

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	http://www.co.ontario.ny.us/1032/Our-Reporting
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

1. Vendor Name: Ascent Avaition Group, Inc.

Type of Procurement: Commodities/Supplies
Award Process: Authority Contract - Competitive Bid
Award Date: 07/01/2016
End Date: 07/14/2017
Amount: \$89,836.07
Amount Expended for Fiscal Year: \$89,836.07
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: One Mill St
Address Line2:
City: PARISH
State: NY
Postal Code: 13131
Plus 4:
Province Region:
Country: USA

Procurement Description: Purchase of fuel (Avgas and Jet A), marketing, Jet A fuel truck rental for the airport. End date was when a new FBO was signed on to the airport in 2017.

2. Vendor Name: Camoin Associates

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Competitive Bid
Award Date: 08/19/2012
End Date: 12/31/2017
Amount: \$10,000
Amount Expended for Fiscal Year: \$7,552.88
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: PO Box 3367
Address Line2:
City: SARATOGA SPRINGS
State: NY
Postal Code: 12866
Plus 4:
Province Region:
Country: USA

Procurement Description: Econ Developement services related to attraction and retention cases including grant writing, program administration, program delivery, tax incentive research and analysis, tax abatement and exemption, low interest financing and general economic dev

Procurement Transactions Listing:

3. Vendor Name: Dixon Schwabl, Inc.

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 01/01/2016
End Date: 02/28/2018
Amount: \$14,025
Amount Expended for Fiscal Year: \$14,025
Fair market value: \$14,025

Explain why the fair market value is less than the amount:

Address Line1: 1595 Moseley Road
Address Line2:
City: VICTOR
State: NY
Postal Code: 14564
Plus 4:
Province Region:
Country: USA

Procurement Description: Public Relations services for both the Agency and Airport activities.

4. Vendor Name: Eric Blakesly

Type of Procurement: Other
Award Process: Authority Contract - Competitive Bid
Award Date: 01/01/2017
End Date: 06/30/2018
Amount: \$46,527.1
Amount Expended for Fiscal Year: \$46,527.1
Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 5340 South Hill Road
Address Line2:
City: CANANDAIGUA
State: NY
Postal Code: 14424
Plus 4:
Province Region:
Country: USA

Procurement Description: Snow plowing, lawn mowing, fuel checking and all general maintenance at the Canandaigua airport.

Procurement Transactions Listing:

5. Vendor Name: Finger Lakes Workforce Development Investment Board

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 01/01/2017
End Date: 12/31/2017
Amount: \$10,000
Amount Expended for Fiscal Year: \$10,000
Fair market value: \$10,000

Explain why the fair market value is less than the amount:

Address Line1: 41 Lewis St
Address Line2:
City: GENEVA
State: NY
Postal Code: 14456
Plus 4:
Province Region:
Country: USA

Procurement Description: Professional consultant services in connection with workforce development in the area of advanced manufacturing in the local geographical area

6. Vendor Name: H Sichertman/The Harrison Studio

Type of Procurement: Consulting Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 03/27/2017
End Date: 12/31/2017
Amount: \$7,500
Amount Expended for Fiscal Year: \$7,500
Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: PO Box 473
Address Line2:
City: LOCKPORT
State: NY
Postal Code: 14095
Plus 4:
Province Region:
Country: USA

Procurement Description: Professional services relating to a project involving the NYS Office of Community Renewal for a CDBG grant to support the establishment of manufacturing operations in Ontario County by Akoustis Technologies, Inc.

Procurement Transactions Listing:

7. Vendor Name: LaValley Bros Construction

Type of Procurement: Design and Construction/Maintenance
Award Process: Authority Contract - Competitive Bid
Award Date: 04/15/2015
End Date: 06/01/2016
Amount: \$37,957.45
Amount Expended for Fiscal Year: \$37,957.45
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: PO Box 208
Address Line2:
City: WOLCOTT
State: NY
Postal Code: 14590
Plus 4:
Province Region:
Country: USA

Procurement Description: Construction a JetA fueling facility at the Canandaigua Airport. Final retainage for the FAA project billed on 6/1/17 and paid on 6/11/17. Project is complete.

8. Vendor Name: Macedon Landscaping, Inc.

Type of Procurement: Design and Construction/Maintenance
Award Process: Authority Contract - Competitive Bid
Award Date: 06/26/2017
End Date: 06/30/2018
Amount: \$492,537
Amount Expended for Fiscal Year: \$406,295.11
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 1711 Wayneport Rd.
Address Line2:
City: MACEDON
State: NY
Postal Code: 14502
Plus 4:
Province Region:
Country: USA

Procurement Description: Main aircraft apron reconstruction. Scrape and rebuild main apron to accommodate heavier aircraft beginning to use the Canandaigua Airport.

Procurement Transactions Listing:

9. Vendor Name: McFarland-Johnson, Inc.

Type of Procurement: Design and Construction/Maintenance
Award Process: Authority Contract - Competitive Bid
Award Date: 04/25/2016
End Date: 08/23/2021
Amount: \$311,779.22
Amount Expended for Fiscal Year: \$311,779.22
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 49 Court St.
Address Line2: PO Box 1980
City: BINGHAMTON
State: NY
Postal Code: 13902
Plus 4:
Province Region:
Country: USA

Procurement Description: Professional services including planning environmental, predesign, site analysis, schematic design, design development, construction documents, bidding and negotiation, and construction contract administration services

10. Vendor Name: Philadelphia Insurance Companies

Type of Procurement: Other
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 04/01/2017
End Date: 04/01/2017
Amount: \$16,558.21
Amount Expended for Fiscal Year: \$16,558.21
Fair market value: \$16,558.21
Explain why the fair market value is less than the amount:

Address Line1: PO Box 70251
Address Line2:
City: PHILADELPHIA
State: PA
Postal Code: 19176
Plus 4: 0252
Province Region:
Country: USA

Procurement Description: Liability and D&O insurance for OCIDA, bidding done by agent

Procurement Transactions Listing:

11. Vendor Name: Raymond F. Wager, CPA, P.C.

Type of Procurement: Financial Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 01/01/2017
End Date: 06/30/2018
Amount: \$9,025
Amount Expended for Fiscal Year: \$9,025
Fair market value: \$9,025

Explain why the fair market value is less than the amount:

Address Line1: 1020 Lehigh Station Rd.
Address Line2:
City: HENRIETTA
State: NY
Postal Code: 14467
Plus 4:
Province Region:
Country: USA

Procurement Description: Independent auditors of the IDA

12. Vendor Name: Sandmans RCD

Type of Procurement: Other
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 07/01/2017
End Date: 06/30/2019
Amount: \$10,445
Amount Expended for Fiscal Year: \$10,445
Fair market value: \$10,445

Explain why the fair market value is less than the amount:

Address Line1: 89 S. Main St
Address Line2:
City: CLIFTON SPRINGS
State: NY
Postal Code: 14432
Plus 4:
Province Region:
Country: USA

Procurement Description: Two projects. First was to drain the airport's Avgas fuel tank and clean out, if necessary, any sediment on the bottom of the tank. Second was to lease a trailer to act as a temporary FBO location until the new terminal building is built. For both

Procurement Transactions Listing:

13. Vendor Name: The County of Ontario

Type of Procurement: Staffing Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 01/01/2017
End Date: 12/30/2017
Amount: \$105,900
Amount Expended for Fiscal Year: \$105,900
Fair market value: \$105,900

Explain why the fair market value is less than the amount:

Address Line1: Office of the Ontario County Adminis
Address Line2: 20 Ontario Street
City: CANANDAIGUA
State: NY
Postal Code: 14424
Plus 4:
Province Region:
Country: USA

Procurement Description: Staff services including managerial, administrative, financial, website hosting and publication services and use of meeting facilities.

14. Vendor Name: Underberg & Kessler, LLP

Type of Procurement: Legal Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 01/01/2017
End Date: 12/31/2017
Amount: \$19,026
Amount Expended for Fiscal Year: \$19,026
Fair market value: \$19,026

Explain why the fair market value is less than the amount:

Address Line1: 300 Bausch & Lomb Place
Address Line2:
City: ROCHESTER
State: NY
Postal Code: 14604
Plus 4:
Province Region:
Country: USA

Procurement Description: Local Counsel for all Agency and Airport matters

Procurement Transactions Listing:

15. Vendor Name: Village Construction, Inc.

Type of Procurement: Design and Construction/Maintenance
Award Process: Authority Contract - Competitive Bid
Award Date: 07/16/2016
End Date: 12/31/2017
Amount: \$533,900
Amount Expended for Fiscal Year: \$533,900
Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 425 Old Macedon Road
Address Line2:
City: FAIRPORT
State: NY
Postal Code: 14450
Plus 4:
Province Region:
Country: USA

Procurement Description: Construction of a sewer line from the airport to the closest connection.

Procurement Transactions Listing:**Additional Comments:**

Procurement Information Q1 - The OCIDA's purchasing guidelines are located in the Company's Policy and Procedures Manual. A bulk of the procedures are found on pages 35 through 41.

Procurement Information Q7 - The CFO is named as the Procurement Officer and may be found on page 11 of the OCIDA's Policy and Procedure manual.

Procurement Information Q9 - The process for handling impermissible contacts relating to procurement issues may be found on page 37 of the OCIDA's Policy and Procedure manual.