



INDUSTRIAL DEVELOPMENT AGENCY

Monday, March 26, 2018

5:00 p.m.

20 Ontario St., Canandaigua, NY
(Second Floor Conference Room)

ANNUAL MEETING

AGENDA ITEM	POTENTIAL OUTCOME	PERSON RESPONSIBLE
Call to Order	Quorum Present?	Mike Davis
New Business:		
Public Hearing for 205 Lakeshore Drive	Receive written and oral comments on the project	Mike Manikowski
205 Lakeshore Drive	Resolution to induce project	Suzanne Vary/Michael Wojcik
LSI Solutions	Resolution to induce and authorize project	Suzanne Vary/Michael Wojcik
Old Business:		
Airport Update	Inform Board of status	Jim Dolan
33 Forge Avenue, Geneva	Motion to allow sale of land	Mike Manikowski
YMCA bond amendment	Resolution to amend bond	Bill Weir
Administration:		
Feb. 26, 2018 meeting minutes	Resolution to accept the minutes	Mike Davis
2017 Annual Report	Motion to accept report	Sarah Jones
12/31/17 Audited Financial Statements and PARIS report	Motion to accept report	Tom Lauffer/Michael Wojcik
Accountant's Management Letter	Motion to accept report	Tom Lauffer/Michael Wojcik
Letter of Communication	Motion to accept report	Tom Lauffer/Michael Wojcik
Annual Procurement Report	Motion to accept report	Michael Wojcik
Procurement Policies & Procedures	Motion to accept report	Michael Wojcik
Management's Internal Control Assessment Report	Motion to accept report	Michael Wojcik
IDA Mission Statement and Measurement Report	Motion to accept report	Michael Wojcik
Real Property Report	Motion to accept report	Michael Wojcik
FAME contract	Motion to approve	Michael Wojcik
PILOT Memo from Taxing Jurisdiction	Inform Board	Michael Wojcik
Invoices for payment	Motion to approve payments	Michael Wojcik
Adjournment	Resolution to adjourn	Mike Davis

Next Regular Meeting is Monday, April 23, 2018

Quorum (confirmation required):	Members Excused:
Mike Davis, Chair	
Andy Molodetz, Vice Chairman	
Supervisor Jeff Gallahan	Guests:
Kelly Mittiga	Brian Young, Deputy County Administrator

Dave Reh	Tom Lauffer, CPA Mengel Metzger Barr & Co, LLP
Laura Pedersen, Secretary	
Lew Zulick, Treasurer	
Non-Members Present:	Contract Staff:
Mike Manikowski, Executive Director	Jim Coniglio, Underberg & Kessler
Suzanne Vary, Staff	Jim Dolan, McFarland Johnson
Michael Wojcik, CFO	Bill Weir, Nixon Peabody
Jessica Kazmark, Staff	