



MINUTES
HEALTH AND MEDICAL SERVICES COMMITTEE
May 25, 2016

MEMBERS PRESENT:

Todd Campbell
Pamela Helming-*n/a
Margaret Hilton (Chair)
Norman Teed-*n/a
Nathan VanBortel
Frederick Wille
*n/a – necessarily absent

OTHERS PRESENT:

Mary Beer; Diane Johnston; Mary Krause; Brian Young;
Sandy Seeber; Lorrie Scarrott; Rev. Richard McCaughey;
Steven Healy

Chairperson Hilton called the meeting to order at 8:33 a.m. Supervisors Helming and Teed were declared necessarily absent.

1. **Approval of Minutes – May 4, 2016** – A motion to approve the May 4, 2016 meeting minutes was made by Supervisor Campbell, seconded by Supervisor Wille; carried.
2. **MENTAL HEALTH/SUBSTANCE ABUSE SERVICES**
 - a. Coordinated Care Services, Inc. Presentation (David Eckert) – David Eckert of Coordinated Care Services, Inc. provided a presentation outlining their services being proposed to Ontario County Mental Health to assist with the implementation of practice changes in three primary areas of focus: creating a central scheduling structure to promote immediate client access and maximize clinical capacity, establish performance measures and outcomes focused on data collection and the production of specific clinical reports to measure the impact of clinical care on the population served, and develop Utilization Management (UM) tools, staff resources and practices needed to support the agency's success in a Managed Care environment. Discussion followed.
 - b. Resolution: Contract with Bonadio Receivable Solutions, LLC – Ms. Johnston presented the resolution to contract with Bonadio Receivable Solutions, LLC for a billing assistance project that is directed towards increasing cash flow, reducing aged receivables claims re-submission, follow up and collection duties on claims that are over 90 days old, as well as, identifying accounts appropriate for appeal and the preparation and submission of appeals from June 1, 2016 to January 31, 2017 for an amount not to exceed \$30,000 and \$4,400 to purchase additional licensing as required. Discussion followed. A motion to approve the resolution was made by Supervisor VanBortel, seconded by Supervisor Campbell; carried.
 - c. Resolution: Appointment to the Community Services Board – Ms. Johnston presented the resolution to appoint Tina Hubbard, LCW-R, to the Community Services Board. Ms. Hubbard is a former OCMH clinician who will fill the seat of Dick Owens who has resigned from the eleven member board. A motion to approve the resolution was made by Supervisor Campbell, seconded by Supervisor VanBortel; carried.

- d. Resolution: Authorization to Enter into Agreement with Coordinated Care Services, Inc. – Ms. Johnston presented the resolution to enter into an agreement with Coordinated Care Services, Inc. (CCSI). CCSI was previously engaged to conduct a Needs Assessment and System Analysis for Ontario County Mental Health to determine the Behavioral Health Care needs in the Community and to evaluate the current structure utilized by OCMH in providing those services. It has been identified that areas in the current structure would benefit from the assistance CCSI would provide, in refining and implementing practice changes. This contract will focus on the creation of centralized scheduling, establishment of performance measures and outcomes, and development of Utilization Management tools to support the agency's success in a Managed Care environment for the time period of June 1, 2016 through December 31, 2017 at a cost not to exceed \$27,500. This service has been budgeted for via VAP Grant funds. A motion to approve the resolution amended by the addition of the utilization of VAP Grant funds was made by Supervisor Campbell, seconded by Supervisor VanBortel; carried.
- e. Resolution: Authorization of Contract for Consolidated Fiscal Report Audits – Ms. Johnston presented the resolution to contract with Raymond F Wager, CPA, P.C. for consolidated fiscal report audits. Mr. Wager's firm has performed these in the past and is available to perform the required audits of the reports for the period ending December 31, 2015 for an amount not to exceed \$3,600. A motion to approve the resolution was made by Supervisor VanBortel, seconded by Supervisor Campbell; carried
- f. Mental Health Updates – Diane Johnston provided the following updates:
- There are currently two Staff Social Worker vacancies. One social worker has been hired, the second position will be offered to a candidate this afternoon.
 - Child psychiatry referrals and referrals of patients on Medicaid and Medicare Managed Care continue to increase. The clinic is filling the gap for services can't be provided privately. Ms. Johnston is in contact with Rochester Regional Health in hopes of contracting a child psychiatrist one day per week in next year's budget. Discussion followed.
 - Residents struggling with heroin addiction locally potentially have to go as far away as Orange County in order to find a bed. Insurers are denying claims for inpatient treatment or only covering a bed for six to seven days when successful inpatient treatment takes 21-28 days. There is a state task force surrounding this issue. Discussion followed.

3. PUBLIC HEALTH

- a. Resolution: Authorization to accept Supplemental Zoonoses (Rabies) Program COLA Funds – Mary Beer presented the resolution accepting \$2,857 in supplemental Rabies COLA funding for the purpose of providing support to the Ontario County Department of Health (Zoonoses) Rabies Program. The additional funding is to be used to promote the recruitment and retention of staff or respond to other critical non-personal services costs during the 2016-2017 fiscal year. There is no cost associated with this COLA funding. Public Health will accept and utilize these funds if the Rabies budget for the fiscal year is

exceeded. A motion to approve the resolution was made by Supervisor VanBortel, seconded by Supervisor Wille; carried.

- b. CIP Project Request Form 2017-2022 – Mary Beer presented Ontario County CIP Project Request Form 2017-2022 requesting a new preschool software system to replace the current home grown system which is supported by an in-house programmer who can retire at any time. The off the shelf product would benefit the preschool staff by its ease of use and ability to create needed reports that are currently done by hand. In addition, there is a benefit for billing staff in terms of consistency and its ability to create an annual cost report. The initial costs associated with the software are a \$60,000 one-time fee, \$4,000 for training, and \$700 a month moving forward. This capital improvement project will appear in next year's budget. A motion to accept the request was made by Supervisor VanBortel, seconded by Supervisor Campbell; carried.
- c. Re-credentialing Recommendation (Dr. Sharza) – Mary Beer reviewed the re-credentialing documentation for Dr. Sharza per Article 28 regulations. The review and recommendation is required every two years by the governing body. Ms. Beer supports re-credentialing Dr. Sharza as the Public Health Medical Director. He has met all of the necessary requirements. A motion to approve the re-credentialing of Dr. Sharza was made by Supervisor Campbell, seconded by Supervisor Wille; carried.
- d. Public Health Updates – Mary Beer provided the following updates:
 - The Stakeholder's Focus Group will meet for the Community Health Assessment on Friday morning. Both Supervisors Hilton and Campbell will attend to show the Health and Medical Services Committee support of the CHA.
 - Ms. Beer and Ms. Krause recently attended a round table with Congressman Reed. Public Health officials, EMS, Law Enforcement, County Administration, and The Council on Alcoholism and Addictions were in attendance. Ontario, Yates, Seneca, and Steuben County were represented. The focus of the roundtable was the heroin epidemic. Congressman Reed took note of attendee's suggestions. Strong recommendations have been made for a federal response to heroin trafficking. When an overdose death occurs in Ontario County, an investigation is launched into the supply as well as the death.
 - Ms. Beer attended The Partnership for Ontario County's brain storming session last week developing the mission and vision for the Clubhouse Grant Ontario County received from OASAS. The new collation's name is Substance Abuse Prevention Collation of Ontario County. The vision of the newly formed collation is a substance free Ontario County. Their mission is to collaboratively engage, inform, and unite our communities in the reduction of substance abuse through prevention efforts. The Substance Abuse Prevention Collation of Ontario County is made up of professionals and community members.
 - Trinity Church in Naples will be hosting a heroin forum on June 21st at 7pm.

County Administrator Mary Krause provided the following update:
Over 2,000 people have attended heroin forums in Ontario County. She also shared a news item reporting the merger of Syracuse Behavioral and Pathways in Rochester.

Being there was no further business to come before the committee, a motion to adjourn was made by Supervisor Campbell, seconded by Supervisor VanBortel; carried. The meeting adjourned at 9:42 a.m.

Respectfully submitted,

Nicole Tillotson
Secretary 1

Approved