



Minutes
WAYS AND MEANS COMMITTEE
3019 County Complex Drive ~ 2nd Floor, Room 205
Canandaigua, NY 14424

May 22, 2019

MEMBERS PRESENT

Supervisors David Baker, Jeffery Gallahan, Peter Ingalsbe, Daniel Marshall, Robert Green, Andrew Wickham. Supervisor Kristine Singer was declared necessarily absent.

OTHERS PRESENT

In addition to Committee Members: Jack Marren, Rich Russell, Mary Krause, Mary Gates, Lorrie Scarrott, Gary Baxter, Sheriff Henderson, Bill Wright, Tom Harvey, Mike Manikowski, Diane Johnston, Robin Johnson, Donna LaPlant, Deb Gierman, Holly Adams, Lea Nacca, Jason McBride, Michele Smith, Lindsey Burgess, Peter Brown, Kathleen Meyers, Judy Manntai; Auditors Raymond F. Wager and Tom Zuber; FLCC - J. R. Dempsey, Grace Loomis

CALL TO ORDER

The meeting of the Ways and Means Committee was called to order at 3:00 p.m. by Chairman Baker.

MINUTES

Supervisor Gallahan made the motion to approve the minutes of the Ways and Means Committee on May 1, 2019. Supervisor Marshall seconded the motion. Motion carried.

**2018 Financial Statements Review
Raymond F. Wager, CPA, P.C.**

Raymond Wager and Thomas Zuber from the Office of Raymond F. Wager, CPA, P.C., reviewed the draft 2018 Financial Statements, Department of Transportation Single Audit, and the Single Audit (A-133), and commented on the audit process. The Financial Statements will be issued with an unmodified/unqualified opinion.

Supervisor Gallahan made the motion to accept the 2018 Financial Statements, Department of Transportation Single Audit, and the Single Audit (A-133) as presented. Supervisor Wickham seconded the motion. Motion carried.

FLCC

Presentation of the 2019-2020
Budget Request for FLCC

FLCC Vice President for Business and Finance J.R. Dempsey presented the proposed FLCC operational budget for 2019-2020. The total budget

request for the fiscal year beginning September 1, 2019, is \$46,200,826, a decrease of 2.9% over the previous year. The Sponsor Contribution requested by the College did not increase from 2019 levels.

Inasmuch as there are no major construction projects currently underway, the budget request includes a reduction in the college's payment to the County of \$125,000 for 2020 for construction management services (originally \$250,000). For the 2021 budget, the amount will be reduced to zero.

It was noted that the resolutions to approve FLCC's 2019-2020 Budget and the Sponsor Contribution will be presented at the next Ways and Means meeting.

- ▶ **Resolution:** *Fixing Date of Public Hearing on FLCC 2019-2020 Tentative Budget*

Supervisor Wickham made the motion to approve the resolution to fix the date of the public hearing on the 2019-2020 FLCC Tentative Budget for June 20, 2019, at 6:30 p.m. Supervisor Marshall seconded the motion. Motion carried.

- ▶ **Resolution:** *Salary Adjustment - Denise Piasta*

Supervisor Marshall made the motion to approve the resolution that the salary for Denise Piasta, Office Specialist I, be set at Grade 3, Step 6 (\$18.50/hr) effective upon her date of hire. Supervisor Wickham seconded the motion. Motion carried.

PUBLIC SAFETY

The following two resolutions were considered as a block. Supervisor Marshall made the motion to approve the resolutions. Supervisor Ingalsbe seconded the motion. Motion carried.

- ▶ **Resolution:** *Sheriff~ Authorization to Accept Donation for Safe Child ID Program (Eagle Lodge F&AM)*

Motion carried to authorize the Office of Sheriff to accept the contribution from Eagle Lodge F&AM #619 in the amount of \$120 in support of the Safe Child ID Program.

- ▶ **Resolution:** *Sheriff~ Authorization to Accept Donation (for Rally Round the Valley - Honeoye Cross Country)*

Motion carried to authorize the Office of Sheriff to accept the contribution from Honeoye Cross Country in the amount of \$100 for traffic support for the "Rally Round the Valley" event.

GOVERNMENT OPERATIONS & INSURANCE

- ▶ **Resolution:** *Economic Development ~ Authorization to Submit a Grant Application to the NYS Office of Community Renewal for Block Grant Funding*

Supervisor Gallahan made the motion to approve the resolution authorizing a grant application on behalf of Pactiv, LLC, to the Office of Community Renewal in support of the plans to expand their manufacturing facility in Canandaigua. Supervisor Wickham seconded the motion. Motion carried.

- ▶ **Information Report:** *Real Property Tax Services - Information Report on PILOT Agreements* Director of Real Property Tax Services Robin Johnson presented and reviewed the 2019 PILOT Agreement report. An update on the Geneva City IDA properties (Tops and Gas Station Kiosk) will be brought to the next meeting.

HEALTH & HUMAN SERVICES

The following three items were considered as a block. Supervisor Marshall made the motion to approve the resolutions. Supervisor Gallahan seconded the motion. Motion carried.

- ▶ **Resolution:** *Mental Health ~ Amendment of Professional Consultant Contract LocumTenens - 2019* Motion carried to approve the request of additional funding for an amount not to exceed \$340,000 for 2019 for professional services related to the provision of Psychiatric Nurse Practitioner and/or Psychiatric Physician services.
- ▶ **Resolution:** *Mental Health ~ Authorization to Accept Funding from NYS Senate Joint Task Force for Substance Abuse Services at the Ontario County Jail* Motion carried to accept the \$60,000 award to Ontario County by the NYS Senate Joint Task Force on Heroin and Opioid Addiction for substance abuse services in the Ontario County Jail.
- ▶ **Budget Transfer:** *Mental Health ~ Funding for Psychiatry Medication, Assessments & Monitoring* Motion carried to approve the transfer of \$100,000 from the Contingent Account to Professional Services for psychiatry medication assessments and monitoring to accommodate client needs.

CAPITAL PROJECTS

- ▶ **Resolution:** *Public Works ~ CP 03-2013, 74 Ontario Street Renovation – Phase II: Budget Transfer* Supervisor Wickham made the motion to approve the resolution to amend the budget for the Capital Project as indicated in the resolution to cover the \$86.00 shortfall in the HVAC line of the project. Supervisor Ingalsbe seconded the motion. Motion carried.
- ▶ **Resolution:** *FLCC ~ CP 03-2018, 2018 FLCC Capital Maintenance Project: Acceptance of Furniture Quote and Budget Transfer* Supervisor Wickham made the motion to approve the resolution to accept the quote from KI Furniture in the amount of \$19,633.94 for the purchase and installation of furniture and furnishings for classroom renovations; and further, that the budget for the project be amended as indicated. Supervisor Gallahan seconded the motion. Motion carried.
- ▶ **Resolution:** *FLCC ~ Establish Capital Project No. 04-2019 as the 2019 FLCC Maintenance Capital Project* Supervisor Gallahan made the motion to approve the resolution to establish Capital Project No. 04-2019 as the FLCC Maintenance Capital Project; and further, that the budget for the Project be established as stipulated in the resolution. Supervisor Wickham seconded the motion. Motion carried.

- ▶ **Resolution:** *FLCC ~ CP 06-2017, FLCC Athletic Fields Upgrade Project: Authorization of Contract Amendment with Integrated Systems and Budget Transfer*
Supervisor Gallahan made the motion to approve the resolution to accept the additional quote from Integrated Systems to provide the additional parts and labor for the cameras required for campus security at the FLCC Athletic Fields in the amount of \$1,180.12, and that the budget amendment be approved as indicated. Supervisor Wickham seconded the motion. Motion carried.

HUMAN RESOURCES

Safety Report

Opportunity was given for questions and comments regarding the Safety Report submitted by Safety Coordinator Sherman Manchester.

Supervisor Gallahan made the motion to accept the report. Supervisor Wickham seconded the motion. Motion carried.

- ▶ **Resolution:** *Transfer of Position – Legal Aide; County Attorney to District Attorney*
Supervisor Marshall made the motion to approve the resolution to transfer a Legal Aide position from the Office of the County Attorney to the Office of the District Attorney, effective upon adoption. Supervisor Ingalsbe seconded the motion. Motion carried.
- ▶ **Motion:** *2020 CIP Request: MUNIS - HR Software*
Supervisor Marshall made the motion to approve the 2020 Proposed CIP Project for MUNIS HR Software as part of the 2020-2025 Capital Improvement Plan. Supervisor Wickham seconded the motion. Motion carried.

WAYS & MEANS STANDING COMMITTEE

- ▶ **Resolution:** *County Treasurer ~ Award of Contract - Title Search Services - Crossroads Abstract*
Supervisor Gallahan made the motion to approve the resolution awarding a two-year contract to Crossroads Abstract for preliminary foreclosure searches, abstract updates, and title search services. The contract will begin April 21, 2019, and will expire on April 20, 2021, with two additional optional renewals. Supervisor Marshall seconded the motion. Motion carried.
- ▶ **Resolution:** *County Treasurer ~ Sale of Real Property Acquired Through Enforcement of Delinquent Taxes*
Supervisor Wickham made the motion to approve the resolution to accept the high bids from the May 22, 2019, real property tax auction as stipulated in the resolution. Supervisor Ingalsbe seconded the motion. Motion carried.
- ▶ **Resolution:** *County Treasurer ~ Resolution Opposing a Portion of Proposed Legislative Bills S4676A/S4863 Changing the Order in Which Multiple Tax Liens Are to be Redeemed*
Supervisor Gallahan made the motion to approve the resolution to oppose a portion of proposed Legislative Bill S4676A/S4863 to the extent that it changes the order in which multiple tax liens are to be redeemed. Supervisor Wickham seconded the motion. Motion carried.

County Administrator Update

County Administrator Mary Krause reported twenty-five people graduated from the 3rd Annual Citizen's Academy on May 21st and shared some of their positive evaluation comments with the Committee.

EXECUTIVE SESSION

At 4:18 p.m., Supervisor Wickham made the motion to move into Executive Session to discuss legal matters and Labor Relations matters with counsel. Supervisor Ingalsbe seconded the motion. Motion carried.

At 4:40 p.m., Supervisor Wickham made the motion to move out of Executive Session. Supervisor Gallahan seconded the motion. Motion carried.

ADJOURNMENT

Being no further business to come before the Committee, the meeting was adjourned at 4:40 p.m., following a motion by Supervisor Ingalsbe. Motion was seconded by Supervisor Marshall, and carried.

The next scheduled meeting for the Ways & Means Committee is Wednesday, June 12, 2019, at 3:00 p.m.

Respectfully submitted,
Judy Mantai, Confidential Secretary