheriff Povero requested authorization for payment of the following invoices. The L.R. Kimball invoice is for 10% release of retainage for work completed. The Wagoner invoice is for consulting work for a regional communications grant.

- A. L.R. Kimball, Invoice for Release of Retainage - \$48,760.75
- B. Jason Wagner, Invoice #4 - \$3,000.00

**Supervisor Teed moved approval as requested by Sheriff Povero. Supervisor Green seconded the motion, carried unanimously.**

**Emergency Management:**

Mr. Harloff addressed the Committee regarding CIP CR01-14; a request for a structural analysis of the Burn Building Supervisor Ninestine noted there has been a complaint about that building by a former employee.

**Supervisor Ninestine moved to close the regular session based on pending litigation of former employee and to enter into Executive Session at 2:08 p.m. Supervisor Teed seconded the motion, carried unanimously.**

**At 2:10 p.m. Supervisor Ninestine moved to close Executive Session and return to Regular Session. Supervisor Champlin seconded the motion.**

Mr. Harloff stated the Burn Building was built in 1990. The life expectancy of a Burn Building is about 10 years. It is beyond that but with improvements and repairs, the building has continued on. This study would determine how much longer the building will last, need for additional renovation, and feasibility of purchasing/installing additional thermal panels, or whether the money should be put into something else.

**Supervisor Champlin moved approval as requested by Mr. Harloff. Supervisor Teed seconded the motion, carried unanimously.**

Mr. Harloff requested authorization for reappointments to the Fire Advisory Board. These five people have been members for at least a year. Appointments are staggered over three years. Chairman Casella commented that he is a County representative on this Board. Mr. Harloff does a very good job in keeping them informed and it is a very worthwhile organization.

**Supervisor Green moved approval as requested by Mr. Harloff. Supervisor Champlin seconded the motion, carried unanimously.**

Mr. Harloff addressed the Committee regarding the 400 MHz Dispatch System. At each Fire Advisory Board meeting Mr. Harloff updates them on the new system. At the last meeting, there was a comment heard at another meeting that the system was going to be delayed beyond June 1. This led to further discussions on how much is funded and what will the grant cover. It was agreed that the Chairman would write a letter to the Public Safety Committee, a copy of which Mr. Harvey provided to the Committee today. It expresses the importance of having the 400 MHz UHF Paging System finalized as soon as possible. Mr. Harloff advised that many Fire Departments have purchased new pager and the warranties are starting to expire. Some of the existing low band pagers are old, beginning to wear out, and there are coverage problems. Mr. Harloff said that he disagrees that lack of funding is the reason for the delay. There is grant money that will fund part of this. The delay is attributed to the process involved with the state finance law. It takes time to work through the project.

Chairman Casella asked Mr. Harloff to respond back to the Fire Advisory Board, stating it is at Committee's request, regarding the sentence concerning lack of funding, and the actual reasons for this delay. Additional discussion followed.

Mr. Harloff gave a brief presentation on a Mutual Aid Planning Initiative. The Department of Health has required the ambulance force to do a certain amount of planning in the event the organization can't cover their call. The DOH requests a written agreement as to what agencies(s) will be used when the local service is not available. Last week, Mr. Harvey met with Mr. DeChick, Kris Thorsness, and Deb Trickey. They will model the agreement after what has been used in the Victor-Farmington area and in the Phelps area. It is called "The Next Alarm". When an ambulance service is not available within 8 minutes to respond to a call, the Dispatcher will know who to call as a backup. Each agreement has to meet the policies and timeline set by the Department of Health. The plan has to be reviewed by the EMS Coordinator and sent to the Regional EMS Council. Once the plan is completed, Ms. Trickey will meet with the transporting agencies to identify who they will be using for mutual aid. The Town Supervisor will also need to sign the plan.

Mr. Harloff updated the Committee on a hazmat incident that occurred on April 17, at Mile Marker 3 on the Thruway. The Town of Manchester requested hazmat supplies. This was the result of a tractor trailer accident. The driver heading west made a u-turn to head east, swerved to avoid a dog and clipped the end of a ribbon rail. He went through a ditch. Both saddle tanks were ripped off due to the accident, spilling diesel fuel in the ditch. The company that operates the truck has been invoiced for \$646.42. This is the first time billing has been done with the new charge back system.

Mr. Harloff advised that over the weekend, the RACES community discovered that the VHF repeater on the Gannet Tower site is not working. The UHF antenna is now dangling off the tower. High winds may have sheared the antenna off the tower and it appears the flex node (part of the VHF Repeater) may have been struck by lightning. There may be a self-insurance claim coming for that equipment for RACES.

Mr. Harloff stated that he was notified last week that a particular piece of equipment that was to be purchased with a portion of grant funds from NYS DCJS has had a price increase. That item was a portable x-ray machine and the cost now exceeds the budgeted amount and cannot be purchased. Mr. Harloff reviewed the memorandum he provided to the Committee today which details a list of equipment that he proposes to now purchase with the \$28,000 originally allocated for the x-ray machine. This would be a light tower trailer and equipment for EMS investigations and also for scheduled events. The other item would be for covering the expenses of a Sheriff's Office Investigator to attend fire investigation courses at the NYS Fire Academy.

**Supervisor Green moved approval as requested by Mr. Harloff. Supervisor Teed seconded the motion, carried unanimously.**

### **Probation:**

Mr. Rougeux addressed the Committee regarding the creation of a Probation Officer position for 2014. He met with Mr. Garvey last week and he suggested Mr. Rougeux discuss with Public Safety. New probation rules will go into effect on June 1, 2013. Increased contact visits are required for high risk clients. As an offset, the rules have been relaxed for low risk contacts. However, the changes do generate more work for the department. One officer has 31 contacts per week and 31 home visits. Discussion followed. Supervisor Green asked about 20 hour a week part time help, possibly from retirees. That would be two employees. Could they be shared between Probation and the Sheriff's Office? Mr. Rougeux could look into this, if the employees were already Probation Officers. Sheriff Povero stated that Human Resources has to review applications to be sure applicants meet minimum qualifications. Supervisor Ninestine advised that a new position(s) would first have to be presented to the Management Compensation Committee. That would be the first step. Mr. Rougeux advised that Mr. Garvey felt he should make the Public Safety Committee aware of this request.

Supervisor Ninestine spoke of an article about a case where someone was charged with sex offenses in another county, but lives in Ontario County. Supervisor Ninestine wondered if the person is registered as a sex offender. Discussion followed. Mr. Rougeux will look into the case and update the Committee.

### **Office of Sheriff:**

Sheriff Povero requested authorization to apply for a grant from the Office of Community Oriented Policing Services Hiring Program. The program is now open and the County can apply to the Justice Department for support of police officer positions. Each grant is for \$125,000 over three years. The fourth year is a retention year and would have to be paid for by local government. The Sheriff asked the Committee for permission to apply for four grants that would support the School Resource Officer programs. The application is due by May 22. The request for four grants is a significant number. Victor, Honeoye, and Midlakes are interested in full-time SROs. Red Jacket, Bloomfield, and Naples are interested in a half-time Police Officer. Marcus Whitman wants to stay with half-time as they have now. The formula for grants the County can apply for is determined by number of Police Officers the County of Ontario employs. It also limits us to four applications. For at least the last two applications the County submitted were not accepted so there is not any guarantee. If approved, this Committee and the Financial Management Committee would have to approve also. Four applications would total \$500,000 for four Officers. A brief discussion followed. We could end up with any number of grants up to four, or possibly none. These would be Police

Officer/Deputy Sheriff positions but supported by the grant, the County, and the schools. Sheriff Povero will clarify this with the Financial Management Committee. At the end of four years, the County and schools would have to decide if they wish to continue supporting the program.

**Supervisor Ninestine moved approval as requested by Sheriff Povero. Supervisor Teed seconded the motion, carried unanimously.**

Sheriff Povero requested authorization for the acceptance of bid for the Purchase of Law Enforcement Accessories and Leather Goods.

**Supervisor Green moved approval as requested by Sheriff Povero. Supervisor Teed seconded the motion, carried unanimously.**

Sheriff Povero requested authorization for a budget transfer of \$3,800.00 from the Crime Proceeds Reserve for a subscription to an online investigative search system. This is the Monroe County Sheriff's Office database for that which deals with items in pawn shops and second hand stores. Information is on line, proprietary by nature, but can be shared. We can use this program to start entering our own information on line.

**Supervisor Champlin moved approval as requested by Sheriff Povero. Supervisor Teed seconded the motion, carried unanimously.**

Sheriff Povero requested authorization for a contract with Kevin Wanzer for the annual D.A.R.E. Concert.

Sheriff Povero requested authorization for a contract with Moon Dog Sound for the annual D.A.R.E. Concert.

Sheriff Povero requested authorization for a contract with Rochester Brass & Electric for the annual D.A.R.E. Concert.

**Supervisor Ninestine moved approval as requested by Sheriff Povero for the three D.A.R.E. Concert contracts as listed above. Supervisor Green seconded the motion, carried unanimously.**

Sheriff Povero requested approval of the following CIP Projects and gave a brief review of each request. Everything being requested will become part of the yearly operating budget for the year in which it is planned.

CIP Project #EQ02-14 – Electronic Emergency Medical Dispatch Software.

CIP Project #EQ0314 – Police Officer Scheduling System Software.

CIP Project CR02-14 – Jail Future Space Needs Analysis.

CIP Project B15-14 – POD Segregation.

Chairman Casella commented on CIP Project CRO2-14 for jail expansion. He was not able to attend the last Magistrate's Breakfast. At that meeting, Chief Haskins gave a presentation of the PSC sub committee that is being formulated. The sub committee objectives somewhat parallel the jail space needs analysis. A brief discussion followed. Chairman Casella will speak with the County Administrator's Office to clarify the formulation of the sub committee under Chief Haskin's direction.

**Supervisor Ninestine moved approval of the above four listed CIP Projects as requested by Sheriff Povero. Supervisor Teed seconded the motion, carried unanimously.**

Sheriff Povero requested authorization for the acceptance of an Intermunicipal Agreement with the Town of Gorham for Court Security Services. This will be for 2-3 hours a week for a part-time County Police Officer. Sheriff Povero stated there may be more of this in the smaller towns as time goes on. This is already in the budget. Any funds that come in would be revenue. Discussion followed concerning having a part-time Town Constable on duty that is also employed as a County Police Officer. Sheriff Povero clarified that while on duty as a Constable, the officer would be under the jurisdiction of the Town and not the Sheriff's Office. He also clarified that the rate is the same for each Town that contracts for a County Police Officer.

**Supervisor Green moved approval as requested by Sheriff Povero. Supervisor Champlin seconded the motion, carried unanimously.**

Sheriff Povero gave a brief update on the first Medication Drop Off of this year. It was this past Saturday and was the largest of this kind in Ontario County. Nine hundred fifty seven pounds of medication were collected and there were 357 participants. The next Drop Off will be at the Clifton Springs Hospital on June 15. There will be one in Bristol on July 13 and one in Geneva on September 28.

The Committee unanimously agreed to adjourn the meeting at 3:54 p.m.

Respectfully submitted,

Linda Hudson  
Confidential Secretary