



ECONOMIC DEVELOPMENT CORPORATION

March 12, 2019 – ANNUAL MEETING

8:30 a.m.

20 Ontario St., Canandaigua, NY 14424

AGENDA ITEM	POTENTIAL OUTCOME	PERSON RESPONSIBLE
Call to Order		Rob Solenne
Old Business:		
Real Eats America	Updates and request	Mike Manikowski/Harry Sichernan/Jim Coniglio
Administration:		
Feb. 12, 2019 Minutes	Motion to approve minutes as written	Rob Solenne
Invoices for Payment	Motion to approve payment	Michael Wojcik
Annual Meeting		
Erica Wright	Motion to fill vacant Board position	Mike Manikowski
2018 Annual Report	Motion to accept annual report for distribution	Brian Moore/Mike Manikowski
12/31/18 Audited Financial Statements and PARIS Report	Motion to accept	Tom Lauffer/Michael Wojcik
Accountant's Management Letter	Motion to accept	Tom Lauffer/Michael Wojcik
Accountant's Letter of Communication	Motion to accept	Tom Lauffer/Michael Wojcik
Mission Statement and Measurement Report	Motion to accept	Michael Wojcik
Annual Procurement Report	Motion to accept	Michael Wojcik
Management's Internal Control Assessment Report	Motion to accept	Michael Wojcik
Form 990	Discussion	Michael Wojcik
CHAR 500	Discussion	Michael Wojcik
Adjournment	Motion to adjourn	Rob Solenne

Next Regular Meeting is April 10, 2018

Quorum (confirmation required):	Members Excused:
Robert Solenne, Chair	
Joseph Bridgeford, Vice Chair	
Kevin Hill, Treasurer	
Karen Parkhurst	
Supervisor Fred Lightfoote	Guests:
David Bunnell, Secretary	Brian Young, Deputy County Administrator
Walt Matyjas	Tom Lauffer, CPA Mengel Metzger Barr & Co, LLP
Karen Springmeier	Brian Moore, Dixon Schwabl
Supervisor Daniel Marshall	Kim Allen, Dixon Schwabl

Supervisor Frederick Wille	Erica Wright
Staff	
Mike Manikowski, Executive Director	
Michael Wojcik, CFO	Contract Staff:
Jessica Kazmark, Staff	Jim Coniglio, Underberg & Kessler, Local Counsel
Brigitte Larson, Staff	Harry Sicherman, Harrison Place Studio
Bob Mincer, Staff	