



HEALTH AND HUMAN SERVICES COMMITTEE

Time: 11:00 am

Location: 3019 County Complex Drive
2nd Floor, Room 205
Canandaigua, NY 14424

April 29, 2019

MEMBERS PRESENT

Chairman Daniel Marshall, Supervisor Caroline Sauers, Supervisor Richard Russell, Supervisor Tamara Hicks, and Supervisor Norman Teed.

OTHERS PRESENT

In addition to Committee Members:
Mary Krause, County Administrator
Mary Beer, Director of Public Health
Kate Ott, Director of Preventive Services
Eileen Tiberio, Commissioner, DSS
Marsha Foote, Youth Bureau Director
Irene Coveny, Office for the Aging
Rochelle Gray, Senior Fiscal Manager
Mary Gates, Director of Finance
Peter Brown, Grants Coordinator
Jeremy Marshall, Director of Veterans Services Agency
Holly Adams, County Attorney
Jack Marren, Chairman, Board of Supervisors
Nicole Tillotson, Confidential Secretary to the Sheriff
Jessica Mitchell, Associate Psychologist (arrived at 11:50)

CALL TO ORDER

Chairman Marshall called the meeting to order at 11:00 a.m.
Supervisor Wille was declared necessarily absent.

MINUTES

A motion to approve the April 8, 2019 meeting minutes was made by Supervisor Teed, seconded by Supervisor Russell, carried.

PUBLIC HEALTH

a. Updates

Public Health Director Mary Beer provided updates on the following items:

- Coroners – Ms. Beer outlined the three main challenges facing the Ontario County Coroners which include Funeral Directors willing to transport, the anticipated retirement of the current Pathologist, and the current Coroner system. Most funeral directors in the County have opted out of providing transport for County Coroner cases. Ms. Beer and County Administrator Mary Krause plan to attend the next regional Funeral Directors meeting to identify barriers.
- Stakeholders Meeting – Scheduled for May 10 at 8:30 am. Data collected from the Community Health Survey will be presented

in order to determine the County's health priorities for the next three year cycle of the Community Health Improvement Plan.

- Bike Helmet Grant – Applying for a grant which provides funding for the purchase of bike helmets as well as education. Public Health partners with the Office of Sheriff and School Nurses to identify children in need of helmets, and for educational events such as Bike Rodeos.

OFFICE FOR THE AGING

a. Resolution: *Proclamation of Older Americans Month in Ontario County*

Office for the Aging Director Irene Coveny presented the resolution proclaiming May 2019 to be Older Americans Month in Ontario County. This year's theme is "Connect, Create, Contribute" emphasizing communities that encourage the contributions of older adults are stronger. A motion to approve the resolution was made by Supervisor Russell, seconded by Supervisor Teed; carried.

b. Resolution: *Authorization Agreement – Office for the Aging and Finger lakes Home care, Inc. 2019-2020*

Ms. Coveny presented the resolution to enter into an agreement with Finger Lakes Home Care, Inc. for Personal Care Level I and Personal Care Level II to provide services for EISEP to assist older adults remaining independent as long as possible by providing assistance with activities of daily living for a total cost not to exceed \$363,300 at the rate of \$27.50 per hour for the term of April 1, 2019 through March 31, 2020. A motion to approve the resolution was made by Supervisor Teed, seconded by Supervisor Sauers; carried.

c. Resolution: *Authorization to Contract for EISEP Services with Crooked Timber, LLC, dba Comfort Keepers – Office for the Aging 2019-2020*

Ms. Coveny presented the resolution to enter into an agreement with Crooked Timber, LLC dba Comfort Keepers for Personal Care Level I for EISEP, to assist older adults in remaining independent as long as possible by providing assistance with activities of daily living for a total cost not to exceed \$363,300, at the rate of \$25 per hour for Level I services, \$30 per hour for required supervisory visits, \$35 per hour for heavy cleaning, plus mileage for travel authorized by the Office for the Aging with a term of April 1, 2019 through March 31, 2020.

d. Resolution: *Authorization to Contract with Crooked Timber, LLC, dba Comfort Keepers for Respite Services – Office for the Aging 2019-2020*

Ms. Coveny presented the resolution to enter into an agreement with Crooked Timber, LLC dba Comfort Keepers for the provision of respite care for informal caregivers of people 60 years of age or older living in Ontario County who have a chronic illness or dementia with a total cost not to exceed \$66,000 at the rate of \$25 per hour for personal care services, plus mileage for travel authorized by the Office for the Aging for the period of April 1, 2019 through March 31, 2020.

A motion to approve items 4c and 4d as a block, as amended including language that mileage will be reimbursed at the IRS rate, was made by Supervisor Russell, seconded by Supervisor Sauers; carried.

e. Approval: *2018 Annual*

Ms. Coveny presented the Ontario County Office for the Aging 2018

Report

Annual report highlighting department statistics, achievements and accomplishments including the fact that 33% of the older adults served are 85 or more years old requiring more and more complex services as well as additional staff time, an increase in case management hours, meals and transportation provided. The top services provided include the ISEP program, insurance counseling, and health promotion services. The overall OFA budget is \$2.1 million, with a \$502,000 County contribution. Supervisor Russell asked if there are any ways to incentivize training for Home Health Aides. Ms. Coveny explained that FLCC offers the course, which is totally funded with scholarships and grants. The last class graduated 11 individuals, two of whom work for agencies the Office for the Aging contracts with. She further explained that the job is low paying and very hard work, and there are normally no benefits, thus home health aide is not a desirable profession.

f. Walk on Item: Volunteer Complaint

Ms. Coveny advised the Committee that a volunteer meal delivery driver recently reached out to the OFA, County Administrators Office, Human Resources and the County Attorney regarding mileage reimbursement. This particular volunteer, who drives from their home in Farmington to a pick up location in Geneva and then delivers meals, should they choose to request mileage reimbursement, which they have not so far, would be eligible for reimbursement for miles driven after they arrive at the “work site,” which in this case is the meal pick up location, and are not eligible for reimbursement not from their home to the “worksites” per the County policy. The volunteer disagrees with this policy and suggested that mileage reimbursement should begin from the home, not worksite of the volunteer. Of the over 150 volunteers who deliver meals on a monthly basis, only 20 or so submit mileage reimbursement requests, and this is the first time this concern has been raised. County Administrator Mary Krause stated that the County policy for mileage reimbursement mirrors IRS guidance and requirements and is the same for employees and volunteers. Discussion followed.

A motion was made to maintain the County Mileage Reimbursement Policy for volunteers by Supervisor Teed, seconded by Supervisor Russell; carried.

g. Updates

Ms. Coveny provided an update on the following item:

- National Caregiver Conference – will be held in Buffalo beginning tomorrow. Ms. Coveny and Human Services Worker Cinde Priano will both attend. Ms. Priano has been invited to serve on a panel at the conference. Discussion followed.

DEPARTMENT OF SOCIAL SERVICES

a. Approval: Annual Report

Commissioner of Social Services presented the 2018 Department of Social Services Annual Report highlighting the departments statistics, achievements and accomplishments including average monthly

applications, average caseloads, caseload distribution by municipality, actual expenditures vs. County cost, counting where County costs go, and payments to major Medicaid providers, which puts money back into the County's economy. Discussion followed.

b. Updates:

Ms. Tiberio provided updates on the following items:

- State Audits – New York State was advised by the Federal Government that it does not audit DSS frequently enough and will be moving from biannual reviews to annual reviews of the Department. The reviews will be more robust with a routine review of foster care expenditures for all counties in the state.
- Raise the Age Funding – RTA legislation removes funding for foster care for those under 17 who are truant or beyond the control of their parents, including youth placed in the PINS program or probation. Discussion followed.

YOUTH BUREAU

**a. Resolution: Authorization
2019 Agreements**

Youth Bureau Director Marsha Foote presented the resolution to enter into contractual agreements for 2019 with big Brothers and Big Sisters of Greater Rochester for Mentoring, the Boys and Girls Club of Geneva for Junior Staff Employment Preparation Program, the Canandaigua Salvation Army for the Youth and Family Center, Child and Family Resources, Inc. for their parenting program FIT/Supervised Visits, Cornell Cooperative Extension for Young Adult Adventure Camp, Family Counseling Services of the Finger Lakes for their LGBTQ Youth Program, Geneva Lakefront Child Care for Field Trip Transportation, the Partnership for Ontario County for Youth Court, Safe Harbors of the Finger lakes for their Youth Empowerment Group Program, Town of Richmond for Recreation, and Town of Victor Recreation for Counselors in Training. Supervisor Russell made a motion to approve the resolution, seconded by Supervisor Sauers; carried.

c. Update

Ms. Foote provided an update on the following item:

- Annual Awards Ceremony – Ms. Foote has received RSVP's for 143 attendees to the Youth Awards Ceremony scheduled for tomorrow evening. The event is better attended each year. Dr. Nye has offered to accommodate the event at FLCC next year due to the growing attendance.

**VETERANS SERVICE
AGENCY**

a. First Quarter Update

Veterans Service Agency Director Jeremy Marshall provided an update on the first quarter activities of the Veterans Service Agency including the passage by Congress of the Blue Water Act, providing for benefits to veterans who were exposed to agent orange while in coastal waters during the Vietnam War. Burials have continued to increase as

Vietnam era veterans are passing. Mr. Marshall has taken 7 appeals for hearings in Buffalo already this year, more than half of the appeals that are done annually in an average year. He also shared that the VA RAMP appeals process has been streamlined from a 5 year process to a 1-3 year process. The Agency continues to provide transition services for Veterans incarcerated at the Ontario County Jail once a week, and has seen recidivism decline in Veterans Court. Outreach to each agency providing veterans services in the county continues with monthly visits. Finally, Mr. Marshall shared that he has temporarily stopped trips to Ft. Drum due to staffing. Discussion followed.

MENTAL HEALTH

a. Updates

Associate Psychologist Jessica Mitchell provided updates on the following items:

- Crisis Intervention Training – Working with law enforcement for train the trainer training. Mental Health meets with law enforcement and other agencies monthly regarding the timeline for additional officer training.
- Suicide Assist Program – An evidence based program for non-clinically trained individuals to learn how to talk about suicide and provide referrals. Staff in several departments, including at the 911 Center have been trained with this model.
- OMIG Audit – Medicaid has been in the office performing the audit for several weeks. The exit interview is scheduled for May 1st. 100 charts have been reviewed with minimal errors found.

COUNTY ADMINISTRATOR

a. Updates

County Administrator Mary Krause provided updates on the following items:

- Geneva Rotary – Celebrated its 100th anniversary on Saturday night. The event was well attended.
- Clifton Springs Rotary – Will attend the lunch meeting tomorrow.
- Chambers of Commerce – Will attend the Canandaigua Chamber breakfast meeting on Wednesday, as well the Victor Chamber's lunch.
- Citizens Academy – The Academy is going well so far with 26-28 attending each week. The group has been engaged and asking great questions.

PRIVILEGE OF THE FLOOR

Chairman of the Board, Jack Marren provided updates on the following items:

- Citizens Academy – Presenters from all County departments have done very well so far showcasing the talents of Ontario County to the students.
- Bone Builders – Class offered in Geneva that promotes balance for older adults.
- Safe at Home – Ribbon cutting this morning in Victor. Safe at

Home Physical Therapy provides therapy to seniors in their homes or at their location, also focusing on balance.

NEXT MEETING DATE: Monday, May 29, 2019, at 11:00 a.m.

ADJOURNMENT Being there was no further business to come before the committee; a motion to adjourn was made by Supervisor Hicks at 11:55 am, seconded by Supervisor Teed; carried.

Respectfully Submitted,
Nicole Tillotson, Confidential
Secretary to the Sheriff

Approved