



## PLANNING AND ENVIRONMENTAL QUALITY COMMITTEE

**Time: 1:30 PM**

**Location: Municipal Building**

**2<sup>nd</sup> Floor, Room 200**

**20 Ontario Street**

**Canandaigua, NY 14424**

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### SEPTEMBER 03, 2019

#### MEMBERS PRESENT

Supervisors Singer, Bateman, Guard, Hicks, Lightfoote, Venuti, and Wickham.

#### OTHERS PRESENT

County Administrator Mary Krause, Deputy County Administrator Brian Young, Finance Director Mary Gates, Planning Director Tom Harvey, Sustainability & Solid Waste Management Director Carla Jordan, Assistant County Attorney Art James, Casella Engineer Amy Dill, Casella Regional Safety Manager Dan Tildon, Sr. Fiscal Manager Michael Wojcik, Sr. Planners Betsy Landre and Maria Rudzinski, Communications Christen Smith, Reporter Julie Sherwood, Jacob Fox, and Clerk to the Board Kristin Mueller.

#### CALL TO ORDER

The meeting of the Planning & Environmental Quality Committee was called to order at 1:30 p.m. by Chair Singer.

#### MINUTES

Supervisor Lightfoote made a motion to approve the minutes of the Planning and Environmental Quality Committee meetings held on August 12, 2019. Supervisor Bateman seconded the motion. The motion carried.

#### CASELLA

##### ♦ *Update*

Amy Dill presented the following updates:

- They will be hosting an Open House Saturday, September 21<sup>st</sup> from 10:00 am - 2:00 pm
- CEC was out two weeks ago for their quarterly odor assessment and their report should be received next week
- H2S monitoring is continuing at seven locations three times a day. They have not had any exceeding recording. The monitoring reports are sent weekly to the DEC and Ms. Jordan.
- They received their approval for the permanent air monitoring plan, the equipment has been ordered. The stations should be installed within a few weeks
- They will be putting six additional gas wells in and replacing a few wells that are not producing as well as they should be

Mark Clinker and Dan Tildon talked about the OSHA inspection in April

- There has been no chargeable accidents this year
- Four violations were received:
  - An underground hose from an unleaded gas tank
  - Broken seat belt on a water truck
  - Inadequate berms
  - Equipment cleanliness
- The county was not named on these violations
- Two of the penalties were downgraded from serious to other than serious these were the equipment cleanliness and broken seat belt. They reduced these fines by 40% to \$4,091 per violation
- The berms and the underground hose remained a serious violation and these fines were reduced by 30% to \$4,773 per violation
- Abatements for these violations were done immediately, since then daily inspections have been done
- Staff has received additional training
- The county will also be follow up on the training
- A new Vice President of Landfills will be coming soon

Ms. Jordan noted that her department will have a table at the open house. She also will forward the CEC report to committee once it is received.

## TOURISM

- ♦ **Resolution:** *Ontario County Four Seasons Local Development Corporation d.b.a Finger Lakes Visitors Connection, Ontario County, NY Designation Tourist Promotion Agency and Authorization New York State Tourism Grant Programs*

Supervisor Wickham motioned to approve the Finger Lakes Visitors Connection as Ontario County's NY designation tourist promotion agency. Supervisor Guard seconded the motion. The motion carried.

## SUSTAINABILITY AND SOLID WASTE

- ♦ **Resolution:** *Authorization to Contract with Cornell Cooperative Extension for E-Waste Collection Event Assistance*
- ♦ *Budget Review*

Supervisor Lightfoote motioned to approve both E-Waste collection event resolutions as a block. Supervisor Venuti seconded the motion. The motion carried.

Ms. Jordan reviewed her budget. There were a few increases. These increases are for Casella providing more money for County Engineerings, purchasing hand dryers, and paying a portion of an IS

person's salary for social media assistance.

Supervisor Lightfoote motioned to approve the Sustainability and Solid Waste's budget. Supervisor Venuti seconded the motion. The motion carried.

## PLANNING DEPARTMENT

- ◆ **Resolution:** *Authorizing a Contract with Canandaigua Lake Watershed Council for Naples Creek/Parish Flats Restoration Project*  
Supervisor Hicks motioned to block the resolutions contracting with the Canandaigua Lake Watershed Council. Supervisor Lightfoote seconded the motion. The motion carried.
- ◆ **Resolution:** *Authorizing a Contract with Canandaigua Lake Watershed Council for Cottage City Drive Drainage Area Improvement Project*
- ◆ **Resolution:** *Approval of Trademark License Agreement for the 2020 U.S. Census*  
Supervisor Guard motioned to approve the Trademark license agreement for the 2020 U.S. Census. Supervisor Bateman seconded the motion. The motion carried.
- ◆ **Resolution:** *Acceptance of Historic Preservation Grant, Manchester Roundhouse Condition Assessment*  
Supervisor Wickham motioned to approve as a block all the Manchester Roundhouse and Rail Yard resolutions. Supervisor Bateman seconded the motion. The motion carried.
- ◆ **Resolution:** *Acceptance of Funds from Finger Lakes Railway for the Manchester Yard Master Site Plan Redevelopment Strategy – Phase I Project*
- ◆ **Resolution:** *Acceptance of Funds from Ontario County Local Development Corporation for the Manchester Year Master Site Plan Redevelopment Strategy – Phase I Project*
- ◆ **Resolution:** *Acceptance of the NYS Empire State Development Incentive Proposal to Prepare the Manchester Yard Master Site*

*Plan Redevelopment Strategy –  
Phase I with an Urban and  
Community Development  
Program Working Capital  
Grant*

**CORNELL COOPERATIVE  
EXTENSION**

♦ *Update*

Mr. Davis let the committee know that they have finished creating online video training for workplace compliance training mandated by New York State. They are also working on training materials on newly changed Agriculture Labor Laws and helping farms understand the laws.

**COUNTY ADMINISTRATOR**

♦ *Updates*

County Administrator Krause informed the committee of these items:

- Ms. Krause was nominated to serve on the 2-1-1 State Board of Directors starting on January 2020
- The 2018 Shared Services implementation plan submitted has been approved for reimbursement
- The 2020 Shared Services draft plan will be presented next week at the board meeting

**ADJOURNMENT**

On motion of Supervisor Lightfoote seconded by Supervisor Bateman, the meeting was adjourned at 2:09 pm.

Respectfully Submitted  
Kristin Mueller  
Clerk to the Board