

MINUTES
HEALTH AND MEDICAL SERVICES COMMITTEE
November 6, 2013

MEMBERS PRESENT:

John Champlin
Theodore Fafinski
Margaret Hilton (Chair)
Norman Teed

OTHERS PRESENT: Mary Beer, Mary Gates, Diane Johnston,
Greg Powers, Cathy Bentzoni, John Garvey,
Andrea Schoeneman, Tom Harvey, Rev. McCaughey

NECESSARILY ABSENT: John Cowley, Ralph Angelo

Chairperson Hilton called the meeting to order at 8:30 a.m. Supervisors Cowley and Angelo were declared necessarily absent.

1. **Approval of Minutes – October 16, 2013** – Supervisor Teed moved to approve the minutes as written. The motion was seconded by Supervisor Champlin and carried.
2. **MENTAL HEALTH/SUBSTANCE ABUSE SERVICES**
 - a. **Substance Abuse Prevention RFP Recommendation** – Diane Johnston reported on the recommendation of the review team in regards to the RFP for school-based substance abuse prevention services. Two proposals were received, one from the Council on Alcoholism and Other Chemical Dependencies of the Finger Lakes, Inc. and one from Delphi. The review team was comprised of representatives from the Community Services Board, Board of Supervisors and county staff. After several meetings and interviews, the review team is recommending the Council on Alcoholism and Other Chemical Dependencies of the Finger Lakes, Inc. be awarded the contract to begin in January. Services will be offered to all school districts in the county. Discussion followed. Mr. Garvey recognized Rev. McCaughey and the Community Services Board for supporting this effort. Cathy Bentzoni recommended an additional Resolve be added to the resolution authorizing the County Administrator to execute the contract. A motion to amend the resolution to include the additional Resolve paragraph authorizing the County Administrator to execute the contract was made by Supervisor Fafinski, seconded by Supervisor Champlin and carried. Supervisor Champlin moved to approve the resolution, as amended, to award the contract for school-based substance abuse services to the Council on Alcoholism and Other Chemical Dependencies of the Finger Lakes, Inc., seconded by Supervisor Fafinski and carried.
 - b. **Resolution: Authorization to Enter Into a Contract for the Short Term Lease of County Space, Equipment and Furnishings to FLACRA during Transition of Turnings** – Diane Johnston presented the resolution to authorize a short term lease agreement with FLACRA for purposes of making a smooth transition of client services from Turnings to FLACRA prior to FLACRA obtaining appropriate private space elsewhere within the County. The lease would be for a period of

six months with an option to extend the lease on a month-to-month basis for up to an additional six months. Supervisor Teed moved and Supervisor Champlin seconded to approve the resolution. Motion carried. Ms. Johnston advised that all staff were interviewed and offered positions with FLACRA which will help with the transition.

Diane Johnston presented and reviewed resolutions c. through p. She advised that item n. was pulled. Resolutions listed below as o. and p. represent amended contracts and related budget transfers to cover additional hours needed due to vacancies in the Mental Health Dept. The budget transfer requests the movement of funds from the .1 part time hourly line item to the .4 professional services line item for each of the amended contracts.

- c. **Resolution: Authorization for Renewal of Professional Consultant Contract – Pathways, Inc.**
- d. **Resolution: Authorization for Renewal of Professional Consultant Contract – Council on Alcoholism and Addictions of the Finger Lakes**
- e. **Resolution: Authorization for Renewal of Professional Consultant Contract – Kathleen Klein**
- f. **Resolution: Authorization for Renewal of Professional Consultant Contract – Finger Lakes Addictions and Counseling and Referral Agency**
- g. **Resolution: Authorization for Renewal of Professional Consultant Contract – Robert B. Hall, PHD**
- h. **Resolution: Authorization for Renewal of Professional Consultant Contract – Finger Lakes Parent Network**
- i. **Resolution: Authorization for Renewal of Professional Consultant Contract – Thankamma Mathew, MD**
- j. **Resolution: Authorization for Renewal of Professional Consultant Contract – William E. Mitchell, Psy.D.**
- k. **Resolution: Authorization for Renewal of Professional Consultant Contract – Sudha D. Bakshi, MD**
- l. **Resolution: Authorization for Renewal of Professional Consultant Contract – Jessica R. Norton, MD**
- m. **Resolution: Authorization for Renewal of Professional Consultant Contract – NYSARC, Inc. – Ontario County Chapter**
- n. **PULLED - Resolution: Authorization for Renewal of Professional Consultant Contract – Pamela King, APRN-PMHNP, CS, BC -**
- o. **Resolution: Amendment of Contract – Kathleen Klein, RN, MSN, NPP**
- p. **Resolution: Amendment of Contract – Jessica R. Norton, M.D.**

Supervisor Fafinski moved to approve as a block resolutions c. – p. listed above with item n. being pulled. Supervisor Champlin seconded the motion. Motion carried.

3. HEALTH FACILITY

- a. **Budget Transfer – Health Facility Transition -** Mary Gates advised the budget transfer request is for transition funding for necessary expenses to effectuate the

transfer of the facility to Centers for Specialty Care. LLC. The funds are being transferred from the appropriated fund balance in the amount of \$75,000. After the transaction and sale is final this amount will be reduced from the sale proceeds. A motion to approve the budget transfer request was made by Supervisor Fafinski, seconded by Supervisor Teed and carried.

- b. **Budget Transfer Request – Appropriate Reserve** – Greg Powers presented the budget transfer request to transfer funds from the Appropriated Reserve – General Donations account to purchase furniture/televisions for resident use. A motion to approve the budget transfer request in the amount of \$4,675. was made by Supervisor Champlin, seconded by Supervisor Teed and carried.
- c. **Resolution: Renewal of Bid for Medical Supplies for Use by Public Health and the Health Facility** – Mary Gates presented the resolution for the one year renewal of the bid for medical supplies for various departments. The time frame of the renewal is November 13, 2013 – November 12, 2014. A motion was made by Supervisor Teed to approve the resolution, seconded by Supervisor Fafinski and carried.
- d. **Resolution: Audit of the Financial Records for Year Ending 12/31/2013 – Preparation of Cost Report for Year Ending 12/31/2013-Medicaid Rate Review and Special Projects – Bonadio & Co., LLP** – Mary Gates presented the resolution to extend the contract with Bonadio & Co., LLP for an additional year to expire on December 31, 2014. Supervisor Teed moved to approve the resolution, seconded by Supervisor Fafinski and carried.
- e. **Informational: Memo regarding Health Facility Accounts Receivables** – Mary Gates reviewed the memo in reference to staffing for the Health Finance Office accounts receivable billing due to position vacancies. They are investigating and evaluating the possibility of contracting the Health Facility billing and accounts receivable management.
- f. **Informational: Time Warner – Early Termination Fees** – Greg Powers and Mary Gates reviewed the memo in regards to the termination of temporary connections for television service and resulting early termination fees. After discussion, Mr. Garvey advised management will work with Time Warner in regards to the fees.

Additional items:

- g. **Resolution: Daily Private Pay Room and Board Charge Adjustment Effective January 1, 2014 – Ontario County Health Facility** – Mary Gates presented the resolution to establish the private pay daily room rates effective January 1, 2014 (Private Room - \$358/day; Semi-Private Room \$348/day). A motion to approve the resolution was made by Supervisor Fafinski, seconded by Supervisor Teed and carried.

Tom Harvey presented and reviewed items h. through j. listed below. A public hearing was held on October 24, 2013. As of this date, no written comments have been received.

- h. **Resolution: Establishment of Lead Agency Status, Determination of Significance, and Determination of Exemption from Local Zoning, Subdivision of Land and Sale of Ontario County Health Facility –**
- i. **Resolution: Consideration of Zoning Exemption in Regard to Proposed Sale of Health Facility**
- j. **State Environmental Quality Review – Short Environmental Assessment Form**

Supervisor Fafinski inquired regarding the blank resolution number referenced in the second resolution (item i.). Mr. Harvey advised that resolution number will be assigned once the first resolution (item h.) is adopted.

Supervisor Fafinski moved as a block to approve items h. through j. listed above. The motion was seconded by Supervisor Champlin and carried.

4. PUBLIC HEALTH

- a. **Informational: Professional Advisory Committee Meeting Minutes – July 17, 2013** – Mary Beer advised the meeting minutes were provided for the committee's review. The Professional Advisory Committee meets on a quarterly basis to review quality improvement activities. She offered to answer any questions.
- b. **Resolution: Authority to Renew Contracts – Children with Special Health Care Needs Program – PHCP – Ontario County Public Health 2014-2015** – Mary Beer advised the resolution is for the renewal of contracts with providers for the Physically Handicapped Children's Program. There is a slight increase in rate (\$5.00 increase). She noted the rates have not increased in many years. A motion to approve the resolution was made by Supervisor Teed, seconded by Supervisor Champlin and carried.
- c. **Resolution: Authority to Renew Contracts – Children with Special Needs Program (Preschool) – Ontario County Public Health 2014-2015** – Mary Beer presented the resolution to renew contracts with providers for the Children with Special Needs Program (Preschool) for January 1, 2014 through December 31, 2015 per State rate schedules. A motion to approve the resolution was made by Supervisor Fafinski, seconded by Supervisor Champlin and carried.

RFP Updates:

Mary Beer reported on the following:

- **Turnings** –Diane Johnston is working on the details for a December 31st target date depending on OASAS. The County Attorney is continuing work on the contract with FLACRA.
- **Mental Health** – One proposal was received. The review team has met and anticipates a recommendation will be presented at the next committee meeting as well as to the Community Services Board.

5. **COUNTY ADMINISTRATOR'S UPDATE** – John Garvey updated the committee on the sale of the Health Facility, and the commitment to the Board of Supervisors and the Centers for Specialty Care to carefully and properly complete the sale. He advised Centers for Specialty Care sent a team who toured the property recently and were advised of utilities, easements, boundary lines, etc. for the property in addition to reviewing staffing plans. It is anticipated that a resolution will be presented at the December 5th Board of Supervisors meeting to accept a contract for the sale of the facility. The committee inquired if there were any further updates in reference to the lawsuit filed by the CSEA and Brenda King. Andrea Schoeneman advised that it is still pending, but a decision is expected shortly.

Mr. Garvey congratulated those Supervisors who will be serving another term of office. He also expressed his thanks to Supervisor Champlin for his years of service provided to the County.

Being there was no further business to come before the committee, a motion to adjourn was made by Supervisor Champlin, seconded by Supervisor Fafinski and carried. Meeting adjourned at 10:35 a.m.

Respectfully submitted,

Carol Ernst
Secretary 1