



## PLANNING AND ENVIRONMENTAL QUALITY COMMITTEE

**Time: 1:30 PM**

**Location: Municipal Building**

**2<sup>nd</sup> Floor, Room 200**

**20 Ontario Street**

**Canandaigua, NY 14424**

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**JANUARY 13, 2020**

**MEMBERS PRESENT**

Supervisors Singer, Bateman, Guard, Hicks, Lightfoote, Venuti, and Wickham.

**OTHERS PRESENT**

Deputy County Administrator Brian Young, Finance Director Mary Gates, County Attorney Holly Adams, First Assistant County Attorney Lea Nacca, Planning Director Tom Harvey, Sustainability & Solid Waste Management Director Carla Jordan, Casella Engineer Amy Dill, Vice President of Landfill Mark Johnson, Casella General Manager Brian Sanders, Sr. Fiscal Manager Michael Wojcik, Economic Developer Mike Manikowski, Sr. Planners Maria Rudzinski and Regina Sousa, Planner Linda Philips, Treasurer Gary Baxter, Grant Coordinator Peter Brown, Soil & Water Director Megan Webster, Finger Lakes Visitors Connection President Valerie Knoblauch, Finger Lakes Visitors Connection Director of Marketing and Communications Christen Smith, reporters Dave Shaw and Julie Sherwood, and Clerk to the Board Kristin Mueller.

**CALL TO ORDER**

The meeting of the Planning & Environmental Quality Committee was called to order at 1:30p.m. by Chair Singer.

Chair Singer also selected Supervisor Lightfoote as Vice-Chair of the committee.

**MINUTES**

Supervisor Bateman made a motion to approve the minutes of the Planning and Environmental Quality Committee meetings held on December 5 & 9, 2019. Supervisor Venuti seconded the motion. The motion carried.

**CASELLA**

♦ *Update*

Mr. Johnson presented the following updates:

- He introduced Brian Sanders who is going to be the new general manager at the landfill. Brian comes to the landfill with over twenty years of experience.
- Installation of horizontal wells on the slopes has stopped at the moment, because they can't get the equipment on the slopes. As

a frost is needed to harden the ground for the equipment. Once we get a frost it should take about 4 weeks to complete the project.

- They are continuing to bring wells online and dewater.
- He showed a cross section drawing of how the horizontal wells they are installing are designed and work. These wells are designed specifically to address the problem areas at the landfill.

Ms. Jordan talked about odors during the installation of these wells. With disturbing the ground to get the wells in the odors will increase. She and Casella will inform residents what is going on and why there will be an increase of odor for a short time. Casella plans on disturbing the ground in sections that they can install and manage efficiently to keep the increase in odors to a minimum.

Mr. Sanders spoke about how he has worked at small and large facilities over the past twenty years. He will be focusing on correcting issues that we have especially the odor. The prior site he was at he oversaw the installation of a massive gas reduction system.

## SUSTAINABILITY AND SOLID WASTE

- ♦ **Resolution:** *Authorization for Renewal Agreement with Shred Text Inc. for On-Site Mobile Document Destruction Services*  
Supervisor Lightfoote motioned to approve the renewal agreement with Shred Text. Supervisor Guard seconded the motion. The motion carried.
- ♦ **Resolution:** *Award of Contract with Causewave Community Partners for the Development of a Strategic Plan – Department of Sustainability & Solid Waste Management*  
Supervisor Wickham motioned to approve a contract with Causewave Community Partners for the Development of a Strategic Plan, as amended. Supervisor Venuti seconded the motion. The motion carried.  
Supervisor Venuti noticed that the resolution should read that for a no cost time extension it should come before the Planning and Environment Quality Committee not the Governmental Operations and Insurance Committee. Ms. Jordan will make this correction.
- ♦ *2020 Event Calendar*  
Ms. Sousa reviewed the tentative event schedule for 2020. Once it is finalized, she will be sending it out to staff, municipalities, and placing it on the website.
- ♦ *Update*  
Ms. Jordan let the committee know they are working with area food pantry and will be distributing about 4,000 reusable bags to the 15 local food pantries. They will also provide reusable bags to DSS. A press release will come out the week of January 27<sup>th</sup> regarding this.

Ms. Jordan had a good meeting with staff from Pactiv regarding the ban the Governor is proposing on Styrofoam products. They do a tremendous amount of reuse within the company and they are willing to take in Styrofoam waste from other county companies that they can use.

The transfer station consolidation and program study site assessments are starting Wednesday and run for the next two weeks.

## TOURISM

- ◆ **Resolution:** *Appointment to Ontario County Four Seasons Local Development Corporation* Supervisor Hicks motioned to approve the appointment to the Ontario County Four Season Local Development Corporation and the resolution of appreciation as a block. Supervisor Lightfoote seconded the motion. The motion carried.
- ◆ **Resolution:** *Resolution of Appreciation – Suzanne Farley*

## ECONOMIC DEVELOPMENT

- ◆ **Resolution:** *Authorizing Contract with Fairweather Consulting for Business Retention & Expansion Program for the Year 2020 for the Department of Economic Development* Supervisor Lightfoote motioned to approve the contract with Fairweather Consulting, as amended. Supervisor Bateman seconded the motion. The motion carried.  
Supervisor Venuti notice that the resolution should read 2020 not 2019. Mr. Wojcik will correct this.
- ◆ **Resolution:** *Authorization to Complete a Budget Amendment Relating to Z-Axis Inc.'s Grant Approval from the New York State Office of Community Renewal for Block Grant Funding* Supervisor Hicks motioned to approve the budget amendment relating to the Z-Axis grant. Supervisor Venuti seconded the motion. The motion carried.
- ◆ **Resolution:** *Authorization to Carryforward Appropriations Relating to Pactiv's Grant Approval from the New York State Office of Community Renewal* Supervisor Lightfoote motioned to approve the appropriations relating to Pactiv's grant. Supervisor Wickham seconded the motion. The motion carried.

## PLANNING DEPARTMENT

- ◆ **Resolution:** *Appointment of Stephen High to the Ontario County Planning Board* Supervisor Venuti motioned to approve the appointment of Stephen High to the Ontario County Planning Board. Supervisor Guard seconded the motion. The motion carried.
- ◆ **Approval:** *Six Month No-Cost Time Extension – Ontario County Soil and Water Conservation District – Agricultural Implementation Grant for Tire Recycling – Original Res. No. 742-2018* Supervisor Guard motioned to approve the no cost time extension with Ontario County Soil and Water. Supervisor Wickham seconded the motion. The motion carried.

## COUNTY ATTORNEY

- ♦ **Resolution:** *Request for State Legislation to Amend New York Tax Law §1202-t – Hotel or Motel Taxes in Ontario County*

Supervisor Venuti motioned to approve a resolution to amend the hotel or motel taxes in Ontario County. Supervisor Lightfoote seconded the motion. The motion carried.

Ms. Nacca talk about the changes being requested. They would remove the current exemption for places having 3 units or less and broaden the categories that the revenues can be allocated. Revenues will still be allocated to the tourism industry but will now include public parks, public infrastructure, recreation facilities, and other things that promote tourism in our area.

## COUNTY ADMINISTRATOR

- ♦ *Updates*

The County Administrator and staff met with school superintendents last week, with all but one district was represented. One of the topics they discussed was waste assessments that have been going on through the Sustainability and Solid Waste Management department. The schools are very interesting in moving toward implementing their programs based off these assessments.

## ADJOURNMENT

On motion of Supervisor Guard seconded by Supervisor Venuti, the meeting was adjourned at 2:07 pm.

Respectfully Submitted  
Kristin A. Mueller,  
Clerk to the Board