

MINUTES
HEALTH AND MEDICAL SERVICES COMMITTEE
February 29, 2012

MEMBERS:

John Marren
Ralph Angelo
John Champlin
John Cowley
Margaret Hilton
Norman Teed

PRESENT:

Committee Members, Diane Johnston, Greg Powers, Mary Gates, Mary Beer, Sandy Seeber, Mary Krause, Cathy Bentzoni, John Garvey, Rochelle Gray, Helen Sherman, Andrea Schoeneman, Supervisor J. Sheppard, Supervisor S. Casella, Supervisor R. Russell, Supervisor T. Fafinski

DISTRIBUTION:

Committee Members, Board Chairman Theodore Fafinski, Supervisor Dan Marshall, Karen DeMay, Department Heads

Chairman Marren called the meeting to order at 8:30 a.m. and welcomed guests.

1. **APPROVAL OF MINUTES** – A motion to approve the minutes of the February 8, 2012 meeting was made by Supervisor Angelo and seconded by Supervisor Teed. Motion carried.
2. **HEALTH FACILITY TASK FORCE PRESENTATION** – Mary Krause thanked the committee and County Administrator John Garvey for their support and leadership to the task force.

Ms. Krause provided a presentation of the report prepared by the Ontario County Health Facility Task Force entitled, "Meeting Challenge with Opportunity: The Future of Skilled Nursing and Other Long Term Care Services in Ontario County." An Executive Summary was also provided. Ms. Krause distributed and reviewed the Powerpoint slide presentation outlining the challenges, the task force goals, options, options vs. goals, costs, opportunities, partnerships and/or advocacy, investment in the Health Facility, and status of county-operated facilities in New York State. The pros and cons of each option was reviewed. After the presentation was complete, Chairman Marren opened the meeting up for questions and/or comments. When discussion was complete, Chairman Marren suggested committee members continue to review the material provided and that he will request a workshop be scheduled to include the full Board of Supervisors. Supervisors Marren and Fafinski thanked the Task Force members for all of their efforts to develop and present the report.

3. **HEAL (Health Efficiency and Affordability Law) GRANT** – County Administrator John Garvey reported that no decisions on the grant award have been determined by the NYS Department of Health at this time. He anticipates a decision will be received in mid-March. He has communicated with Finger Lakes legislators Assemblyman Kolb and Senator Gallivan who have indicated support of the potential partnership.

Chairman Marren declared a two minute recess at 9:40 a.m.

4. MENTAL HEALTH/SUBSTANCE ABUSE SERVICES

- a. **Resolution: Authorization – Agreement with Pathways, Inc.** – Diane Johnston presented the resolution to authorize the contract with Pathways, Inc. for a respite service program for children and adolescents. The program is funded with 100% state aid through the NYS Office of Mental Health in the amount of \$123,624. A motion to approve the resolution was made by Supervisor Champlin, seconded by Supervisor Angelo, and carried.
- b. **Resolution: Audit Proposal- Ray Wager, CPA, P.C.** – Diane Johnston presented the resolution for authorization of the contract for the annual audit for Mental Health and Substance Abuse Services in an amount not to exceed \$2,900 for Mental Health and an amount not to exceed \$1,200 for Substance Abuse Services. Funds have been budgeted. A motion to approve the resolution was made by Supervisor Teed, seconded by Supervisor Cowley, and carried.

Diane Johnston advised the a resolution previously approved authorizing a contract with Donna Fladd, Nurse Practitioner, will be filed for the next meeting of the Board of Supervisors on March 8, 2012.

5. HEALTH FACILITY

- a. **Resolution: Authority to Renew Participation in Premier Purchasing Program** – Greg Powers advised this resolution renewing the group purchasing program contract is at zero cost to the county and allows the purchase of goods and services at a discount. The monetary amount stated in the fourth Whereas in the resolution will be amended to read \$90,000 per year. A motion to approve the resolution as amended was made by Supervisor Angelo, seconded by Supervisor Teed, and carried.
- b. **Resolution: Authority to Accept Settlement Agreement and Cancel Uncollectible Balance** – Mary Gates explained the settlement agreement which was reviewed and recommended by Underberg & Kessler in the amount of \$10,562.14 and discharging the remaining balance of \$9,312.86. After discussion, a motion was made to approve the resolution by Supervisor Champlin, seconded by Supervisor Hilton, and carried.
- c. **Resolution: Acceptance of One Year Extension Proposal – Audit of the Financial Records of the Ontario County Health Facility for the Year Ending 12/31/2012 and Preparation of Cost Report for Year Ending 12/31/2011 -**
Mary Gates presented the resolution to extend the contract with Bonadio & Co. for one year with CPI applicable to an increase of 1.5% or \$266.44 for the audit portion and \$150 for completion of the 2011 Medicare and Medicaid cost reports. The contract will be extended to 10/31/2013. Following discussion, a motion to approve the resolution was made by Supervisor Teed, seconded by Supervisor Champlin, and carried.

- d. **Resolution: Award of Contract to Underberg & Kessler, LLP, Legal Assistance to the Ontario County Health Facility** - Greg Powers presented the resolution for legal assistance services. He advised there is no increase in the rates. The time period of the contract is through December 31, 2012. Supervisor Champlin inquired as to the two different rates. Mr. Powers explained that the two rates depends on the level of service (paralegal or attorney) used. A motion to approve the resolution was made by Supervisor Angelo, seconded by Supervisor Cowley, and carried.
- e. **Financial Statement for Period Ending December 31, 2011** – Mary Gates reviewed the financial statement and advised Bonadio & Co. will be presenting the audit report for year end 2011 to the committee in March.
- f. **Informational – Note of Appreciation from Family of Resident** – Greg Powers advised they occasionally receive notes of appreciation from families of residents and wanted to share this note with the committee. Chairman Marren stated he will have the Clerk of the Board distribute a copy to each of the Supervisors.

6. PUBLIC HEALTH

- a. **Resolution: Authorization for Services – Cheryl Aroesty d/b/a/ All Hands OT Services, PLLC – Ontario County Children with Special Needs Program – Preschool Early Intervention 2012-2013** – Mary Beer presented the resolution to authorize the contract for the time period February 4, 2012 through December 31, 2013. Ms. Aroesty is a new provider to the CWSNP for Occupational Therapy services. The rates are per a mandated State rate schedule. A motion to approve the resolution was made by Supervisor Champlin, seconded by Supervisor Angelo, and carried.
- b. **Resolution: Capital Project No. 7-2006 – Authorization Agreement – Human Service Development/Grants to Go – Division of Homeland Security and Emergency Services Grant** – Mary Beer advised this is a contract for volunteer coordination as part of the Homeland Security Emergency Services Grant in an amount not to exceed \$6,326.00 for the time period January 1, 2012 through July 31, 2012. Supervisor Champlin questioned if the second Whereas paragraph resolution reference number should read Resolution No. 325-2010. Mary Gates advised the resolution number would be corrected. Supervisor Teed made a motion to approve the resolution as amended, seconded by Supervisor Champlin. Motion carried.
- c. **Resolution: Authority to Renew Contracts – Public Health Programs** – Mary Beer stated this resolution is to authorize the renewal of contracts with Schuyler Hospital, Inc. (Cancer Services Program professional services) and Layer 8 Group (website hosting services). There is no cost increase to either of these contracts. The time period for each of these contracts is January 1, 2012 through December 31, 2013. A motion to approve the resolution was made by Supervisor

Angelo, seconded Supervisor Teed, and carried.

- d. **Budget Transfer Request – Certified Home Health Agency (Medicaid Payment)** – Mary Gates presented and reviewed the budget transfer request in the amount of \$30,432.00. This is to provide funding for a Medicaid retroactive rate adjustment for the Certified Home Health Agency for 2009-2010. As the CH fund was closed out in December 2011, it will need to run through the Public Health budget using contingency funds. A motion to approve the budget transfer was made by Supervisor Champlin, seconded by Supervisor Cowley. Motion carried.
- e. **Financial Update as of 12/31/2011** – Mary Gates presented the financial update and offered to address any questions.

Supervisor Teed moved and Supervisor Angelo seconded to enter into Executive Session at 10:10 a.m. to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Motion carried. Mary Beer, Elizabeth Hoven and Andrea Schoeneman were asked to remain.

Supervisor Hilton moved and Supervisor Teed seconded to move out of Executive Session at 10:35 a.m. Motion carried.

Being there was no further business to come before the committee, Supervisor Angelo moved and Supervisor Teed seconded to adjourn the meeting at 10:35 a.m. Motion carried.

Respectfully submitted,

Carol Ernst
Secretary 1