



## PUBLIC WORKS COMMITTEE MINUTES

April 8, 2019 - Time: 3:00 pm

Location: Municipal Building, 20 Ontario Street

Room 200

Canandaigua, NY 14424

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### MEMBERS PRESENT:

Chairman Frederick Lightfoote, Supervisor Peter Ingalsbe, Supervisor Dominick Vedora, Supervisor Richard Russell, Supervisor Norman Teed, Supervisor Ted Bateman

### OTHERS PRESENT:

In addition to Committee members: Mary Krause, Brian Young, William Wright, John Berry, Mary Gates, Tom Harvey, Cathy Ahern, Holly Adams, Art James, Peter Brown, Don Havens, Jesse Gotham, Nellie Puma, Donna Tiffany

### CALL TO ORDER:

The meeting of the Public Works Committee was called to order at 3:35 PM by Chairman Lightfoote.

### MINUTES:

Supervisor Teed motioned to approve the minutes from the March 18, 2019 meeting, seconded by Supervisor Bateman. All members in agreement.

### FLCC CAPITAL PROJECTS:

Supervisor Russell motioned to approve the **Resolution For Approval of Supplemental Agreement With the Friends of CMAC Concerning the FLCC/CMAC Emergency Evacuation and Fencing Project for CP 1-2019 FLCC/CMAC Evacuation and Fencing Project**. Mr. Harvey reported the Friends of CMAC are to provide the design at no cost and provide the local share (50%) of the construction cost. The other 50% comes from the State through SUNY. Supervisor Vedora second the motion. All members in agreement.

Supervisor Ingalsbe motioned to approve the **Resolution to Establish Capital Project No. 1-2019 as the FLCC/CMAC Evacuation and Fencing Project**. Supervisor Russell seconded the motion. All members in agreement.

Supervisor Vedora motioned to approve the **Resolution for Capital Project No. 1-2019 Award of Bid B19009 for FLCC/CMAC Evacuation and Fencing Project** to New York State Fence for a total of \$108,300. Supervisor Russell seconded the motion. All members in agreement.

Mr. Harvey reported the FLCC Master Plan was included in the New York State Budget.



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### PLANNING

#### CAPITAL PROJECT PAYMENTS:

Mr. Harvey requested 3 additional payments be added to the payment list: CDW-G Invoice QMC 1051 in the amount of \$1,918.35; CDW-G Invoice QMW 1835 in the amount of \$905.10; and CDW-G Invoice QMC 1881 in the amount of \$1,659.35. Supervisor Russell motioned to approve the capital project payments with additions, seconded by Supervisor Bateman. All members in agreement.

### DEPARTMENT OF PUBLIC WORKS CAPITAL PROJECTS

Capital Project No. 3-2013 – 74 Ontario Street Renovation – Phase II

**Resolution for Authorization to Enter Into Contract With and Pay Associated Fees to Rochester Gas and Electric**

**Resolution for Authorization to Enter Into Contract With and Pay Associated Fees to Frontier Communications**

**Resolution for Authorization to Enter Into Contract With and Pay Associated Fees to Spectrum Enterprise**

Mr. Wright reported the three resolutions noted above are needed to move the services across the road on 74 Ontario Street totaling approximately \$24,000. Supervisor Vedora motioned to approve the three resolutions noted above in a block, seconded by Supervisor Teed. All members in agreement.

Supervisor Teed motioned to approve the **Resolution Authorizing Contract With SWBR Architects for Professional Consultant and Design Services for the Ontario County Jail Roof Repair for Capital Project No. 7-2013 – Jail Modifications**. Mr. Wright reported on a weekend with severe winds, the roof at the Jail started to blow away. Staff put sand bags on the roof. SWBR has submitted a proposal for forensic investigations and repair recommendations for repair of the roof at a cost not to exceed \$15,000. Supervisor Bateman seconded the motion. All members in agreement.



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Capital Project No. 2-2019 Chiller Replacements;

**Resolution to Create Capital Project No. 2-2019 Chiller Replacements, Award of Contract to C&S Companies for Professional Services, and Appropriate Reserves:**

**Resolution for Award of Contract for 20 Ontario Street Roof Replacement Design and Construction Administration Services to SWBR Architects, Engineers and Landscape Architecture:**

Mr. Wright introduced Jesse Gotham as the Project Manager for the County to the Committee. Mr. Gotham reported the two resolutions noted above were scheduled to be completed last year. The decision was made to delay the final design until this year when additional funds would be available. A capital project will be established to consolidate the funding for the projects in order to fully fund the design, bidding and construction phases. C&S submitted a proposal at a cost not to exceed \$63,459 and SWBR submitted a proposal at a cost not to exceed \$6,000. Supervisor Vedora motioned to approve the two resolutions noted in a block, seconded by Supervisor Russell. All members in agreement.

### **CAPITAL PROJECT PAYMENTS:**

Ms. Puma requested 10 additional capital project payments be added to the payment list: Lowe's in the amount of \$48.35; Lowe's in the amount of \$9.54; Lowe's in the amount of \$13.20; Kistner Concrete Products in the amount of \$ 6,817.21; Bergmann Associates in the amount of \$ 25,398.64; Bergmann Associates in the amount of \$ 2,538.99; Manning Squires Hennig in the amount of \$ 183,005.15; Nairy Mechanical LLC in the amount of \$ 70,205.00; Nairy Mechanical LLC in the amount of \$ 134,662.50; and the Pike Company in the amount of \$ 40,425.35. Supervisor Ingalsbe motioned to approve the capital project payments with the additions, seconded by Supervisor Teed. All members in agreement.

### **HIGHWAY:**

**Discussion of Emergency Callouts and Double Wood Right-of-Way:**  
Supervisor Lightfoote reported there have been problems with Dig Safely tickets. Town of Gorham staff has talked to NYSE&G regarding a dig ticket that was called in as an emergency. The on call employee has 2



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hours to respond to a ticket. This was called in on New Year's Day. The pole that was damaged had been damaged for months. Mr. Havens from the Canandaigua Lake Sewer District had his staff respond too. This problem with emergency tickets was discussed at a Dig Safely meeting. Town of Gorham staff and Mr. Havens will work on this problem with the utilities.

Mr. Wright reported there is a GPS program that logs all double wood poles on County roads and who has ownership of these poles. Once the utilities are removed, the owner of the pole must have the old one removed. Letters have gone out to the major utilities to have these poles removed. These double wood poles are a road hazard. The County Attorney's office will check out what the next move could be to make the utilities remove these poles. Mr. Havens reported the Canandaigua Lake Sewer staff will look at the Dig Safely tickets to see if they can identify these poles. County Highway staff will look at Highway permits to help identify these poles.

**Budget Transfer:** Mr. Wright reported the Highway Department is in need of a portable welder. Funds exist in the new equipment line to cover this purchase of \$ 4,805. Supervisor Teed motioned to approve the transfer, seconded by Supervisor Bateman. All members in agreement.

Supervisor Ingalsbe motioned to approve the **Resolution for Renewal of Materials and Services Bids**, seconded by Supervisor Vedora. All members in agreement.

Supervisor Russell motioned to approve the **Resolution for Authorization to Enter Into On-Demand Contracts With Engineering Firms for Project Assistance for Ontario County**, seconded by Supervisor Vedora. All members in agreement.

### **BUILDINGS AND GROUNDS:**

**Resolution for Acceptance of Paint and Painting Supplies From Rochester Paint Center.** Mr. Wright reported the resolution needs to be changed from Bid #1 to Bid #2 Alternate. Bid #2 meets the specifications the County requires. Supervisor Teed motioned to approve the resolution



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with the change, seconded by Supervisor Bateman. All members in agreement.

### WEIGHTS AND MEASURES:

Supervisor Vedora motioned to approve the **Resolution for Acceptance of Contract For Petroleum Quality Testing Program**. Mr. Wright reported Ontario County Weights and Measures may receive reimbursement for expenses incurred through this program. This contract is for a term of 5 years at a cost not to exceed \$29,650. Supervisor Bateman seconded the motion. All members in agreement.

### COUNTY ADMINISTRATOR UPDATE:

Ms. Krause reported:

- State Budget includes monies for NYSAC
- 30 people signed up for the Citizens Academy for April 9
- There will be a memorial resolution for Mary Luckern
- Municipal Summit – April 25 – Lunch at noon
- Shared Services meeting – June 27

### PRIVILEGE OF THE FLOOR:

Mr. McElligott reported staff will be using the on-demand resolution for a traffic impact statement. Mr. McElligott reported C&S Companies will work at Geneva Crossing on Route 5 & 20 and County Road 6 for an amount under \$8,000.

Mr. Wright updated the Committee on 74 Ontario Street project. The vestibule has been removed from the front of the building. Contractors are working on the third floor. Staff is reviewing the coordination drawings to make sure everything fits, trying to obtain 7'4" ceilings. No change orders yet. Project is on schedule.

Supervisor Vendora motioned to enter into executive session at 4:15 PM to discuss Town of Victor property and contract issues regarding an employee's history. Supervisor Teed seconded the motion. All members in agreement.

Supervisor Vedora motioned to end executive session at 4:43 PM. Supervisor Russell seconded the motion. All members in agreement.



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Supervisor Russell motioned to approve the **Resolution for Approval of Sale of Property to the Town of Victor**. Supervisor Vedora asked if the Town of Victor and the Railroad need an agreement to allow the Railroad to operate on that section of rail. Assistant County Attorney Mr. James responded yes they do. Supervisor Ingalsbe seconded the motion. All members in agreement.

### ADJOURNMENT:

Being no further business to come before the Committee, the meeting was adjourned at 4:45 PM following a motion by Supervisor Russell. Supervisor Bateman seconded the motion. All members in agreement.

The next scheduled meeting is April 29, 2019.

Respectfully submitted,

Donna Tiffany  
Finance Clerk II