

**ONTARIO COUNTY
INSURANCE COMMITTEE MINUTES
May 1, 2012**

MEMBERS

JEFFERY GALLAHAN
JOHN COWLEY
ROBERT LAROCCA
FREDRICK LIGHTFOOTE
DONALD NINESTINE
RICHARD RUSSELL

PRESENT: Jeffrey Gallahan, Donald Ninestine, John Cowley, Frederick Lightfoote, Richard Russell, John Garvey, Michael Reinhardt, John Parrott, David Tillman, Kris Hughes, Betsy Landre, Mary Krause, Julie Hoffman, Anne McFarland and Karen Valesko

DISTRIBUTION: Committee Members, Board Chairman Ted Fafinski, John Parrott, John Park, Michael Reinhardt, Julie Hoffman, John Garvey, Sheriff Philip Povero, Karen DeMay, Sherman Manchester, Don Havens and Stephen Healy.

CALL TO ORDER

Chairman Gallahan called the meeting to order at 10:00 A.M. He announced that Supervisor LaRocca was necessarily absent.

Supervisor Russell made a motion to approve the minutes of the April 3, 2012 meeting. Supervisor Cowley seconded the motion. All ayes; motion carried.

Chairman Gallahan appointed Supervisor LaRocca as Vice Chairman of the Insurance Committee.

AQUATIC WEED MANAGEMENT EQUIPMENT

Ms. Landre, Senior Planner, presented information about new equipment that has been purchased for the aquatic weed management program on Honeoye Lake. The cost was covered by the surrounding towns and grant money. The equipment will be covered by Ontario County's self-insurance. The two weed harvester operators are being trained on the new equipment.

Ms. McFarland said the two weed harvester operators should be included in the drug testing pool. Mr. Reinhardt requested the specifications on the new equipment to defend against possible private property damage claims. Mr. Hughes said he would attend to these two requests.

SAFETY REPORT

Ms. McFarland reviewed the new recordable incidents within the municipalities and the county since the last meeting.

Ms. Krause announced that Ms. McFarland would be retiring at the end of May, and that she has appreciated all that Ms. McFarland has done for the safety of the County. Mr. Garvey gave Ms. McFarland accolades for her contributions to the downward trend of injuries, stating that she had an excellent manner with the employees. Undersheriff Tillman also commended the service Ms. McFarland provided to the Sheriff's Department, both in safety training and record keeping.

Supervisor Ninestine made a motion to extend a hearty thank you to Ms. McFarland for her years of service to the Insurance Committee and to the safety of the County and Municipalities. Supervisor Russell seconded the motion. All ayes; motion carried.

WORKERS' COMPENSATION

Ms. Hoffman reported that year-to-date medical and compensation expenses are well below budget. The County has received about a third of the budgeted receipts from the NYS Special Funds in the first third of the year, putting that balance on target.

Ms. Hoffman said she is preparing a contract for the bi-annual actuarial analysis of the self-insured Workers' Compensation plan. She plans to have it ready for the Board of Supervisors, soon. The current reserve fund balance is over \$4,900,000, and the operating fund balance is \$1,300,000. She expects that with \$6,200,000 going in, the result of the analysis will show that the County is fully insured.

PRIMA MEMBERSHIP RENEWAL

Mr. Parrott requested approval to renew his membership in the Public Risk Management Association (PRIMA) at an annual cost of \$385.00. He stated that the cost is in the budget for 2012.

Supervisor Russell made a motion to approve the PRIMA renewal. Supervisor Cowley seconded the motion. All ayes: motion carried.

LIABILITY SELF-INSURANCE

Mr. Reinhardt made a request to enter into executive session to discuss pending litigation.

At 10:23 A.M. a motion was made by Supervisor Cowley, seconded by Supervisor Lightfoote, that the Insurance Committee adjourn and reconvene in executive session for the purpose of discussing information regarding proposed, pending or current litigation. All ayes; motion carried.

Supervisor Ninestine made a motion to leave executive session and reconvene in regular session at 11:34 A.M. Supervisor Lightfoote seconded the motion. All ayes; motion carried.

Mr. Reinhardt requested approval to spend up to \$1,600 on outside counsel regarding current litigation.

Supervisor Russell made a motion to approve up to \$1,600 for outside counsel. Supervisor Cowley seconded the motion. All ayes; motion carried.

OTHER BUSINESS

With no further business to come before the committee,

Supervisor Russell made a motion to adjourn, seconded by Supervisor Cowley. All ayes; motion carried.

The meeting adjourned at 11:35 A.M.

Respectfully submitted,

Karen Valesko