

Advisory Committees
and Boards
to the
Ontario County
Board of Supervisors



*This publication is produced by the Ontario County Board of Supervisors
to promote an understanding of its various advisory committees and
boards by local officials and the public.*

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September 2013

Agriculture Enhancement Board

In accordance with NYS Agriculture and Markets Law, Section 302, the Board of Supervisors has the authority to appoint an Agriculture Enhancement Board to advise it relative to establishment, modification, continuation, or termination of agricultural districts within Ontario County. This Board was charged to work with the agricultural community and organizations to develop methods to not only preserve but to enhance agriculture and related businesses within Ontario County.

This Board was originally known as the Farmland Protection Board and was created by Resolution No. 183-93. The Board changed its name to the Ontario County Agriculture Enhancement Board pursuant to Resolution No. 208-1997 and Article 25AA, Section 302 of the Agriculture and Markets Law.

Membership:

Four active farmers residing in Ontario County
One Agri-Business person residing in Ontario County
One Ag-Land preservation person residing in Ontario County
Soil and Water Conservation District Chair
Member of Board of Supervisors
County Cooperative Extension Agent
Real Property Tax Director

Alternatives to Incarceration

Pursuant to Section 261 of NYS Executive Law, an Alternatives to Incarceration (ATI) Board was created by Resolution No. 554-1990. This resolution endorsed implementation and development of the ATI Services Plan including an ATI Advisory Board. The Advisory Board is responsible for development of the service plan designated to identify and provide eligible ATI programs. Appointments to this Board are to be made by Chairman of the Ontario County Board of Supervisors.

Membership: The Chairperson shall be designated by the Chairman of the Board. Members are appointed annually by the Board of Supervisors.

Community Services Board

Mandated by Section 41.11 of Mental Hygiene Law, this Board was created for services to the mentally ill, retarded, and developmentally disabled, and those suffering from alcoholism and substance abuse.

Membership: (In municipalities of less than 100,000) May appoint either 9 or 15 members.

Deferred Compensation Committee

Section 5 of the New York State Finance Law and Requirement of New York State Deferred Compensation Board requires each Deferred Compensation Plan to appoint a local Def. Comp Committee. Formed in accordance with Resolution No. 570-1998, and reaffirmed by Resolution No. 266-2005.

Membership: Director of Human Resources (Chairman), Finance Director, Manager of Financial Operations, Assistant County Attorney, Paralegal Specialist, Personnel Committee member, Human Resources Staff, & Union Representatives.

Economic Development Corporation

The Ontario County Economic Development Corporation (OCEDC) is a not-for-profit corporation established pursuant to Sections 201 of the New York Not-For-Profit corporation law. It was formed to assist in economic development initiatives in Ontario County. Key features of these programs are to reduce unemployment and attract and retain businesses. OCEDC offers low-interest rate gap financing and coordinates financing with regional, state, and federal economic development agencies.

Board of Supervisors exercises no oversight responsibility for management of the OCEDC or accountability for fiscal matters. Accordingly, the OCEDC is not included as a component unit within the County's basic financial statements.

Membership: Eleven member board. The County Board of Supervisors may appoint a maximum of 1/3 of the OCEDC Board membership.

Emergency Medical Services Advisory Board

This board was established by Resolution No. 598-1996 pursuant to County Law 223-b for the purpose of developing and maintaining programs for EMS training, EMS related activities, and mutual aid emergencies.

Membership: 21 members, appointed for one-year terms by the Board of Supervisors. The members shall be one representative of each registered or certified EMS provider operating in the County.

Ethics Board

Created in compliance with GENERAL MUNICIPAL LAW, ARTICLE 18. CONFLICTS OF INTEREST OF MUNICIPAL OFFICERS AND EMPLOYEES *NY CLS Gen Mun § 808* (2006), the Board of Ethics ensures integrity of public officials and public decision-making, including the review and consideration of complaints of unethical practices or instances of alleged impropriety brought by any officer or employee of municipalities wholly or partly within the county.

Membership: Seven Members, each appointed by the Board of Supervisors. A majority of the members shall not be officers/ employees of the county, and at least one of whom shall be an elected or appointed officer of Ontario County. Term of Office is two years.

Finger Lakes Resource Conservation & Development Council, Inc.

This council was organized to fully utilize natural resources of Chemung, Ontario, Schuyler, Seneca, Steuben, and Yates Counties in order to enhance economic, environmental, and social conditions within the council's 6-county area.

Membership: One representative and one alternate from each County Legislative Body, as appointed by that body. A representative and one alternate from each Soil and Water Conservation District. Term of Office: Council members will continue to serve until a replacement is appointed.

Fire Advisory Board

Section 225-a, of the County Law, as amended, provides that the Board of Supervisors may establish for the County a County Fire Advisory. (Resolution No. 73 of 1955) This Board works in cooperation with NYS Office of Fire Prevention and Control in relation to fire training, fire service activities, and mutual aid, and acts as advisory board to the Board of Supervisors and the Fire Coordinator.

Membership: To consist of not less than 5 members, nor more than 21 members, each of which shall be appointed by the Board of Supervisors for terms of office of one, two, or three years, pursuant to Resolution No. 88-1963.

Fish and Wildlife Management Act Board

This Board was established as a cooperative program authorized for the purpose of promoting practices of fish and wildlife management which will preserve and develop the fish and wildlife resources on the lands and waters of New York State, and improve access to these lands and waters for recreational purposes by the people.

Membership: Five members shall be appointed by the County Legislative Board; two members shall be of the Board and three persons not members of the board. According to DEC, a member can succeed himself not more than three times (4 terms of 2 years each); then he will become eligible for reappointment after one term out of office. An alternate member can also be appointed for each of the representatives.

Flint Creek Administrative Board

The Ontario-Yates Counties Flint Creek Small Water Protection District was established in 1977 by Resolution No. 616-1977. It provides improvements for the district relating to land treatment measures, water control, channel work, and stabilization structures. Property owners within the district are benefited as well as the public interest.

The Flint Creek Administrative Board was established to carry out the functions relating to the construction and improvements in the watershed district and the operation and maintenance of the watershed district.

Membership: Six adult members shall serve without compensation, each of whom shall be the owner or not less than 40 acres of land located within the district. Members who are landowners in Yates County shall be appointed by the Yates County Legislature. Members who are landowners on Ontario County shall be appointed by the Ontario County Board of Supervisors. Terms of Office begin on March 15, term of appointment is two years.

Finger Lakes Community College Projects Committee

This is a *special* committee of the Board of Supervisors, created pursuant to Resolution No. 12-2006 to oversee all construction projects at the community college.

Membership: (Resolution No. 470-2010) 6 members with Associate Planner as staff liaison. Resolution No. 95-2012 established the fixed number of member of the committee to: Voting Members, 4 members of the Board of Supervisors and 2 college trustees. Non-Voting Members, Designated County staff as well as other members of the BOS or other designated individuals who may attend and participate, but not vote or make second motions. A quorum of this special committee shall be 3 voting members.

Finger Lakes Workforce Investment Board

The Board of Supervisors, by Resolution No. 444-99, authorized the creation of the Finger Lakes Workforce Investment Board for the Counties of Ontario, Seneca, Wayne and Yates in compliance with the Workforce Investment Act (WIA) of 1998. The mission of the Finger Lakes Workforce Investment Board (FL WIB) is to improve the economic well being of job seekers and employers in the region by aligning human potential with opportunities in the workplace.

The goal of the Board (FLWIB) as stated in the Workforce Investment Act (WIA) of 1998, is to increase the employment, retention, and earnings of participants; increase occupational skill attainment by participants; and, as a result, improve the quality of the workforce; reduce welfare dependency; and enhance the productivity and competitiveness of the nation.

Membership: 43 members of whom 22 must be from the private sector. Of the 22 private sector members, six are from Ontario, six are from Wayne, five are from Seneca, and 5 are from Yates. Members are recruited by the Governance and Membership Committee of the FL WIB. Once recruited, the private sector member must be endorsed by the County Board of Supervisors or County Legislature. Terms are for 3 years, July 1st through June 30th.

Genesee/Finger Lakes Regional Planning Board

The Genesee/Finger Lakes Regional Planning Council (G/FLRPC) was established in 1977 by a joint resolution approved by its eight original member counties, including Genesee, Livingston, Monroe, Ontario, Orleans, Seneca, Wayne, and Yates. Wyoming County was admitted in 1986. The Council was organized pursuant to Articles 5-G and 12-B of the New York State General Municipal Law.

The nine counties in the Genesee/Finger Lakes Region comprise 4,680 square miles, and have a population exceeding 1,199,000 residents. There are 32 voting members of the Council representing participating counties, the City of Rochester, and the community at-large. These members include chief elected officials, local legislators, department heads, and key community leaders in the region.

The primary functions of G/FLRPC include Local, Regional and Water Resources Planning, Regional Economic Development, Strategic Planning, Program and Grant Development, Surveys, and Data, Technology, and Resource Center.

Membership: 4 members and 2 ex-officio.

Genesee Transportation Council

Congress enacted the Intermodal Surface Transportation Efficiency Act (ISTEA) in 1991 which mandated all metropolitan areas with a population over 50,000 have a metropolitan planning organization to qualify for federal highway and transit funds and to coordinate their programs. The Governor of New York State designated the Genesee Transportation Council as that organization responsible for planning in the nine-county Genesee-Finger Lakes region including Genesee, Livingston, Monroe, Ontario, Orleans, Seneca, Wayne, Wyoming, and Yates counties.

Because of the size of the nine-county region, the primary focus of the Council's planning centers on the developed area surrounding the City of Rochester known as the Rochester Transportation Management Area, and includes all of Monroe County plus the adjacent developed areas of Livingston, Ontario, and Wayne counties.

The Council produces and maintains three major products, including the Long Range Transportation Plan, the Transportation Improvement Program, and a project by project Unified Planning Work Program. A smaller state-administered, federal Transportation Enhancements Program provides federal funding for non-traditional transportation projects such as bicycle, pedestrian, and trail facilities; historic preservation; landscaping; street-scaping; and other scenic beautification projects.

Membership: Each Member agency has representation: Genesee, Livingston, Monroe, Ontario, Orleans, Seneca, Wayne, Wyoming, Yates Counties, and City of Rochester.

Industrial Development Agency

The OCIDA is a public benefit corporation functioning under legislation passed by the State of New York; its volunteer board members are appointed by the Ontario County Board of Supervisors. The OCIDA functions much like a municipality with competitive bidding laws, prevailing wage rates and financial safeguards required.

The OCIDA was established in 1972. It is governed by Article 18-A, *New York State Industrial Development Agency Act* of the New York State General Municipal Law and other general laws of the State of New York and various local laws. Member of the OCIDA, consisting of between three and seven members, are appointed by the Ontario County Board of Supervisors, however, the Board of Supervisors exercises no oversight responsibility for management of the OCIDA or accountability for fiscal matters. Accordingly, the OCIDA is not included as a component unit within the County's basic financial statements.

The OCIDA was established to promote and assist with the economic development of Ontario County, New York. All governmental activities and functions performed for the OCIDA are its direct responsibility.

Membership: Between three and seven members are appointed by the Ontario County Board of Supervisors.

Inter-County Association of Western New York

This Association exists to serve its members by providing a forum for the exchange of ideas and information relative to local government, by considering problems of mutual interest, and by supporting those policies and programs of common interest to the members. Member counties are: Allegany, Cattaraugus, Cayuga, Chautauqua, Erie, Genesee, Livingston, Monroe, Niagara, Ontario, Orleans, Schuyler, Seneca, Steuben, Tompkins, Wayne, Wyoming, and Yates.

Membership: Each member county shall be entitled to equal representation. Each county shall designate, in January of each year, three voting members and their alternates who shall either be members of the legislative body or county officers.

Jury Board

Created pursuant to Judiciary Law, Section 503, this Board meets at least once annually and at times as may be necessary to carry out the purposes of Article 18 of the NYS Judiciary Law, including appointment of the County Commissioner of Jurors.

Membership: Chairman of the Board annually appoints one supervisor as a representative.

Loan Review Committee

The Loan Review Committee, created pursuant to Resolution No. 664-1983, was established to determine which qualifying companies will receive loans from the Revolving Loan Fund and to structure the repayment of the loans. The Revolving Loan Fund was established via a Community Development Block Grant application authorized by Board of Supervisor Resolution No. 601-1983.

Membership: Nine Members pursuant to Resolution No. 307-2007. Each member is appointed by the Board of Supervisors. The Committee consists of a representative of the Planning and Research Committee, a standing committee of the Board of Supervisors, as appointed by that body, and eight community members with various experience in banking, finance, manufacturing, small business and the technology industry. The community members have a term of one, two, or three years. Membership decreased by Resolution No. 869-2011, from nine to five members effective January 1, 2012.

Local Development Corporation

The Ontario County Local Development Corporation (OCLDC) is a not-for-profit corporation established pursuant to Sections 402 and 1411 of the New York Not-For-Profit corporation law. The Ontario County Board of Supervisors approved the formation by Resolution No. 220-2010. The purpose of the OCLDC is to promote community and economic development and job creation. The OCLDC also holds the authority to issue tax exempt bonds to Ontario County based not-for profit organizations.

Board of Supervisors exercises no oversight responsibility for management of the OCLDC or accountability for fiscal matters. Accordingly, the OCLDC is not included as a component unit within the County's basic financial statements.

Membership: Between three and seven members are appointed by the Ontario County Board of Supervisors with one member actively serving as an elected Supervisor.

Local Emergency Planning Committee

Local Emergency Planning Committees were created under provisions of the *Emergency Planning and Community Right-To-Know (EPCRA) Act of 1986, also known as Title III of the Superfund Amendments and Reauthorization Act (SARA)*. EPCRA is a Federal hazardous materials law which outlines the planning requirements for hazardous materials emergencies in local communities. The Ontario County LEPC consists of representatives from the community, local government, and Ontario County industries. The principle duty of the LEPC is continued development and annual review of the Hazardous Material Emergency Response Plan for the County and its included municipalities.

Membership: Members should come from the local area and should be familiar with factors that affect public safety, the environment, and the economy of the community. The US Environmental Protection Agency offers the philosophy behind LEPC's "... members represent the community and they should be familiar with factors that affect public safety, the environment, and the economy of the community. That expertise will be essential as the LEPC develops a plan tailored to the needs of its planning district."

Mental Health Board

This Board was established March 1955 in accordance with Resolution No. 31, "Adoption of Local Law No. 1-1955", pursuant to Sec. 190-b of the Mental Hygiene Law and in accordance with Article 8-A, Community Mental Health Services Act. Appointments made by Chairman of the Board. Resolution No. 89-1973 adopted in compliance with new Mental Hygiene Law for the State of New York.

Membership: Board shall consist of 9 members, 7 of whom shall be appointed by the Chairman of the Board, (2 at least shall be physicians actively engaged in private practice). Terms of each member shall be 4 years.

Office for the Aging Advisory Committee

Pursuant to Local Law No. 6 of 1975, The Board of Supervisors will appoint an Advisory Committee consisting of 9-15 members to advise the Board of Supervisors and Administrative Officer of such office on all operations of such office. Membership was increased to 12-21 pursuant to Local Law No. 3-1999. Half of the membership of the committee may include actual or potential consumers of services provided by the county with remainder of the group to represent major public and private agencies and organizations in the county concerned with interest of older persons. Members hold 3 year terms of office.

Membership: 9 – 15 members.

Ontario County Planning Board

This Board was created March 31, 1966 by Resolution #99 of the Ontario County Board of Supervisors. The Board is established to advise, upon request, and to make recommendations when deemed appropriate to the Board of Supervisors regarding such matters as may contribute to the orderly development of the County and its political subdivisions. The Board shall also perform the duties as described by Section 239 of Article 12b of NYS General Municipal Law and these by-laws. Any reference to "Section 239" or its parts will mean the section contained in Article 12b of NYS General Municipal Law.

Membership: The legislative body from each town and city will make a recommendation for one member who will represent that municipality and its village(s) to the County Board of Supervisors. The Board of Supervisors will then make the official appointment by resolution pursuant to Local Law #4 of 1982.

Membership consists of one representative from each of the 16 towns and 2 cities selected by the town board or city council and formally appointed by the Board of Supervisors for terms of 5 years. Members representing a town, also represent any village(s) located with the town.

Public Health Services Advisory Board of Ontario County

This board, formerly known as the Board of Health, was changed to the Health Services Advisory Board of Ontario County pursuant to Resolutions No. 663 and 664 of 1975.

Membership: Section 357 of the Public Health Law states the board shall consist of nine members. Two shall be Doctors. Terms of Office shall be 4 years to commence the First of January with only two consecutive terms.

Ontario County Soil & Water Conservation District

The Ontario County Soil and Water Conservation District was formed by county resolution on December 27, 1940. The mission of the Ontario County Soil and Water Conservation District is to protect, enhance and conserve the natural resources of Ontario County. District staff and Board of Directors members are committed to providing technical assistance and education to the residents of Ontario County to ensure the wise use of soil, water, and other natural resources.

The Ontario County Soil & Water Conservation District (SWCD) is a public service agency dedicated to the conservation of natural resources in Ontario County. Our Office is located at 480 North Main Street in Canandaigua, New York.

Membership: At the option of the county legislative body, the board of directors of the district was expanded to seven members. The current board member positions are: Chairperson, Member At-Large, County Legislator, Canandaigua City Supervisor, Farm Bureau Representative, Practical Farmer, and Grange Representative.

Ontario County Tourism Bureau

Ontario County Four Seasons Local Development Corporation (d.b.a. A Finger Lakes Visitors Connection) is a not for profit local development corporation formed for the purposes of fostering the economic benefits of the tourism industry to Ontario County. This includes the strategic promotion and development of the tourism industry job opportunities, product development, visitation and related benefits.

Membership: The Board of Directors consists of up to 17 members, all of whom are appointed by the Ontario County Board of Supervisors. Of these members, one is a member of the Board of Supervisors and three are representatives of the lodging industry. It is the desires of the board to have the membership reflect the diversity of the industry beyond those appointments. In addition there are ex-officio members from related businesses - including but not limited to the higher education institutions of Ontario County and the Chambers of Commerce.

Also known as the Ontario County Tourism Bureau, it was founded in 1984. The offices are located at 25 Gorham Street, Canandaigua, NY.

Ontario County Traffic Safety Board

Pursuant to Article 43 of the NYS Vehicle and Traffic Law, the Ontario County Traffic Safety Board was established by Local Law No. 3 of 1971 and later amended by Local Law No. 6 of 1981. The Board must have not less than ten members interested in traffic safety and traffic problems appointed by the Board of Supervisors for three year terms. The Board is authorized to promote and encourage street and highway traffic safety, to formulate and coordinate efforts of local agencies, and to act as the Advisory Board for the STOP-DWI Program.

Membership: 15-25 members.

Water Resources Council

The Ontario County Water Resources Council was established by resolution of the Board of Supervisors. The Council was charged with protecting and striving to improve the water resources of Ontario County. This charge includes both surface and groundwater resources and encompasses both water quality and quantity issues. The Council is composed of both voting and non-voting organizations which represent local boards as well as federal, state, and local agencies.

Purpose: To integrate the diverse point/non-point source water/quantity pollution control and abatement programs of various county, state, and federal agencies and organizations into coordinated, comprehensive, and effective inter-agency approach at the county level.

Membership: By organization designated by the Board of Supervisors.

Youth Board

The Youth Bureau and Youth Board were created pursuant to Res. No. 694-1975 and by Local Law 4 of 1977 to maximize effectiveness in the delivery of youth services to area youths and to access available sources of state aid for this purposes. Subsequent amends by LL 6-1978, 6-1979, and 3-1988, 3-1989, and 3-1994.

Membership: 16. The maximum number of youth board representative members is 16, and members must be residents of Ontario County. Appointments shall be made by the Chair of the Board of Supervisors in accordance to guidelines. Term of office is 3 years. A member may not serve more that 2 consecutive 3-year terms.