

**Approved Minutes of the April 1, 2014  
INSURANCE COMMITTEE**

**MEMBERS**

JEFFERY GALLAHAN  
JOHN COWLEY  
BARBARA WELCH  
FREDRICK LIGHTFOOTE  
MARK VENUTI  
TODD CAMPBELL

**PRESENT:** Jeff Gallahan, John Cowley, Barbara Welch, Mark Venuti, Todd Campbell, Fred Lightfoote, John Parrott, Mike Reinhardt, Julie Hoffman, Sherman Manchester, Mary Krause, Leanne Lapp, Kris Thorsness, David Tillman, John Garvey.

**DISTRIBUTION:** Committee Members, Board Chairman Jack Marren, John Parrott, John Park, Michael Reinhardt, Julie Hoffman, John Garvey, Sheriff Philip Povero, Karen DeMay, Sherman Manchester.

**CALL TO ORDER**

Chairman Gallahan called the meeting to order at 10:00 A.M.

Supervisor Cowley made a motion to approve the minutes of the March 4, 2014 meeting. Supervisor Welch seconded the motion. All ayes; motion carried.

**SAFETY REPORT**

Mr. Manchester reviewed the Safety Report with the Committee noting 8 new cases since the last meeting.

**WAIVER OF INSURANCE REQUIREMENTS FOR POTENTIAL RESEARCH CONTRACT**

Ms. Lapp requested the Committee's approval to waive the insurance requirement for a student she would like to hire for a research project in the Public Defender's Office. Ms. Lapp has grant funds to pay for this short-term project. The student contacted her insurance carrier for a quote which was almost half the amount of what Ms. Lapp can afford to pay her. Ms. Lapp would not be able to hire this student under these circumstances. Mr. Parrott recommended a waiver of insurance.

Supervisor Lightfoote made a motion to approve a waiver of the insurance requirement. Supervisor Venuti seconded the motion. All ayes; motion carried.

**WORKERS' COMPENSATION**

Ms. Hoffman reviewed the monthly report with the Committee noting 2 March payments exceeding \$5,000.

Ms. Hoffman mentioned the Healthworks Overview for New Supervisors presentation scheduled for today at 1:00pm in Conf. Room 204. Thursday, April 3<sup>rd</sup>, First Niagara Risk Management will provide a Workers Compensation Overview for Supervisors at 1:00pm at the Safety Training Facility.

Ms. Hoffman advised the Committee of her request for all participants to return their NYS 45 forms and Federal 941 forms as the assessment must be paid this month. She will report back next month on how it went.

**LIABILITY SELF-INSURANCE**

Mr. Reinhardt made a request to enter into executive session to discuss pending litigation.

At 10:13 A.M. a motion was made by Supervisor Venuti, seconded by Supervisor Welch, that the Insurance Committee adjourn and reconvene in executive session for the purpose of discussing information regarding proposed, pending or current litigation. All ayes; motion carried.

Supervisor Welch made a motion to leave executive session and reconvene in regular session at 10:39 A.M. Supervisor Venuti seconded the motion. All ayes; motion carried.

Supervisor Welch made a motion to approve the Green settlement as presented. Supervisor Venuti seconded the motion. All ayes; motion carried.

Supervisor Lightfoote made a motion to approve the Lang Stipulation of Settlement Dismissal. Supervisor Campbell seconded the motion. All ayes; motion carried.

**OTHER BUSINESS**

Chairman Gallahan reviewed the monthly report of County highway motor vehicle accidents.

With no further business to come before the Committee,

Supervisor Lightfoote made a motion to adjourn. Supervisor Campbell seconded the motion. All ayes; motion carried.

The meeting adjourned at 11:08 P.M.

Respectfully submitted,

Cindy Abraszek