

MINUTES
HEALTH AND MEDICAL SERVICES COMMITTEE
December 12, 2012

MEMBERS:

Jack Marren
Ralph Angelo
John Champlin
John Cowley
Margaret Hilton
Norman Teed

PRESENT: Committee Members, John Garvey, Mary Gates, Greg Powers, Mary Beer, Mary Krause, Diane Johnston, Sandy Seeber, Cathy Bentzoni, Andrea Schoeneman, Supervisor Sheppard, Supervisor Lightfoote

DISTRIBUTION: Committee Members, Board Chairman Theodore Fafinski, Supervisor Dan Marshall, Karen DeMay, Department Heads

Chairman Marren called the meeting to order at 8:30 a.m. and welcomed guests.

1. APPROVAL OF MINUTES

Supervisor Angelo moved to accept the minutes as written for the November 28, 2012 meeting. The motion was seconded by Supervisor Champlin and carried.

2. MENTAL HEALTH

- a. **Resolution: Authorization for a No-Cost Time Extension – Bonadio & Co., LLP – Mental Health and Substance Abuse (Turnings)** – Diane Johnston presented the resolution to authorize a no-cost time extension of the contract previously approved to perform a compliance review of patient clinical and billing records for the Departments of Mental Health and Substance Abuse (Turnings). More time is needed to complete the review. A motion to approve the resolution was made by Supervisor Champlin, seconded by Supervisor Hilton and carried.
- b. **Resolution: Authority to Cancel Uncollectible Debts – 2012** – Mary Gates reviewed the resolution to cancel uncollectible accounts in the amount of \$93,576.79 for the period of 2007 to 2012 for the Mental Health Department. It was explained that the amount is large because of the number of years covered. This has not been done in several years and includes both unpaid patient account balances and third party payer balances. Chairman Marren asked in moving forward if this would be completed on an annual basis. Ms. Bentzoni advised that, yes, it is usually done once a year in other departments. Discussion followed regarding third party payer balances and continuation of collection of unpaid balances. A motion to approve the resolution was made by Supervisor Hilton, seconded by Supervisor Teed and carried.
- c. **Resolution: Authorization for Contract Amendment – Abbey Industries, Ontario ARC – Mental Health** – Diane Johnston presented the resolution to include transportation costs associated from the transition of a sheltered workshop to community-based programs. The original contract did not include these transportation costs as the transition was not anticipated at that time. Discussion followed. A motion to approve the resolution amending the contract was made by Supervisor Angelo, seconded by Supervisor Champlin and carried.
- d. **Resolution: Authorization for Professional Consultant Contract – Abbey Industries,**

Ontario ARC – 2013 – Diane Johnston presented the resolution to authorize an agreement with Abbey Industries (Ontario ARC) for the time period of January 1, 2013 through December 31, 2013 in an amount not to exceed \$306,934. This amount will remain the same as 2012 and will provide for measurable deliverables. A motion to approve the resolution was made by Supervisor Teed, seconded by Supervisor Champlin and carried.

3. HEALTH FACILITY

- a. **Resolution: Authority to Renew and Amend Professional Consultant Service Contracts – 2013** - Greg Powers reviewed the resolution to renew and amend professional consultant service contracts for 2013 (10 contractors) for the time period of January 1, 2013 through December 31, 2013. There have been no rate increases from the prior year and funds have been budgeted. A motion to approve the resolution was made by Supervisor Champlin, seconded by Supervisor Cowley and carried.
- b. **Resolution: Authority to Accept Settlement Agreement and Cancel Uncollectible Balance** – Greg Powers and Mary Gates presented the resolution to authorize a settlement agreement for a particular patient balance. The total amount owed is \$65,137.32 for the period of 2004 to 2010. After collection efforts, Underberg & Kessler recommends a settlement amount of \$56,300 be paid, which represents fair market of assets of the prior resident, and the remaining balance of \$8,837.32 be discharged as uncollectible. After discussion, a motion to approve the resolution was made by Supervisor Cowley, seconded by Supervisor Teed, and carried.
- c. **Resolution: Authority to Cancel Uncollectible Debts – 2012** – Mary Gates presented the resolution to write off uncollectible debts for the period of 2008 to 2012 in the amount of \$72,478.65. Discussion followed. A motion to approve the resolution was made by Supervisor Teed, seconded by Supervisor Angelo and carried.

Greg Powers thanked Supervisor Hilton for volunteering to be a judge at the Christmas Decorating Contest held recently at the Health Facility. Supervisor Hilton expressed her pleasure in participating and commended all those who took part in decorating the facility.

4. PUBLIC HEALTH

- a. **Resolution: Authorization to Renew Contract – Rabies Response Program – Public Health 2013** – Mary Beer presented the resolution to renew the contract with the Humane Society relative to the Rabies Response Program. The time frame of the contract is January 1, 2013 through December 31, 2013 in the amount of \$102,823. Ms. Beer advised there was a 1% increase this year. There had been no increase for many years. Funds have been budgeted. A motion to approve the resolution was made by Supervisor Champlin, seconded by Supervisor Cowley and carried.
- b. **Resolution: Authorization for a No-Cost Time Extension – Jack Venesky, CPA & Associates** – Mary Gates presented the resolution to authorize a time extension to the original contract to complete and audit the Medicaid Diagnostic and Treatment Center AHCF-1 Cost Report for the years 2010, 2011, and 2012. The 2011 format of the report was just recently released and it is hoped that the 2012 format will be received before the end of the year. There is no increase in the dollar amount of the contract, just additional time is necessary to complete the services. A motion to approve the contract was made by

Supervisor Angelo, seconded by Supervisor Champlin and carried.

- c. **Public Health Update** – Mary Beer updated the committee regarding the State implementing a change to the way health care will be planned. In the past, health system agencies provided the planning services. Over the years, that has have gone away except for a few (Finger Lakes Health Systems Agency and one in the Buffalo region). The use of health system agencies will be re-implemented across the state. The counties that are covered by the Finger Lakes Health Systems Agency (FLHSA) will remain the same. FLHSA may contract with the S2AY Rural Health Network to address rural health planning.

Ms. Beer expressed gratitude on behalf of the Public Health Department to the committee for their support throughout the year.

- 5. **COUNTY ADMINISTRATOR UPDATE** – County Administrator John Garvey provided an update on a visit with the brokerage firm of Marcus & Millichap Real Estate Investment Services regarding the potential sale of the Health Facility. He stated that the firm now represents six counties across the state who are in the process of selling their county-owned nursing homes. They have toured our facility and met with members of the task force team, John Garvey, Andrea Schoeneman, and Supervisor Jack Marren. A report received from the firm was available at the meeting for committee members to peruse. Mr. Garvey also addressed stipulations that can be placed on the sale. A proposed resolution was distributed for review to authorize engaging the services of the firm for marketing the sale. Supervisor Hilton inquired if the proposed stipulations would be contained in the proposed agreement. Andrea Schoeneman advised that stipulations would be included in a Request for Proposal (RFP) which would be developed by the County. Ms. Krause stated that they have met with Health Facility employees and will continue to meet with them at staff meetings to provide information as it becomes available. Discussion followed.

A motion to move into Executive Session at 9:15 a.m. to confer with legal counsel was made by Supervisor Hilton, seconded by Supervisor Teed and carried.

A motion to exit Executive Session at 9:33 a.m. and reconvene in regular session was made by Supervisor Angelo, seconded by Supervisor Teed and carried.

Mr. Garvey presented the resolution to authorize an agreement with Marcus & Millichap Real Estate Investment Services for marketing the sale of the Health Facility. He advised that any buyer would need to be licensed by New York State which typically takes 15-24 months to complete. A motion to approve the resolution was made by Supervisor Angelo, seconded by Supervisor Teed and carried.

As there was no further business to come before the committee, a motion to adjourn was made by Supervisor Teed, seconded by Supervisor Champlin and carried. Meeting adjourned at 9:35 a.m.

Respectfully submitted,

Carol Ernst
Secretary 1