

**ONTARIO COUNTY  
INSURANCE COMMITTEE MINUTES  
October 1, 2013**

**MEMBERS**

JEFFERY GALLAHAN  
JOHN COWLEY (N/A)  
MARGARET HILTON  
FREDRICK LIGHTFOOTE  
DONALD NINESTINE  
RICHARD RUSSELL

**PRESENT:** Jeff Gallahan, Donald Ninestine, Margaret Hilton, Richard Russell, Fred Lightfoote, John Garvey, John Parrott, Mike Reinhardt, David Tillman, Julie Hoffman, Sherman Manchester.

**DISTRIBUTION:** Committee Members, Board Chairman Jack Marren, John Parrott, John Park, Michael Reinhardt, Julie Hoffman, John Garvey, Sheriff Philip Povero, Karen DeMay, Sherman Manchester.

**CALL TO ORDER**

Chairman Gallahan called the meeting to order at 10:00 A.M.

Supervisor Ninestine made a motion to approve the minutes of the September 3, 2013 meeting. Supervisor Hilton seconded the motion. All ayes; motion carried.

**SAFETY REPORT**

Mr. Manchester reviewed the new recordable incidents within the municipalities and the county since the last meeting. Recordable injuries for the County are down 30%. There were four new recordable injuries within the Municipalities since the last meeting.

**WORKERS' COMPENSATION**

Ms. Hoffman reviewed the monthly report. There were no payments over \$5,000 this month, the County has met the reimbursement estimate for this year.

The positive Safety & Worker's Compensation reports prompted County Administrator, John Garvey to praise the Insurance Committee for achieving their goals.

**LIABILITY SELF-INSURANCE**

Chairman Gallahan made a request to enter into executive session to discuss pending litigation.

At 10:05 A.M. a motion was made by Supervisor Ninestine, seconded by Supervisor Lightfoote, that the Insurance Committee adjourn and reconvene in executive session for the purpose of discussing information regarding proposed, pending or current litigation. All ayes; motion carried.

Supervisor Lightfoote made a motion to leave executive session and reconvene in regular session at 11:45 A.M. Supervisor Hilton seconded the motion. All ayes; motion carried.

The Insurance Committee authorized the County Attorney's Office to offer \$12,000 to settle a litigation case discussed during executive session.

Supervisor Russell made a motion to approve the offer to settle the litigation case. Mr. Lightfoote seconded the motion. All ayes; motion carried.

Mr. Reinhardt requested a budget transfer of \$30,000 from the fund balance to judgments & claims to cover claims for the remainder of 2013.

Supervisor Lightfoote made a motion to approve the budget transfer. Supervisor Russell seconded the motion. All ayes; motion carried.

### OTHER BUSINESS

Mr. Manchester discussed upcoming training funded by the HAB Grant. Chain Saw Training will be held at FLCC on October 9<sup>th</sup>. Snow Plow Training will be offered on October 29<sup>th</sup> & 30<sup>th</sup>.

Mr. Manchester advised the Committee that a consultant from Midwest Casualty will be providing services at no extra charge to the City of Canandaigua Public Works. The City is looking to reinvigorate its Safety Committee under the new City Manager.

Mr. Manchester updated the Committee on the outcome with the PESH incident at the Landfill that occurred this past June. PESH received the technical information from Casella and recommended no citation relative to that incident. The tested material was deemed as not hazardous. Casella provided filtered dust masks and additional information and training to provide better working conditions for employees.

Chairman Gallahan asked for an update on the item discussed at last month's Committee meeting with Leanne Lapp who requested revising the wording for outside vendor insurance. Mr. Parrott and Mr. Reinhardt advised Chairman Gallahan that Ms. Andrea Schoeneman from the County Attorney's Office is currently working on the revisions. Mr. Parrott hopes to have it ready by the next meeting.

The News & Happenings report was discussed by Chairman Gallahan. He noted deer/vehicle accidents have increased by 50%.

With no further business to come before the committee,

Supervisor Hilton made a motion to adjourn, seconded by Supervisor Lightfoote. All ayes; motion carried.

The meeting adjourned at 10:55 A.M.

Respectfully submitted,

