

SALARY: \$68,502.00

CIVIL SERVICE EXAMINATION TO BE SCHEDULED

IMMEDIATE OPENING

SUPERVISOR, BUREAU OF BUILDINGS AND GROUNDS

This vacancy is in Ontario County, Canandaigua, New York. The work involves responsibility for planning, organizing and directing the operation and maintenance of County owned or leased buildings and grounds including structural, mechanical and electrical components and various grounds keeping activities. Budget preparation; review of engineering plans and estimation of repair and construction projects is also required.

Based upon the details of the position, a thorough knowledge of building construction, maintenance, repair, and operation activities in a multiple building/multiple location setting; thorough knowledge of heating, ventilation and air conditioning (HVAC) and electrical system operations and safety procedures is needed to perform the duties.

MINIMUM QUALIFICATIONS:

1. Graduation from a regionally accredited or New York State registered college or university with a Bachelor's Degree in Civil, Electrical or Mechanical Engineering or related field and four years of responsible experience in building design, inspection, operations or maintenance, at least two of which must have been in a supervisory capacity; or
2. Graduation from a regionally accredited or New York State registered college with an Associate's Degree in construction, mechanical or electrical technology or related field and six years of experience as defined in (1) above, two of which must have been in a supervisory capacity; or
3. An equivalent combination of training and experience as defined by the limits of (1) and (2).

Possession of a valid New York State Operator's license is required at the time of appointment, and maintenance of such license throughout the tenure of employment in the position.

EOE

Application and further information is available by calling

(585) 396-4465

or

(315)719-0321

or

website at www.co.ontario.ny.us/HumanResources/