



INDUSTRIAL DEVELOPMENT AGENCY

Meeting Minutes
Monday, February 25, 2019 Meeting
 2nd floor Conference Room (Room 200)
 20 Ontario St
 Canandaigua, NY 14424

Members Present	Members Excused
Mike Davis, Chairman	Don Culeton
Laura Pedersen, Secretary	Lewis Zulick, Treasurer
Kelly Mittiga	
Supervisor Jeff Gallahan	Guests Present
Brad Braddon	Brian Young, Deputy County Administrator
	Ellen Polimeni, Mayor, City of Canandaigua
	Amanda Valdes, 13WHAM
Staff Present	Harry Sicherman, Canandaigua Finger Lakes Resort
Mike Manikowski, Exec. Dir.	John D. Goodwin, City of Canandaigua Manager
Michael Wojcik, CFO	Mike Yarger, Canandaigua 2020
Jessica Kazmark, Staff	Mike Murphy, Daily Messenger
Brigitte Larson, Staff	Robert Murphy, Canandaigua Finger Lakes Resort
Bob Mincer, Staff	
	Contract Staff
	Barry Carrigan, Nixon Peabody
	James Coniglio, Underberg & Kessler

CALL TO ORDER: Chair Mike Davis called the meeting to order at 5:00 p.m. A quorum was present.

Introduction of Brad Braddon:

Chair Mike Davis introduced new Member Brad Braddon to the Board and Staff. Introductions were made of all present Board Members and Staff. George Braddon III is his legal name but he goes by Brad Braddon. Brad explained to the Board that his father founded Commodore in 1981 and that the business was sold in May of 2018. George now works for Dolco Packaging. Mike Manikowski pointed out that there have been projects done with Commodore in the past.

NEW BUSINESS:

Cover Wallet: (inducement and authorizing resolutions)

Michael Wojcik reminded the Board of Cover Wallet, an online small business insurance broker, who will be locating to Victor. The Company looking for a ten year tax exemption on all IT and

communication related equipment. Michael stated that a public hearing was held on February 15th at the Victor Town Hall, with no objections. Michael briefly went over the project checklist and Cost Benefit Analysis concluding that the project has a grand benefit to cost ratio of 57:1 and that the Company projects 50 new jobs within two years.

Supervisor Jeff Gallahan made a motion to authorize the resolution. Kelly Mittiga seconded the motion. Unanimously approved. Motion carried

OLD BUSINESS:

205 Lakeshore Drive:

Barry Carrigan explained to the Board that he has been working closely with the developer and their counsel. Documents have been provided but are not ready to bring the authorizing resolution to the Board. Barry stated there is a signed commitment letter that has been executed by both parties, but there are some due diligence items to be completed. There will be a Special OCIDA meeting to discuss the 205 Lakeshore Drive project, prior to the March Board meeting, if all information is completed.

The Board took no action at this time.

Airport Update:

Bob Mincer told the Board that he received a Letter of Intent from Jeremy Fields of Fields Construction, indicating that they plan to build a 22,000 ft² hangar to be used for aircraft storage. The terminal has also been discussed and is moving forward. Bob stated he will have an outline of dates at the next Board meeting. Bob explained that fuel sales have been up mostly due to the availability of the deicing equipment at KIUA. Bob also noted that he and Amy are working on the website.

It was discussed that there have been noticeable improvements at the airport since Bob has been Airport Manager.

ADMINISTRATION:

January 28, 2019 Minutes:

Mike Davis presented the January 28, 2019 Meeting Minutes for approval.

Supervisor Jeff Gallahan made a motion to approve the January 28, 2019 minutes as presented. Laura Pedersen seconded the motion. Motion unanimously carried.

Invoices for payment:

Michael Wojcik presented for approval, airport invoices for payment totaling \$13,114.80; Agency invoices totaling \$64,139.94 and total invoices in the amount of \$88,254.74.

Laura Pedersen made the motion to approve the payments of the above referenced invoices. Supervisor Jeff Gallahan seconded the motion. Motion unanimously carried.

2019 Master Agreement:

Michael Wojcik presented the Master Agreement between the County and the OCIDA.

Supervisor Jeff Gallahan made a motion to approve the 2019 Master Agreement. Laura Pedersen seconded the motion. Unanimously approved. Motion carried.

ABO-Required Board Survey:

Michael Wojcik informed the Board of the survey results, which were overall good.

ADJOURNMENT:

Laura Pedersen made a motion to adjourn the IDA meeting at 5:22 p.m. Supervisor Jeff Gallahan seconded the motion. Motion unanimously approved.

Respectfully submitted,

Brigitte Larson

DRAFT