

**REGULAR MEETING OF  
PUBLIC SAFETY COMMITTEE  
Ontario County Safety Training Facility  
July 22, 2013 2:00 P.M.**

<b>Committee Members</b>	<b>Others Present</b>
Samuel Casella, Chairman	Philip Povero, John Garvey, Tom Harvey, Deb Gierman
Mary Luckern	Jeff Harloff, Deb Trickey, Dru Malavase, Steve DeChick,
John Champlin	Halle Stevens, Mary Gates, Deb Holland, Barry McFadden,
Norm Teed	Nathan Martin
Robert A. Green, Jr.	
Donald Ninestine	

The Public Safety Committee met in the Ontario County Safety Training Facility on Monday, July 22, 2013. Supervisor Ninestine called the meeting to order at 2:00 p.m. The meeting was chaired by Chairman Casella.

**Approval of Minutes:**

Supervisor Teed moved approval of the Minutes of the Regular Meeting held on July 1, 2013. Supervisor Champlin seconded the motion, carried unanimously.

**STOP-DWI:**

Ms. Malavase addressed the Committee regarding a joint safety project. At a meeting earlier this month with the Agricultural Enhancement Board, there were several attendees. A problem has been identified by the educator at Cooperative Extension with farm equipment and hazardous interaction of other drivers, i.e. passing farm equipment on double yellow solid lines. There were a number of suggestions including a campaign for harvest season. One of the short-term plans of this group involves talking to town supervisors for their input and endorsement. The joint effort involves the AEB, Cornell CCE, Traffic Safety Board, Sheriff's Office, Planning, and Real Property Tax. Ms. Malavase also updated the Committee on 2012 DWI data. The Ontario County District Attorney's Office is #1 again in the state with a DWI conviction rate of 93.48%, followed by Broome, Wayne and Seneca Counties. This area is outstanding in DWI arrests and convictions.

**Supervisor Green made a motion to commend the District Attorney's Office for their effort and achievement in DWI arrests. Supervisor Teed seconded the motion, carried unanimously.**

**Public Defender:**

Ms. Lapp requested authorization to reclassify the position of Paralegal Specialist to Investigator. Currently, there is a vacant position of Paralegal Specialist in the Public Defender's Office. Both positions are at the same rate of pay. She advised that the use of Investigators has increased since the Public Defender's Office has opened. Felony clients are assigned to an Investigator immediately, rather than wait for the attorney to request an investigation. Some misdemeanor cases are also assigned to Investigators. Investigations can be as simple as a background check, license check through DMV, interviewing witnesses, and taking photos at scenes. Ms. Lapp advised that currently her office has 519 open investigations being handled by two Investigators. Reclassifying the position to Investigator would be a better use of funds and staff.

**Supervisor Green moved approval as requested by Ms. Lapp. Supervisor Teed seconded the motion, carried unanimously.**

**Emergency Management:**

Mr. Harloff requested authorization for the acceptance of a bid for a Portable Light Tower. There were four respondents. The lowest bid was J. C. Smith at \$7,028.00. They met the specifications and are recommended. Funds are available from the Criminal Justice Grant, which has been used to purchase other equipment.

**Supervisor Champlin moved approval as requested by Mr. Harloff. Supervisor Green seconded the motion, carried unanimously.**

**Planning:**

Mr. Harvey requested authorization for the approval of an amendment agreement for the Antenna Site for the Tower located in the Town of South Bristol. This has to do with the license amendment with SBA, as part of the Capital Project. It does not affect the lease agreement, just has to do with the height of microwave dish.

Mr. Harvey requested authorization to Establish Capital Project NO. 5-2013 – 700 MHZ Interop Project. This allows for acceptance of a grant for approximately \$2.2 million dollars to fund this system. It is 100% grant funded.

Mr. Harvey requested authorization for the approval of a Professional Consulting Services Contract – 700 MHZ Interop Capital Project. This involves drawing up plans and specifications for project oversight with Kimball.

Mr. Harvey requested authorization for the Extension of Bid B12027, Bid B12038, and Bid B12039 – Emergency Radio Communications Capital Project. These are extensions of portable radio, control point radios, and mobile radios.

Mr. Harvey requested authorization for the approval of an Agreement with Finger Lakes Communication for Installation Services and Antenna System Purchase, CP 6-2012, work related to the VHF Overlay System.

Mr. Harvey requested authorization for the approval of Amendment Agreement with Finger Lakes Communication for Installing Equipment into Existing UHF Base Stations, CP 6-2012, work related to the VHF Overlay System.

Mr. Harvey requested authorization for the approval of Contract Amendment 4 with Harris for Providing Additional Microwave Router Capacity – Emergency Radio Communications Capital Project. This will accommodate future uses.

Mr. Harvey requested authorization for the approval of closing an Agreement with Nextel of New York for Reimbursement of Costs of Frequency Reconfiguration of Public Safety Radio Bands. This is for funds the County will received from Nextel for purchasing the County's old microwave frequency license in 2009.

Mr. Harvey requested authorization for payment of the following invoices. These invoices are related to the 911 switch replacement and the purchase of computer equipment for the new 911 center.

- A. Wright Line, Invoice No. 004054518, for \$1,295.76
- B. Dell, Invoice No. XJ5FMNWM9, for \$12,929.00
- C. Dell, Invoice No. XJ5RD24N2, for \$2,770.50
- D. Dell, Invoice No. XJ5T23245, for \$6,966.00
- E. Dell, Invoice No. XJ5XX7FW6, for \$707.45

**Supervisor Teed moved approval of all of the above listed items as requested by Mr. Harvey. Supervisor Luckern seconded the motion, carried unanimously.**

**Probation:**

Mr. Rougeux stated that updated statistics have been completed on Youth Court. Youth Court Program Director Deb Holland and Asst. County Attorney Barry McFadden gave a presentation and provided handouts on the positive aspects of the program. Evaluations were completed as well as a recidivism study by Mr. McFadden. Chairman Casella advised that last year it was necessary for the program that Ms. Holland provided this information to the Financial Management Committee. She will have Privilege of the Floor at the next Board

Meeting to present this information to the entire Board of Supervisors. Discussion followed regarding the cost effectiveness of the program.

**Public Safety Finance:**

Ms. Gates requested authorization for payment of the following invoices related to Emergency Communications Project CP7-06, a laptop and associated accessories purchased through the public health portion of a Homeland Security Grant that was also helped purchase emergency radios for that group. This was part of the original grant and since the grant cannot be split up, all of the smaller items had to be included in the Capital Project along with the radios.

- A. Office Max, Invoice No. 07029, for \$107.80
- B. Dell, Invoice No. XJ62J27R2, for \$995.17

**Supervisor Luckern moved approval of the above two invoices as requested by Ms. Gates. Supervisor Green seconded the motion, carried unanimously.**

**Office of Sheriff:**

Sheriff Povero updated the Committee on the re-title of a position. On July 15, he met with Management Compensation and will meet with Personnel on July 24. This is the re-title of an anticipated vacant position, as part of the process the County has undertaken over the years to re-title the Account Clerk-Typist positions to Finance Clerk I. There would not be any change in rate of pay for person eventually selected to take that position.

**Supervisor Ninestine moved approval of the re-title of position. Supervisor Champlin seconded the motion, carried unanimously.**

Sheriff Povero requested authorization for a budget transfer of \$300,000 from the Appropriated Fund Balance to Jail Overtime line. A memorandum was sent to the Committee outlining some of the causes for the increase in Corrections Division overtime i.e. transports, mental health issues, and staffing shortages are the major reasons for the request. In this year's budget, the overtime that was approved and adopted in 2013 was \$280,000, the same amount of overtime budgeted for 2012. Six part-time Correction Officers proposed for the 2013 budget to reduce overtime were not approved in the final budget. It should be noted that the 2012 actual expense for overtime was \$539,000. This year, it is already over \$388,000. Budget preparation has begun for 2014-15 and discussions are indicative that the amount the department will request for Corrections overtime will be much greater than the \$280,000 approved for 2013. Supervisor Ninestine noted that the \$300,000 might not cover through the end of this year. Sheriff Povero concurred. Supervisor Ninestine requested the memorandum be attached to the budget transfer and sent to Ms. DeMay for the Board Meeting. Sheriff Povero will attend the Board meeting to answer any questions about this request. Sheriff Povero stated this overtime is being paid to existing Correction staff. He There was further discussion regarding minimum staffing levels and maybe the levels should be adjusted up. Sheriff Povero advised those discussions are being held now with Finance assisting with some solutions to cut costs. Supervisor Champlin spoke about overtime costs being lower in past years when staff was increased.

**Supervisor Ninestine moved approval of the budget transfer as requested by Sheriff Povero. Supervisor Luckern seconded the motion, carried unanimously.**

Sheriff Povero discussed the Jail Floor Renovation Project. The Jail opened 10 years ago this coming October and it is showing normal wear and tear. A problem area that has existed for a while involves floor tiles in various locations, in pods, that are starting to pull up and come loose, which is a safety issue, not only for walking but a one-foot square tile could be a significant weapon if someone wanted to cause injury to a Correction Officer or inmate. The Commissioner of Correction, under Minimum Standards, has authority to talk about renovations to a major facility. They have given approval to the floor tile project. This ties into the renovation of the Sergeants' Office where the Commission has also approved converting this office area into a room to house 12-14 inmates.

That will cut down on 1:1 observations and hopefully fewer officers can be assigned to that area watching a greater number of people, which may reduce overtime. Once the Sergeants' Office is reconfigured, inmates can be moved in and then work can start on the Pod floors. All jail renovation projects require the approval of the Commission of Correction.

Sheriff Povero reviewed Jail Population. Today, there are 215 inmates. The weekend high was 224. There are 39 females in Pod 2, 44 males in Pod 7 and 53 in Pod 8. There is not any revenue. Expense is being incurred for housing out inmates on weekends in order to have appropriate classification space for weekenders coming in. The general rule of thumb has been to transport the 16-18 year old males to the Steuben County Jail for weekend housing. This was done in June for an expense of \$7, 480.00.

Sheriff Povero updated the Committee on summer events that require special details on the law enforcement side. The Pageant of Steam will be August 8-11 in the Town of Hopewell. Officers will be at Geehan Road and Route 5&20 for traffic control. The Ontario County Fair is this week. Last week, there were 6,000 people attending the Charlie Daniels concert at the Racino, 4,000 at CMAC for Def Leopard, and a crowd of 4,500 at Hill Cumorah. This creates additional costs on the law enforcement side at this time of year.

### **Other Items:**

Mr. Garvey addressed the Committee regarding a meeting of the Fire Advisory Board that he attended along with Mr. Harloff, Mr. Harvey, Mr. DeChick and Vice-Chairman Green (on behalf of Chairman Casella). A letter will be distributed to the Committee regarding the details of the meeting. Mr. DeChick did an outstanding job explaining the County's commitment to the fire service and how the new 911 Center will work in comparison to the existing 911 Center. The Advisory Board toured both facilities. Mr. Garvey stated that the Advisory Board expressed concerns about having sufficient staffing to meet the needs of the fire service. He addressed those concerns and by the end of the evening, the Advisory Board had a good understanding of the County's commitment to the fire service. Discussion followed. It is very important that the fire service know that the 911 Center uses their resources for whatever service(s) has a need at the time, that it is not just law enforcement specific. Mr. Garvey again commended Mr. DeChick on a job well done.

Sheriff Povero introduced Sr. Communication Officer Nathan Martin to the Committee. He is the newest 911 supervisor.

Mr. Rougeux advised there is a luncheon tomorrow at Probation for Pre-Trail Awareness Week and extended an invitation for those that are able to attend.

The next meeting on August 12 will be held at 9:00 a.m. at Safety Training, for budget review as well as a regularly scheduled meeting.

**Supervisor Green moved to adjourn the meeting at 3:20 p.m. Supervisor Teed seconded the motion, carried unanimously.**

Respectfully submitted,

Linda Hudson,  
Confidential Secretary