

**Approved Minutes of the August 5, 2014
INSURANCE COMMITTEE**

MEMBERS

JEFFERY GALLAHAN (N/A)
JOHN COWLEY
BARBARA WELCH (N/A)
FREDRICK LIGHTFOOTE
MARK VENUTI
TODD CAMPBELL

PRESENT: Frederick Lightfoote, John Cowley, Todd Campbell, Mark Venuti, John Parrott, Mike Reinhardt, Julie Hoffman, Sherman Manchester, Mary Krause, Darlys McDonough, Irene Coveny.

DISTRIBUTION: Committee Members, Board Chairman Jack Marren, John Parrott, John Park, Michael Reinhardt, Julie Hoffman, John Garvey, Sheriff Philip Povero, Karen DeMay, Sherman Manchester.

CALL TO ORDER

Vice Chairman Lightfoote called the meeting to order at 10:00 A.M. Chairman Lightfoote declared Supervisors Gallahan and Welch necessarily absent.

Supervisor Venuti made a motion to approve the minutes of the July 1, 2014 meeting.
Supervisor Campbell seconded the motion. All ayes; motion carried.

SAFETY REPORT

Mr. Manchester reviewed the Safety Report with the Committee.

Mr. Manchester gave an update on the HAB Grant he's been working on. The Personnel Committee approved the resolution to accept the grant.

Mr. Manchester advised that the Summer Safety Training Initiative, coordinated by Dylan Tucker, has come to an end.

Mr. Tucker also coordinated an Eye Safety Initiative over the summer and created a pamphlet which will be distributed at the next meeting.

Ms. Krause advised that she and Mr. Manchester have a meeting with representatives from the City of Canandaigua tomorrow as a follow-up from a discussion that took place at the July meeting regarding the July Safety Report.

Mr. Manchester left the meeting.

VOLUNTEER SERVICES

Ms. Irene Coveny, Director, Office for the Aging, proposed a plan to expand volunteer services within her department which includes transporting clients to medical appointments and other essential errands. This type of service is specifically for individuals who find it difficult to use public transportation due to frailty or disability. In addition, Ms. Coveny proposed additional volunteers to do chores and yard work for older frail clients. There is an insurance company called CIMA that provides a Volunteer Insurance Service. It's a reasonably inexpensive way to protect the volunteers while at the same time reducing potential liability to the County. The Committee agreed the benefit outweighs the risk of liability.

Supervisor Cowley made a motion to approve the expansion of volunteer services as written and approved utilizing the CIMA volunteer insurance service. Supervisor Venuti seconded the motion. All ayes; motion carried.

WAIVER OF INSURANCE REQUEST FOR DAN MOORE

Ms. Hoffman requested approval to waive the insurance requirement for Dan Moore who conducts the physical fitness exams for the County. The cost for Mr. Moore to obtain insurance on his own would create a hardship. This request has been approved annually in years past.

Supervisor Venuti made a motion to approve the insurance waiver for Mr. Moore. Supervisor Cowley seconded the motion. All ayes; motion carried.

WORKERS' COMPENSATION

Ms. Hoffman explained a few payments that exceeded \$5,000. Overall, July was a good month.

Ms. Hoffman left the meeting.

LIABILITY SELF-INSURANCE

Mr. Reinhardt made a request to enter into executive session to discuss pending litigation.

At 10:43 A.M. a motion was made by Supervisor Cowley, seconded by Supervisor Campbell, that the Insurance Committee adjourn and reconvene in executive session for the purpose of discussing information regarding proposed, pending or current litigation. All ayes; motion carried.

Supervisor Cowley made a motion to leave executive session and reconvene in regular session at 10:49 A.M. Supervisor Campbell seconded the motion. All ayes; motion carried.

OTHER BUSINESS

Vice Chairman Lightfoote commented on the number of motor vehicle accidents listed on the June-July monthly report. 35% of the accidents were deer related.

ADJOURNMENT

With no further business to come before the Committee,

Supervisor Campbell made a motion to adjourn. Supervisor Cowley seconded the motion. All ayes; motion carried.

The meeting adjourned at 10:52 A.M.

Respectfully submitted,

Cindy Abraszek
Secretary I