



GOVERNMENTAL OPERATIONS AND INSURANCE COMMITTEE

Time: 1:30 PM

Location: 3019 County Complex Drive

2nd Floor, Room 204

Canandaigua, NY 14424

JANUARY 16, 2019

MEMBERS

PRESENT

Supervisors Jeffery Gallahan, Gregory Bendzlowicz, David Baker, Todd Campbell, Catherine Menikotz, and Dominick Vedora. Supervisor Fred Wille was declared necessarily absent.

OTHERS

PRESENT

In addition to Committee Members: County Administrator Mary Krause, Deputy County Administrator Brian Young, Director of Finance Mary Gates, County Attorney Holly Adams, Assistant County Attorney Michael Reinhardt, Human Resources Director Michele Smith, Deputy Director of Human Resources Lindsey Burgess, Chief Information Officer Sean Barry, Archivist Rosemary Switzer, Safety Coordinator Sherman Manchester, Sr. Fiscal Manager Michael Wojcik, Grant Coordinator Peter Brown, and Clerk to the Board Kristin Mueller.

CALL TO ORDER

The meeting of the Governmental Operations and Insurance Committee was called to order at 1:30 PM by Committee Chair Gallahan

MINUTES

Motion to approve the minutes of December 12, 2018, made by Supervisor Baker, seconded by Supervisor Campbell and carried.

INFORMATION SERVICES

Chief Information Officer Sean Barry presented a quote from proposal for Allied World Cyber Policy. This is a renewal of our current policy.

Motion to approve the quote was made by Supervisor Baker, seconded by Supervisor Campbell and carried.

RECORDS & ARCHIVES

Archivist Rosemary Switzer presented information regarding the NYS Archives Grant (LGRMIF) for 2019-2020

Motion to approve the application for the 2019-2020 LGRMIF grant was made by Supervisor Bendzlowicz, seconded by Supervisor Baker and carried.

This grant will go towards a shared services project for the Town of Manchester and RAIMS to scan records into OnBase. There are no matching funds required for this grant.

BOARD OF SUPERVISORS

Clerk Kristin Mueller presented a resolution entitled, "One-Year Appointments"

Motion to approve the resolution was made by Supervisor Vedora, seconded by Supervisor Baker and carried.

COUNTY ADMINISTRATOR

County Administrator Mary Krause presented the following resolutions

- Authorizing to Renew Contract for Public Relations & Marketing Services for Ontario County and FLCC with TransPro Consulting, LLC
- Authorization of Agreement Partnership for Ontario County, Inc. Administrative Support

Motion to approve these resolutions as block was made by Supervisor Baker, seconded by Supervisor Bendzlowicz and carried.

INFORMATIONAL REPORTS

The committee accepted all reports and information submitted regarding:

- a. Workers Compensation and Safety Reports
- b. MVA Report

Motion to approve the reports made by Supervisor Campbell, seconded by Supervisor Vedora and carried.

Mr. Manchester noted that recordable incidents were down from 2017 and total injuries were down in 2018 from 148 to 129. He is also currently working on the next HAB grant.

OLD BUSINESS

Mary Krause, Mary Gates, and Brian Young met with the Humane Society on January 15, 2019 regarding the not for profit compliance audit. They spoke with them about coming into compliance with staff/board training and updating policies. They plan on meeting with them again in March to follow up on their progress. The Humane Society has established a good working relationship with Colony Caregivers leadership. They have invited County officials to the next meeting that they have with them. Mr. Young would like to do a presentation on the Agricultural and Markets Law and what is required by the county for the Board. That presentation would be followed by a presentation from the Humane Society on the services they have available. They have also agreed to give privilege of the floor to the public at a later date.

COUNTY ADMINISTRATOR

County Administrator Krause informed the committee of the following items:

- Orientations for newly elected official are going well
- The NYSAC legislative packet is out
- The gaming compact dispute has been settled
- Mary Krause & Mary Gates attended a steering committee meeting on the formation of Leadership Ontario
- County officials will be meeting with the Department of State at NYSAC to discuss shared services

EXECUTIVE SESSION

At 1:53 PM, Supervisor Bendzlowicz made the motion, seconded by Supervisor Vedora, to go into executive session regarding discussion on proposed, pending, or current litigation and to confer with counsel; motion carried.

At 1:58 PM, Supervisor Bendzlowicz made the motion, seconded by Supervisor Menikotz, to leave executive session; motion carried.

ADJOURNMENT

Motion to adjourn made at 2:00 PM by Supervisor Vedora, seconded by Supervisor Campbell and carried.

RESPECTFULLY SUBMITTED

Kristin A. Mueller, Clerk to the Board