

**REGULAR MEETING OF
PUBLIC SAFETY COMMITTEE
Ontario County Safety Training Facility
November 4, 2013 2:00 P.M.**

Committee Members

Samuel Casella, Chairman
Mary Luckern
John Champlin
Norm Teed
Robert A. Green, Jr.
Donald Ninestine

Others Present

John Garvey, Philip Povero, John Park
Leanne Lapp, Tom Harvey, Jeff Harloff,
Jeff Rougeux, Deb Gierman, Jenifer Langer,
Steve, DeChick, Mary Gates, Halle Stevens

The Public Safety Committee met at the Ontario County Safety Training Facility on Monday, November 4, 2013. Supervisor Casella called the meeting to order at 2:00 p.m. and chaired the meeting.

Ms. Gierman introduced Jennifer Langer. She is a new Buyer for the Purchasing Department.

Approval of Minutes:

Supervisor Teed moved approval of the Minutes of the Regular Meeting held on October 15, 2013. Supervisor Champlin seconded the motion, carried unanimously.

Supervisor Green moved approval of the Minutes of the Special Meeting held on October 24, 2013. Supervisor Champlin seconded the motion, carried unanimously.

County Administrator:

Mr. Garvey addressed the Committee regarding the Office of Conflict Defender. He presented a draft of a Local Law establishing the Office of Conflict Defender. Mr. Park stated that, if approved, the resolution could set the Public Hearing and the Local Law can be considered. The Local Law has to be in final form 7 days ahead on the Board members' desks. The overall purpose cannot be changed, only minor changes can be made on the floor. There are some small changes to make, as a number of things are occurring right now. Litigation and mandated representation has to be approved by the Court administration. There was discussion regarding applicant qualifications. Applicants must be graduates from either a regionally accredited school or a New York State accredited school. Further discussion followed.

Supervisor Champlin moved approval of the resolution Fixing the Date and Notice for the Public Hearing on Local Law No. 3, 2013 as presented by Mr. Garvey. Supervisor Luckern seconded the motion, carried unanimously.

Mr. Garvey presented a proposed budget for the Office of Conflict Defender from July 1, 2014 through December 31, 2014 with a three month overlap period built into the budget. The annual budget for 2015 would be \$343,000. If an investigator or witnesses are needed, the County would pay for the cost. This office would not need a full-time investigator.

Supervisor Green moved for a resolution of support for the budget for the Office of Conflict Defender as presented by Mr. Garvey. Supervisor Teed seconded the motion, carried unanimously.

Probation:

Mr. Rougeux requested authorization to increase the department's Petty Cash Fund from \$100 to \$200. An internal audit was done and it was determined that Petty Cash should be increased to meet departmental needs. When people come in to pay restitution, there is not always enough change available.

Supervisor Teed moved approval as requested by Mr. Rougeux. Supervisor Green seconded the motion, carried unanimously.

Emergency Management:

Mr. Harloff requested authorization for a Budget Transfer for the purchase of a Thermal Imaging Camera. There is a need for this equipment in training firefighters. The one they currently have is committed to the haz-mat trailer and he would like to purchase a smaller one that is more appropriate for training.

Supervisor Green moved approval as requested by Mr. Harloff. Supervisor Teed seconded the motion, carried unanimously.

Mr. Harloff addressed the Committee regarding a need that has come up for an additional Security Access Control Reader at the Safety Training Facility. The Breathing Air Truck will now be stored at Safety Training for several months of the year and security access will be needed by fourteen volunteer fire departments. Currently, there is not a card reader on the outside of the garage. The truck was previously housed year round at the Hopewell Fire Department. However, during the 18 months it was out of commission and not at Hopewell, they began to use that empty bay for storage. Hopewell now does not want to store the truck year around but agreed to store it during the time the Safety Training garage is used for Basic School. The card reader purchase would require a budget transfer from Operating Supplies and Maintenance of Operating Equipment to the Building Equipment line item. The County vendor provided the quote and cost for the additional card reader.

Supervisor Ninestine moved approval of the budget transfer as requested by Mr. Harloff. Supervisor Luckern seconded the motion, carried unanimously.

Mr. Harloff gave an update on an Emergency Management Performance Grant passed on from the Federal government to the State. It comes up once a year and the Board usually accepts it every 2-3 years. The FY12 amount was around \$42,000 and, at the time, he did not recommend acceptance of that grant. The FY 13 grant is \$43,684 and the deadline to apply is October 24. Mr. Harloff recommends that the County not apply. There is a 50% match and a tremendous amount of work involved over the next 24 months. The grant would end next year and the performance period has already started. A requirement for Emergency Management would be to conduct three exercises before next year during the performance period, along with paperwork that is required. He will speak to Management Compensation next Wednesday to give his recommendation. A brief discussion followed.

Office of Sheriff:

Ms. Gates requested authorization for a Budget Transfer from the Contingent Account for the correction of flex time calculations and overtime payout for 911 Communications. There was a re-interpretation of the contract last year. A grievance was filed and based on past practice; the payout was required for an internal grievance settlement. This involves 510 hours, some took comp time and the rest is to be paid out.

Supervisor Teed moved approval as requested by Ms. Gates. Supervisor Champlin seconded the motion, carried unanimously.

Sheriff Povero requested authorization for a Budget Transfer of \$150,000 for overtime at the Jail. He hopes this amount will suffice until the end of the year. There is a new full-time Correction Officer starting today and a person that had been on disability also returned today. Currently, there are five full-time Correction Officers out on disability and one part-time person out. There are two vacant full-time titles and three part-time vacant titles. He anticipates three more full-time Officers on disability next month, two for maternity leave and one for surgery. There are three potential retirements by January 1. Overtime is utilized for staff shortages and transports.

Supervisor Ninestine moved approval as requested by Sheriff Povero. Supervisor Green seconded the motion, carried unanimously.

Sheriff Povero requested authorization for approval to sign an Agreement with Oneida County for Mental Health Treatment of Ontario County Jail Inmates. The County has had this agreement for a few years and under the contract we can house certain level psychiatric need inmates at the Oneida facility.

Sheriff Povero requested authorization for approval to sign agreements for Housing Out Ontario County Jail Inmates.

Sheriff Povero requested authorization for approval to sign agreements for the Housing of Out-of-County Prisoners at the Ontario County Jail.

Sheriff Povero requested authorization for approval to Establish the Rate for Lodging of Outside Prisoners at Ontario County Jail.

Supervisor Ninestine moved approval of the above four items as requested by Sheriff Povero. Supervisor Champlin seconded the motion, carried unanimously.

Sheriff Povero requested authorization for the acceptance of a Donation from the Finger Lakes Racing Association. The amount of \$3,947.04 covers the full amount of overtime for law enforcement services this summer.

Supervisor Ninestine moved approval as requested by Sheriff Povero. Supervisor Teed seconded the motion, carried unanimously.

Sheriff Povero requested authorization for the acceptance of a Donation from the Church of Jesus Christ of the Latter Day Saints in the amount of \$19,168.85. This covers overtime services during the Hill Cumorah Pageant.

Supervisor Green moved approval as requested by Sheriff Povero. Supervisor Teed seconded the motion, carried unanimously.

Sheriff Povero requested authorization to accept a Grant from the NYS Governor's Traffic Safety Committee in the amount of \$4,500 for the Child Passenger Safety Program.

Supervisor Teed moved approval as requested by Sheriff Povero. Supervisor Champlin seconded the motion, carried unanimously.

Sheriff Povero requested authorization to apply for a Grant from the NYS Division of Criminal Justice Services Operation Impact Initiative in the amount of \$50,000. This would be used to purchase new scanners for patrol cars as some of the current scanners will not read the newly issued operator licenses. Officers have to manually enter the data for reports and tickets.

Supervisor Green moved approval as requested by Sheriff Povero. Supervisor Teed seconded the motion, carried unanimously.

Sheriff Povero requested authorization for the renewal of a Bid for the Purchase of Diving Gear and Equipment with Dive Quarters Inc. for items originally awarded to them. The other vendor did not respond. If items are needed that were originally awarded to them, the County will have to go back out for pricing.

Supervisor Teed moved approval as requested by Sheriff Povero. Supervisor Ninestine seconded the motion, carried unanimously, with the notation that in the fifth Whereas, it should read “recommend” rather than “has recommends”.

Sheriff Povero requested authorization for the renewal of a contract for Jail Commissary Services. This is a five year renewal with Swanson Services Corporation.

Supervisor Green moved approval as requested by Sheriff Povero. Supervisor Ninestine seconded the motion, carried unanimously.

Sheriff Povero requested authorization for the approval of a Resolution of Sympathy for William A. Brooks.

Supervisor Green moved approval as requested by Sheriff Povero. Supervisor Ninestine seconded the motion, carried unanimously.

Sheriff Povero and Mr. DeChick announced that the official ribbon cutting ceremony for the new 911 Center will be on Tuesday, December 3rd at 11:00 a.m. Formal invitations will be sent and they hope all will be able to attend.

Sheriff Povero stated the sixth and final Medication Drop-off for the year was held October 24th at Thompson Hospital. Six hundred fifty pounds of medication was collected. That is probably the most ever collected at one of the County events. Two 30 gallon containers of Sharps were also collected.

Sheriff Povero said the Jail kitchen was recently inspected and found to be in compliance with State regulations.

Other Items:

Mr. Harvey addressed the Committee regarding Capital Project 6-2012 to create a UHF Simulcast System and replace the existing low-band paging system, which the fire services use and depend on. On October 31, the initial phase of that system was turned on and tested for performance. It worked very well. Mr. Harvey gave an overview as to where the County is with the project and what still needs to be done. The goal is to build out a ten site system and make sure there is a very good portable paging system in the County. Monies were used from a variety of SHSP Grants and the 911 Wireless Surcharge to fund the project to date. Mr. Harloff is working on approximately \$120,000 of Fiscal Year 2013 SHSP Grant funding. Three sites are still to be funded. Previously, it was proposed to fund those three sites through the sale of excess microwave consoles and other radio equipment, which would be about \$100,000. About \$89,200 from that sale would be needed to complete the remaining sites. Seven sites are up and running. He displayed a map that showed areas of coverage in the County, which is pretty good except in into the area of Honeoye and Honeoye Lake. If the Hunt Hollow site were turned on, it would give very good coverage in the valley and fills in a major piece of coverage. The cost would be \$31,367.90 for that site.

Mr. DeChick updated the Committee on how paging is going with Richmond and the Honeoye Fire Department. Three low band towers (Seneca, Gannet Hill, Cheshire) had been independent sites, whereby the pagers were not activated if a person were in another area of the County. Now, tones are going out to all active towers and activate the pagers. He reviewed the map, showing where signals are strong and weak throughout the County. The Honeoye and Richmond areas are very busy. The sooner the Hunt Hollow site is activated, the better. Initially, it was not anticipated that this site would be so crucial.

Mr. Harloff spoke of Monday night testing of select fire departments. It went fairly well. There were four persons in the field in Honeoye/Richmond on Thursday morning, October 31. Pagers would go off outside of vehicles but

not inside, so they probably will not activate inside a building. Coverage right now using the seven sites will not be adequate for Honeoye/Richmond.

Mr. DeChick stated that Victor, Oaks Corners, and Phelps Fire Department are very happy with the new Simulcast System as is White Springs and the West Lake Road Fire Departments. He thanked Mr. Harloff for his work with Finger Lakes Communications and also to Sheriff Povero for use of a portion of Sheriff's Office grant funds for this system.

Discussion followed. Supervisor Green stated it is important to proceed as soon as possible to get the radio and paging services to the Honeoye/Richmond area. It is a public safety issue.

Supervisor Green made a motion for a resolution authorizing funds of \$31,367.90 be advanced from the 911 Wireless Surcharge for the implementation of the Hunt Hollow site. Supervisor Teed seconded the motion, carried unanimously. Wording will be included in the resolution stating that reimbursement will be made to the Wireless 911 Fund from the sale of any equipment no longer needed at various sites.

Mr. Garvey stated that the Shay Road house still has to be sold but the County is close to the end of the project. It has been a team effort from the beginning. It is something to be proud of. It will protect the citizens of the County as well as travelers passing through. It is a state-of-the art system and other counties will be looking to us.

Mr. Harvey noted that the move up to the 911 Center has been positive for the 911 staff. He also noted that a year ago the County received a bid of \$1.9 million for work on the ten sites. The County has spent \$766,000. No monies from the tax roll has been utilized other than the 911 surcharge. Mr. DeChick thanked Mr. Harvey for all his hard work and effort.

Mr. DeChick stated the New York State 911 Coordinators Conference was recently held at the Inn on the Lake on October 22-24. A tour was given of the new 911 Center. Everyone was impressed. Mr. DeChick is also getting calls agencies in other parts of the country interested in seeing the new Center. Mr. DeChick again thanked Mr. Harvey and everyone for their support of the 911 project over the years. He noted that Sheriff Povero and Murray Henry worked hard to make it happen.

Mr. Harvey said that the move up to the 911 Center has increased staff moral by 100 percent. He also noted that a year ago the County received a low bid of \$1.9 million for work on the ten sites. The team worked together and when done, the County will have spent \$766,000. The vast majority is from grants or sale of equipment. No monies from the tax roll has been utilized other than the 911 surcharge.

Supervisor Green moved to adjourn the meeting at 3:15 p.m. Supervisor Teed seconded the motion, carried unanimously.

Respectfully submitted,

Linda Hudson,
Confidential Secretary