

MINUTES
HEALTH AND MEDICAL SERVICES COMMITTEE
August 14, 2013

MEMBERS PRESENT:

Ralph Angelo
John Champlin
John Cowley
Theodore Fafinski
Margaret Hilton (Chair)
Norman Teed

OTHERS PRESENT: Mary Beer, Mary Gates, Diane Johnston,
Greg Powers, Cathy Bentzoni, John Garvey, Mary Krause

Chairperson Hilton called the meeting to order at 8:30 a.m.

1. **Approval of Minutes – July 24, 2013** – Supervisor Fafinski moved to approve the minutes as written. The motion was seconded by Supervisor Angelo and carried.
2. **MENTAL HEALTH/SUBSTANCE ABUSE SERVICES**
 - a. **Resolution: Authorization – Professional Consultant Agreement – Igor M. Kashtan, MD** – Diane Johnston presented the resolution to authorize an agreement with Dr. Kashton to provide court-related psychiatric services. After discussion, a motion to approve the resolution was made by Supervisor Fafinski, seconded by Supervisor Teed and carried.
 - b. **Updates:**
 - **Turnings (Substance Abuse) RFP** – Diane Johnston reported that the review team has met to evaluate the two responses to the RFP. Research was completed in regards to the percentage of market share for substance abuse treatment within the county. A graph detailing the percentage was distributed for the committee's information. Discussion followed. The review team will meet again next Thursday to determine a recommendation to present to the Community Services Board and the Health and Medical Services Committee.
 - **Mental Health RFP** - Mary Beer advised it is anticipated the RFP will be finalized by the end of next week. When released it will also be posted to the County's website.
 - **Prevention Program RFP** - Diane Johnston advised NYS OASAS (Office of Alcoholism and Substance Abuse Services) requires a formal RFP. She is in the process of contacting all of the school districts in the county regarding their interest in the program. At this point, three school districts are interested. They have been advised that the County is in the exploration phase of providing this program. Ms. Johnston advised that in order to obtain State funds for providing the program, a county contribution will also be required.
 - c. **2014-15 Budget Review** – Mary Gates and Diane Johnston reviewed the Mental Health and Substance Abuse Departments proposed budgets.

- **Substance Abuse – A4211** – Mary Gates advised there was an error in the proposed budget that will need to be corrected. The expenses for operation of the previous prevention program were eliminated; however, the revenue amount was left in the budget. If the new prevention program being discussed goes forward, the expenses will need to be added and there will be a county share. This will change the county cost for the budget. Chair Hilton asked what the dollar figure would be to add expenses for the new prevention program. Mary Gates stated it would be \$97,296 which would bring the county cost for the Substance Abuse budget to \$317,688. After discussion, it was the consensus of the committee to budget for the new prevention program and to add those expenses to the budget proposal. A motion to approve budget A4211 as amended was made by Supervisor Champlin, seconded by Supervisor Fafinski and carried.
- **Mental Health – A4310**- The county cost has increased as revenue forecasted for 2014 has gone down. The revenue for last year may have been inaccurate as special Medicaid programs have been phased out. Diane Johnston and Mary Gates answered questions regarding specific line items. After review, a motion to approve budget A4310 was made by Supervisor Champlin, seconded by Supervisor Cowley and carried.
- **Mental Hygiene Law – A4390** - The budget request was increased by \$50,000 to cover costs for court-ordered hospitalizations. Discussion followed. A motion to approve budget A4390 was made by Supervisor Fafinski, seconded by Supervisor Champlin, and carried.

3. HEALTH FACILITY

- a. **2014-15 Budget Review** – Greg Powers and Mary Gates reviewed the budget proposal. Ms. Gates advised the two-year budget was prepared before the official vote to accept the bid for the sale of the Health Facility. Contractual expenses were increased by \$210,000 due to an increase in the use of outside agency staffing. The figures also reflect an increase in room rates (\$348 – semi-private; \$358 private). The Medicaid rate will increase by \$1.69, which would add \$40,000 to revenue. Ms. Gates advised that this change can be made to the proposal. Supervisor Teed motioned to amend the proposed budget to reflect an increase in the Medicaid rate, seconded by Supervisor Champlin and carried. Ms. Gates reviewed the IGT funding historical comparison (1980-2014). The IGT funds are budgeted at 1.2 million for 2014. Ms. Gates reviewed the cash flow statement (2013-2016). An annualization report was performed on revenue and expenses for the year to estimate the financial status at year end. 2013 is projected to have a year-end cash balance of \$171,000. The net effect on cash flow based on projected 2014 revenues and expenses indicates a shortage of 3 million. Assuming IGT funds are not received this year but in 2014, a reduction in the county contribution by \$750,000 could be made. Discussion followed regarding the Health Facility sale contract completion and estimating the tax levy raise for 2014. A motion to approve the Health Facility budget with two amendments to include a \$40,000 increase in revenue due to an increase in the Medicaid rate and a reduction of \$790,000 in the county contribution amount was made by

Supervisor Angelo, seconded by Supervisor Champlin and carried.

- b. Mr. Garvey advised a resolution to reappoint Greg Powers as Administrator of the Health Facility will be emailed to members of the committee and will be filed for the next Board of Supervisors agenda. Mr. Garvey and the committee recognized Mr. Powers for his leadership role and the good administration of the facility. A motion to approve the resolution was made by Supervisor Teed, seconded by Supervisor Angelo and carried.

Other updates:

- Greg Powers advised he would be presenting step adjustments for three Certified Nursing Assistants to the Personnel Committee.
- The County Code Enforcement Officer notified him that the sprinkler system project is complete and has met the deadline date.

4. PUBLIC HEALTH

- a. **Resolution: Authority to Accept Grant Award – NYS Dept. of Health – Childhood Lead Poisoning Prevention Program** - Mary Beer presented the resolution to authorize the acceptance of the Childhood Lead Poisoning Prevention Program grant for the time period of October 1, 2013 through September 30, 2014. This year's grant award is \$26,683, which is a decrease of approximately \$600 from the previous year. A motion to approve the resolution was made by Supervisor Teed, seconded by Supervisor Champlin and carried.
- b. **Resolution: Authorization for Services – Finger Lakes Therapy Works, PLLC – Ontario County Children with Special Needs Program - Preschool** – Mary Beer presented the resolution and advised that Korpiel Physical Therapy has split their organization. Finger Lakes Therapy Works will service children while Korpiel Physical Therapy will service adults. The rates are per the State Education Dept./NYS Dept. of Health. A motion to approve the resolution was made by Supervisor Champlin, seconded by Supervisor Angelo and carried.
- c. **Resolution: Authorization for One-Time Preliminary Escrow Payment to Escrow Account with NYS Dept. of Health for Early Intervention Program** – Mary Beer presented the resolution and provided background information regarding the change in the billing procedure process for providers. Since April 1, 2013, the State has taken charge of the billing through a State Fiscal Agent. A county escrow account was established as required by the State for payment of the County share of provider claims. As many claims are not being paid by the insurance providers in a timely manner, a one-time preliminary escrow payment is required for payment to Early Intervention providers of up to \$69,684.75. The funds would be recouped through the State withholding portions of escrow payments made to the providers in the future. Discussion followed regarding the need for providers to receive prompt payment as many of them are small organizations. Mary Gates confirmed there were funds in the budget to cover the escrow payment following a question from Chair Hilton. A motion to approve the resolution was made by Supervisor Teed, seconded by Supervisor Angelo and carried.

Note: Later in the meeting Mr. Garvey distributed correspondence just received via email regarding the State agreeing to advance payments to providers. After discussion, it was agreed to go forward with filing the resolution for the escrow payment. If after investigation the resolution is no longer necessary, it will be pulled from the Board of Supervisors meeting agenda. Mary Gates will advise the committee as soon as possible.

d. Public Health Update:

NYS Dept. of Health Consolidated Review – Mary Beer stated it was an excellent review and the State was very complimentary of staff and their work. She reviewed the two minor deficiencies cited in the consolidated review report as follows:

- Re-credentialing of the Medical Director and the TB Physician. In the future, the re-credentialing packet needs to be reviewed by the Health and Medical Committee along with a letter stating re-credentialing requirements have been met. The policy has been updated to include that change.
- Article 28 Clinic (immunizations) – The emergency generator needs to be load tested every month and logged. Buildings and Grounds has started that process this past week.

e. 2014-15 Budget Review – Mary Beer and Mary Gates reviewed the budget proposal and summary for the Public Health Department budgets. There is an overall increase over last year of 7.53% mainly due to increases in personal services and fringe benefits. Ms. Beer noted the following program increases/decreases:

- The Cancer Services Program grant (A4018) was eliminated. Public Health will no longer be the grant holder as of October 31, 2013.
- Increase in \$2,000 for the STD program. The State now requires seven additional diagnosis codes be treated.
- Decrease of \$6,000 for the Immunization Program due to a reduction in clinics as pharmacies and other providers are offering vaccinations.
- Increase of \$25,000 for the Rabies Program in anticipated cost based on trends. A conservative estimate was used.
- The Coroners budget was increased based on trends and also reflects the rate increase that took effect a year ago after many years of no increases. The rate increase took place after the previous budget was adopted.
- There was a slight increase in the Early Intervention budget based on the number of services provided. Trends are showing a decrease in the number of children receiving Preschool and Early Intervention services.
- Of note in the 2015 budget proposal is a request for additional funds for Public Health accreditation.

Ms. Gates advised that a reduction to revenues will need to be made (\$600 – Lead Program; \$2,048 Rabies Program) based on recent notification of grant award amounts.

A motion to approve the Public Health Dept. budgets with the two amendments to revenue based on recent grant award notifications was made by Supervisor Angelo, seconded by Supervisor Cowley and carried.

5. **COUNTY ADMINISTRATOR'S MONTHLY UPDATE** – John Garvey updated the committee in regards to the next steps to take place following the Board approval to award the contract for the sale of the Health Facility. The contract of sale is being handled by the County Attorney's office and the Centers for Specialty Care. Mr. Garvey will advise the committee via email as further details become available.

Being there was no further business to come before the committee, a motion to adjourn was made by Supervisor Teed, seconded by Supervisor Fafinski and carried. Meeting adjourned at 10:00 a.m.

Respectfully submitted,

Carol Ernst
Secretary 1