



## PLANNING AND ENVIRONMENTAL QUALITY COMMITTEE

**Time: 1:00 PM**

**Location: Municipal Building**

**2<sup>nd</sup> Floor, Room 200**

**20 Ontario Street**

**Canandaigua, NY 14424**

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**AUGUST 12, 2019**

### **MEMBERS PRESENT**

Supervisors Singer, Bateman, Guard, Hicks, Lightfoote, Venuti, and Wickham.

### **OTHERS PRESENT**

County Administrator Mary Krause, Finance Director Mary Gates, Planning Director Tom Harvey, Sustainability & Solid Waste Management Director Carla Jordan, County Attorney Holly Adams, Assistant County Attorney Art James, Treasurer Gary Baxter, Casella Engineer Amy Dill, Casella Attorney Shelly Sayward, Economic Developer Michael Manikowski, Economic Development Specialist Suzanne Vary, Sr. Fiscal Manager Michael Wojcik, Sr. Planners Betsy Landre and Regina Sousa, Intern Alyssa Eveland, Visitors Connections President Valerie Knoblauch, Finger Lakes Visitors Connection Director of Marketing and Communications Christen Smith, Reporters Julie Sherwood and Dave Shaw, and Clerk to the Board Kristin Mueller.

### **CALL TO ORDER**

The meeting of the Planning & Environmental Quality Committee was called to order at 1:03 p.m. by Chair Singer.

### **MINUTES**

Supervisor Wickham made a motion to approve the minutes of the Planning and Environmental Quality Committee meetings held on July 22, 2019. Supervisor Bateman seconded the motion. The motion carried.

### **TOURISM**

- ♦ *Canandaigua Lake Water Trail Initiatives* Ms. Knoblauch talked about the section of the [gofingerlakes.org](http://gofingerlakes.org) website that has the Hemlock-Canandaigua State Forest. The Visitors Connection has a link to this on their website. They help provide funding to promote this asset and other outdoor resources on their site.
- ♦ *Port Gibson Historic Site Inventories* The Visitor's Connection provided resources for a grant to do an historical inventory of the Port Gibson area.
- ♦ *PR Initiatives with the Private Sector and Finger Lakes Regional Tourism Council* Cow cuddling is now becoming a bigger and bigger trend. Mountain Rise Farm in Naples has had a great success with providing cow cuddling and has been featured in the New York Times. Through Finger Lakes Regional Tourism Council they were able to connect with a New

York City firm to promote visiting the Finger Lakes region.

Office staff helped put the Ontario County fair brochure together and get First Rochester to come down; getting the fair on TV.

They also helped the Canandaigua Lake Watershed produce the Canandaigua lake water trail website and brochure.

Progress in being made on the information centers. Two Naples kiosks will be erected soon. The Geneva BID will be proposing kiosks also. They are working with the State Visitors' Center to place a kiosk at that location as everything is digital in the center.

## ECONOMIC DEVELOPMENT

- ♦ *Resolution: Authorization to Submit a Grant Application to the New York State Office of Community Renewal for Block Grant Funding*

Supervisor Lightfoote motioned to approve the application to NYS Office of Community Renewal for block grant funding. Supervisor Bateman seconded the motion. The motion carried.

- ♦ *Budget Review*

Mr. Manikowski talked about the handouts that were distributed showing we are one of only eight counties in upstate New York that are growing. To make sure we keep this trend going the Economic Development Office would like to do a Strategic Economic Development Plan update.

Mr. Wojcik reviewed the executive budget summary.

Supervisor Lightfoote motioned to approve Economic Development's budget. Supervisor Wickham seconded the motion. The motion carried.

## CASELLA

- ♦ *Update*

Amy Dill presented the following updates on projects:

- Pictures of cell construction, horizontal well installation, and a leachate breakout with an installed pocket well
- Update on the H2S NOV/Title V
  - They have been doing monitoring three times a day in seven locations
  - They will add any additional locations that odor is detected
  - An outside company is doing the monitoring
  - To date there has not been any readings that exceed the limits
  - They have gone over their monitoring plan with the DEC and a revised draft should be available by the end of this week

## SUSTAINABILITY AND SOLID WASTE

- ◆ **Resolution:** *Resolution Opposing a Paper Bag Fee in Ontario County*

Supervisor Bateman motioned to approve the resolution opposing a paper bag fee. Supervisor Wickham seconded the motion. The motion carried.

The committee and staff had extended discussion on the plastic bag law rules and regulations that will be in effect March 2020.
- ◆ **Title V Renewal/NYSDEC request for Information / H2S NOV update**

The County is being kept in the loop with Casella's progress. Ms. Jordan and Mr. James participated in a meeting with the DEC last week. The state did make a request that they would like odor to be followed for testing. Casella is having their testing company follow this request. Towpath is participating in two out of the three readings of the day. Readings will be done in locations even if it is not one of the seven set locations if odor is detected.
- ◆ **Strategic Plan Focus Group Update**

Focus groups will be meeting on October 9<sup>th</sup> and 30<sup>th</sup>. Invitations will be going out this week to members.
- ◆ **Fall E-Waste**

The fall E-Waste event is scheduled for October 19<sup>th</sup>. The committee decided that the event should be held at the Landfill site.

## PLANNING DEPARTMENT

- ◆ **Resolution:** *Approval of Intermunicipal Cooperation Agreement with the Town of Richmond for Services in Regard to the Preparation of Honeoye Hamlet Active Transportation Plan*

Supervisor Lightfoote motioned to approve an Intermunicipal cooperation agreement with the Town of Richmond. Supervisor Guard seconded the motion. The motion carried.
- ◆ **Resolution:** *Authorizing a Contract with Canandaigua Lake Watershed Council for Canandaigua Lake and Stream Monitoring – Year 6*

Supervisor Lightfoote motioned to approve a contract with Canandaigua Lake Watershed Council. Supervisor Bateman seconded the motion. The motion carried.
- ◆ **Budget Review**

Ms. Landre reviewed the FLOWPA budget.

Supervisor Guard motioned to approve the FLOWPA budget. Supervisor Venuti seconded the motion. The motion carried.

Mr. Harvey reviewed the Planning Departments budget. There are no staffing changes and a few items have been shifted to the Sustainability and Solid Waste Management budget. Mr. Harvey talked about adding monies to support the complete count committee.

Supervisor Bateman motioned to approve planning's budget as amended. Supervisor Hicks seconded the motion. The motion carried.

#### **SOIL & WATER**

Ms. Krause noted that Ontario County Soil & Water has placed an increase in their budget to cover septic fund administration costs. Ms. Krause recommends this increase to help offset their cost.

#### **CORNELL COOPERATIVE EXTENSION**

Ms. Krause let the committee know that Cornell Cooperative Extension's request has stayed flat for 2020.

#### **COUNTY ADMINISTRATOR**

##### ♦ *Updates*

County Administrator Krause informed the committee of these items:

- A shared services email was sent to supervisors and asked to have responses back to Brian by Friday
- A Board workshop will be held on September 12<sup>th</sup> prior to board meeting.

#### **EXECUTIVE SESSION**

At 2:07 PM, Supervisor Guard made the motion, seconded by Supervisor Venuti, to go into executive session to confer with counsel; motion carried.

At 2:17 PM, Supervisor Bateman made the motion, seconded by Supervisor Wickham, to leave executive session; motion carried.

#### **ADJOURNMENT**

On motion of Supervisor Lightfoote seconded by Supervisor Bateman, the meeting was adjourned at 2:18 pm.

Respectfully Submitted  
Kristin Mueller  
Clerk to the Board