



PUBLIC WORKS COMMITTEE MINUTES

March 18, 2019 - Time: 3:00 pm

Location: Municipal Building, 20 Ontario Street

Room 200

Canandaigua, NY 14424

MEMBERS PRESENT:

Chairman Frederick Lightfoote, Supervisor Peter Ingalsbe, Supervisor Dominick Vedora, Supervisor Richard Russell, Supervisor Norman Teed, Supervisor Ted Bateman

OTHERS PRESENT:

In addition to Committee members: Mary Krause, Brian Young, Supervisor Jack Marren, William Wright, John Berry, Mary Gates, Tom Harvey, Deb Gierman, Holly Adams, Steve Vanderbrook, Nellie Puma, Donna Tiffany

CALL TO ORDER:

The meeting of the Public Works Committee was called to order at 3:15 PM by Chairman Lightfoote.

MINUTES:

Supervisor Ingalsbe motioned to approve the minutes from the February 25, 2019 meeting, seconded by Supervisor Bateman. All members in agreement.

FLCC CAPITAL PROJECTS:

Supervisor Russell motioned to approve the **Resolution For Authorization to Award Contract for Professional Services – CMAC Restroom Facility Renovation for CP 1-2017 - 2017 FLCC Maintenance Capital Project**. Mr. Wright reported TYLIN was awarded a contract in 2017 to provide architectural and engineering services to complete a concept design for the CMAC restrooms for a cost of \$14,573. The project was deferred to confirm State funding. Mr. Harvey reported the project is now registered with SUNY. TYLIN has provided an updated proposal to include concept design and project cost estimates for a cost of \$17,015. Ms. Krause asked if these restrooms can accommodate the increase in concert goers since Live Nations has taken over the planning of the concerts. Mr. Harvey reported the concerts cap at 150,000 people. Supervisor Bateman seconded the motion. All members in agreement.

Supervisor Vedora motioned to approve the **Resolution for Authorization to Contract For Professional Consultant Services – FLCC Water Quality, Flood Resiliency, and Habitat Improvement Project**. Mr. Harvey reported 5 proposals were received for this project. A consultant process was undertaken and the selection committee recommends GEI Consultants, Inc. P.C., to provide professional consulting services during the design and construction of the FLCC Water Quality, Flood Resiliency, and Habitat Enhancement project for



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an amount not to exceed \$82,799. Supervisor Bateman seconded the motion. All members in agreement.

PLANNING

CAPITAL PROJECT PAYMENTS:

Supervisor Ingalsbe motioned to approve the Planning Capital Project payment, seconded by Supervisor Bateman. All members in agreement.

DEPARTMENT OF PUBLIC WORKS

CAPITAL PROJECTS:

Resolution for Budget Transfer for CP 4-2017 – County Road 23 and Fort Hill McIvor Intersection Improvements and Fort Hill Road Betterment: Resolution was pulled from agenda.

Supervisor Bateman motioned to approve the **Resolution for Award of Contract to Bergmann Associates – Design Services for CP 4-2018 – County Road 46 and Smith Road Intersection Improvement.** This resolution is for preliminary engineering and right-of-way incidental phase services for a cost not to exceed \$190,000. Supervisor Vedora seconded the motion. All members in agreement.

CAPITAL PROJECT PAYMENTS:

Ms. Puma requested 4 additional capital project payments be added to the payment list: Bergmann Associates in the amount of \$ 19,229.32; Bergmann Associates in the amount of \$ 38,599.77; Hanson Aggregates in the amount of \$ 1,646.68; and Rotolite Elliott Corporation in the amount of \$ 591.55. Supervisor Russell motioned to approve the capital project payments with the additions, seconded by Supervisor Vedora. All members in agreement.

BUILDINGS AND GROUNDS:

Supervisor Ingalsbe motioned to approve the **Resolution for Renewal of Bid – Purchase of Work Uniforms.** Supervisor Teed seconded the motion. All members in agreement.

Supervisor Teed motioned to approve the **Resolution for Acceptance of Quote – Lease of County Property.** Mike Goodman Farms was the only quoter at a rate of \$1,800. Supervisor Bateman seconded the motion. All members in agreement.



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SEWERS:

Supervisor Russell motioned to approve the **Resolution for Award of Bid – Gotta Do Contracting, LLC – Hauling and Disposal of Sludge – Honeoye Lake County Consolidated Sewer District**. Mr. Berry reported approximately \$27,000 was spend last year for this service. Supervisor Bateman seconded the motion. All members in agreement.

FLEET:

Supervisor Teed motioned to approve the **Resolution for Acceptance of Bid for Repair and Installation of County Owned Mobile and Hand Held Radios and Associated Equipment**. Supervisor Ingalsbe seconded the motion. All members in agreement.

Supervisor Vedora motioned to approve the **Resolution for Authorization to Award Contract for Fuel Card Services – Wex Bank, Inc.** Ms Puma reported this vendor has the New York State contract for fuel card services. The contract will commence on March 29, 2019 and expire on June 21, 2021 with up to 2 additional 1 year terms. This will replace the Voyager fuel card service the County uses. Supervisor Bateman seconded the motion. All members in agreement.

COUNTY ADMINISTRATOR UPDATE:

Mr. Young reported on the septic system replacement program

- 860 letters were received – permanent and seasonal residences
- 23 were approved
- 14 were denied
- 3 were reimbursed
- 2 waiting approval for next round
- Staff working on obtaining administrative cost for support of this program
- Mr. Young thanked Bill and Nellie for all their work on this project. There will be another round for this program in the summer

Ms. Krause reported:

- 22 people have signed up for the Citizens Academy for April 9
- May 16 – Economic Development will report on tourism
- April 25 – Shared Services meeting for 2020 Implementation – Noon to 4:00 PM
- Mr. Young working on shared services reimbursement



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PRIVILEGE OF THE FLOOR:

Mr. Wright reported contractors are working on the windows at 74 Ontario Street. There may be a change on where the sewer lines should be located. There will be a group meeting tomorrow to discuss minor issues. Work will begin on the third floor.

ADJOURNMENT:

Being no further business to come before the Committee, the meeting was adjourned at 3:45 PM following a motion by Supervisor Ingalsbe. Supervisor Bateman seconded the motion. All members in agreement.

The next scheduled meeting is April 8, 2019.

Respectfully submitted,

Donna Tiffany
Finance Clerk II