

MINUTES
HEALTH AND MEDICAL SERVICES COMMITTEE
January 15, 2014

MEMBERS PRESENT:

Margaret Hilton (Chair)
Ralph Angelo
Todd Campbell
Dianne Crowley
Pamela Helming
Norman Teed

OTHERS PRESENT:

Mary Beer, Mary Gates, Diane Johnston,
Mary Krause, John Garvey, Cathy Bentzoni, Andrea Schoeneman,
Supervisor J. Marren, Judah Todd (Yudi) Polatoff

GUEST: Janine Mangione, The Bonadio Group

Chairperson Hilton called the meeting to order at 8:30 a.m. and welcomed Supervisors Campbell, Crowley and Helming as members of the committee. Mr. Judah Todd (Yudi) Polatoff was also welcomed as the Administrator of the Health Facility.

1. **Appointment of Vice Chairman** – Chairperson Hilton appointed Supervisor Angelo as Vice Chairman.
2. **Review of Committee Meeting Schedule 2014** – The meeting schedule as presented was accepted by the committee.
3. **APPROVAL OF MINUTES** – A motion to approve the minutes of the December 11, 2013 and the minutes of the Special Meeting held December 30, 2013 was made by Supervisor Teed, seconded by Supervisor Angelo and carried.

4. HEALTH FACILITY

a. **Introduction: Judah Todd (Yudi) Polatoff** – Mr. Polatoff was introduced as the the new Administrator for the Health Facility. He will be serving on a contractual basis until the facility sale transitions over to Centers for Specialty Care. An update was provided to the committee in regards to activities taking place. Mr. Polatoff commented that there is a very good group of people working there and they will build on that and work to keep the beds filled and the facility properly staffed. Mr. Garvey stated that a team to assist Mr. Polatoff as necessary (purchasing, human resources, maintenance, etc.) is ready to support him during this transition. Supervisor Marren welcomed Mr. Polatoff and commented this is the beginning of a partnership committed to residents and families.

Pre-Audit Presentation – The Bonadio Group - Janine Mangione of The Bonadio Group provided the pre-audit presentation for the Health Facility for 2013. She reviewed the following topics contained in the packet which was distributed: Scope of Services, Auditors' Responsibility, Audit Approach and Focus Areas, Materiality and Sampling, Health and Medical Committee Considerations, Current Accounting Considerations, Timetable, and Client Service Team. They will present back to the committee at the March 19, 2014 meeting.

b. **Resolution: Authorization to Execute Consulting Services Agreement with Medical Director Services, P.C. regarding Ontario County Health Facility -**

Mary Krause presented the resolution. She stated the agreement provides for clinical consulting support for the contracted administrator. After evaluation it is recommended to move forward with the agreement with Medical Director Services, P.C. for quality assurance and regulatory compliance consulting services for the Health Facility during the transition period at a cost of \$4,000 per month. A brief history was presented for the new members of the committee. Supervisor Campbell inquired regarding the one year automatic renewal unless terminated reference in the resolution. Ms. Krause explained it would terminate upon the real estate closing of the Health Facility. If the transaction did not close in one year, the agreement would be renewed. Ms. Beer explained that the length of time for the transition is impacted by the Dept. of Health process to receive a license. A motion to approve the resolution was made by Supervisor Angelo, seconded by Supervisor Helming and carried.

- c. **Resolution: Award of Contract to Underberg & Kessler, LLP - Legal Assistance to the Ontario County Health Facility** - Mary Gates presented the resolution for the renewal of the contract with Underberg & Kessler for outside legal counsel and assistance in collection of unpaid charges for residents of the Health Facility for 2014. A motion to approve the resolution was made by Supervisor Teed, seconded by Supervisor Crowley and carried.
- d. **Budget Transfer Request - Administrator Services Agreement** - Mary Gates presented the budget transfer request to reallocate funding from the salary and fringe benefit line established for the Facility Administrator to the contractual expense line to provide payment of the Administrator Services Agreement in the amount of \$139,684.38. A motion to approve the budget transfer request was made by Supervisor Angelo, seconded by Supervisor Campbell and carried.
- e. **Budget Transfer Request - Overtime** - Mary Gates presented the budget transfer request to provide funding for overdrawn overtime through use of existing personal services unused expenses in the amount of \$30,000. This is a 2013 year end transfer. A motion to approve the budget transfer was made by Supervisor Helming, seconded by Supervisor Angelo and carried.

5. MENTAL HEALTH

- a. **Resolution: Elimination of Change Fund - Substance Abuse Services** - Diane Johnston presented the resolution to close the change fund for the Substance Abuse Services Dept. and transfer the balance of \$140 to the general fund as it is no longer needed. Ms. Johnston provided an overview for new committee members regarding the RFP process and selection of FLACRA to administer the substance abuse clinic. A motion to approve the resolution was made by Supervisor Angelo, seconded by Supervisor Crowley and carried.
- b. **Resolution: Amendment to Agreement with Council on Alcoholism and Addictions of the Finger Lakes, Inc.** - Ms. Johnston presented the resolution/budget transfer for the acceptance of increased funding from the NYS Office of Alcoholism and Substance Abuse Services to the Council on Alcoholism and Addictions of the Finger Lakes in the amount of \$30,687. Ms. Johnston provided an overview of the substance abuse prevention program that will provide

prevention services to the school districts through an agreement with the Council on Alcoholism and Addictions of the Finger Lakes. A motion to approve the resolution was made by Supervisor Teed, seconded by Supervisor Helming and carried.

6. PUBLIC HEALTH

- a. **Resolution: Authorization - Amended Agreement Between Ontario County Public Health and New York State Department of Health for Rabies Control - C027932** - Mary Beer presented the resolution. She explained the agreement with NYS DOH is for a five-year period. The State has reduced the funding for the remaining four years of the contract by \$2,048 per year. A motion to approve the resolution was made by Supervisor Angelo, seconded by Supervisor Campbell and carried.
- b. **Resolution: Authorization – Acceptance of Supplemental Zoonoses (Rabies) Program COLA Funds** – Mary Beer presented the resolution authorizing acceptance of \$2,945 in supplemental Rabies COLA funding from the NYS Dept. of Health for the period of April 1, 2013 through March 31, 2014. A motion to approve the resolution was made by Supervisor Angelo, seconded by Supervisor Helming and carried.
- c. **Resolution: Authorization – Acceptance of Supplemental Childhood Lead Poisoning Prevention Program COLA Funds** – Mary Beer presented the resolution authorizing acceptance of \$2,189 in supplemental Childhood Lead Poisoning Prevention Program COLA funds for the period of April 1, 2013 through March 31, 2014. A motion to approve the resolution was made by Supervisor Helming, seconded by Supervisor Angelo and carried.
- d. **Resolution: Authorization – Acceptance of Supplemental Children with Special Health Care Needs COLA Funds** – Mary Beer presented the resolution authorizing acceptance of \$1,673 in supplemental Children with Special Health Care Needs COLA funds for the period of April 1, 2013 through March 31, 2014. A motion to approve the resolution was made by Supervisor Angelo, seconded by Supervisor Crowley and carried.
- e. **Resolution: Authority to Renew Contracts – Children with Special Needs Program (Preschool) 2014-15** – Mary Beer presented the resolution authorizing the renewal of Children With Special Needs program providers (CARD – Center for Autism and Related Disorders; Rhonda Relyea) for the period January 1, 2014 through December 31, 2015. Payment is per the state mandated rate and remains unchanged. A motion to approve the resolution was made by Supervisor Angelo, seconded by Supervisor Helming and carried.
- f. **Resolution: Authority to Renew Contracts – Public Health Programs 2014-15** – Mary Beer presented the resolution to authorize the renewal of contracts for Public Health programs with Clifton Springs Hospital, Geneva General Hospital and Finger Lakes Health d/b/a Soldiers and Sailors Hospital for the period of January 1, 2014 through December 31, 2015. A motion to approve the resolution was made by Supervisor Angelo, seconded by Supervisor Crowley and carried.

- g. **2014 Choose Health Ontario Award** – Mary Beer spoke regarding the Ontario County Health Collaborative Committee, the Community Health Assessment and Community Health Improvement Plan. She advised 2014 will be the fourth year for the Choose Health Ontario Award recognizing an organization or company for their efforts in promoting health and wellness in the community. Nominations for this year's award are being sought. She is requesting that if any committee member would like to nominate an organization that has made an impact in health and wellness to contact her. She stated that after the voting is complete the recipient will be awarded a plaque to be presented at the Ontario County Safety Council dinner. She will report back to the committee in February regarding those nominated.
- **Discussion: S2AY Rural Health Network Board - Representation from the Health and Medical Services Committee** - Mary Beer spoke regarding the S2AY Rural Health Network Board. Each county provides three representatives to the Board which includes a member of the Board of Supervisors, a resident and a physician. Ms. Beer inquired if a committee member would be interested in volunteering to serve on the Board. A member will be appointed at the next Health and Medical Services Committee meeting.

7. COUNTY ADMINISTRATOR UPDATE –

- John Garvey updated the committee regarding the Cancer Services Program grant. Ontario County Public Health did not apply for the grant for the next five-year cycle. Clifton Springs Hospital applied and was awarded the grant in July. The county's contract ended October 31, 2013. Since that time, a contract has not been executed with Clifton Springs Hospital to administer the program. Mary Beer has discussed this with the regional representative at the Dept. of Health and Mr. Garvey has reached out to legislators Assemblyman Kolb and Senator Nozzolio. There is concern at this point as the contract has not been executed.
- Mr. Garvey spoke regarding the health care services changes and the work the committee and the team accomplished over the past year, including the sale of the Health Facility, the RFP for the administering of the Substance Abuse Services clinic and the potential selection of a proposal for administering the Mental Health Clinic. He applauded committee Chair Hilton for her leadership. Discussion followed.

As there was no additional business to discuss, a motion to adjourn was made by Supervisor Teed, seconded by Supervisor Angelo and carried. Meeting adjourned at 9:35 a.m.

Respectfully submitted,

Carol Ernst
Secretary 1