



GOVERNMENTAL OPERATIONS AND INSURANCE COMMITTEE

Time: 1:30 PM

Location: 3019 County Complex Drive

2nd Floor, Room 204

Canandaigua, NY 14424

JUNE 13, 2018

**MEMBERS
PRESENT**

Supervisors Jeffery Gallahan, Gregory Bendzlowicz, David Baker, Todd Campbell, Frederick Wille, and Dominick Vedora. Supervisor Westbrook was declared necessarily absent.

**OTHERS
PRESENT**

In addition to Committee Members: County Administrator Mary Krause, Deputy County Administrator Brian Young, Director of Finance Mary Gates, Safety Coordinator Sherman Manchester, County Attorney Gary Curtiss, Assistant County Attorneys Holly Adams, Michael Reinhardt, Peter Brown, Human Resource Director Michele Smith, Human Resource Deputy Director Lindsey Burgess, John Parrott, and Clerk to the Board Kristin Mueller.

CALL TO ORDER

The meeting of the Governmental Operations and Insurance Committee was called to order at 1:30 PM by Committee Chairman Gallahan.

MINUTES

Motion to approve the minutes of May 2, 2018, made by Supervisor Baker, seconded by Supervisor Wille and carried.

**COUNTY
ATTORNEY**

Assistant County Attorney Mike Reinhardt presented a resolution entitled, "Authorization to Increase Petty Cash Fund for County Attorney"

Motion to approve the resolution made by Supervisor Baker, seconded by Supervisor Bendzlowicz and carried.

**HUMAN
RESOURCES**

Safety Coordinator Sherman Manchester presented a resolution entitled, "Acceptance of funds from NYS Occupational Safety and Health Hazard Abatement Grant – Ontario County Human Resources"

Motion to approve the resolution made by Supervisor Wille, seconded by Supervisor Westbrook and carried.

**INFORMATIONAL
REPORTS**

The committee accepted all reports and information submitted regarding:

- Workers Compensation and Safety Reports
- Monthly MVA report

**COUNTY
ADMINISTRATOR**

County Administrator Krause informed the committee of the following items:

- Blue zones has a draft plan and will present on July 12th
- The Not-for-profit Summit will be held on June 26th
- The Shared Services Panel will be held on June 28th

**EXECUTIVE
SESSION**

At 1:34 PM, Supervisor Vedora made the motion, seconded by Supervisor Wille, to go into executive session regarding discussion on proposed, pending, or current litigation and to confer with counsel; motion carried.

At 1:38 PM, Supervisor Campbell made the motion, seconded by Supervisor Bendzłowicz, to leave executive session; motion carried.

**COUNTY
ADMINISTRATOR/
HUMAN
RESOURCES**

2019 WORKERS' COMPENSATION

Human Resource Deputy Director Lindsey Burgess gave an overview presentation of Ontario County's workers' compensation plan. The presentation included the following highlights:

- Who the plan covers in the County
- Participant assessments premiums – what municipalities pay in and how it's calculated
- Program contractors
- Actuarial studies with the most recent study showing increases in actuarial estimates
- The increases are partly due to claims being worse than in prior years. 2016 had higher than normal claims. As of now 2017 and 2018 trending better than 2016.
- A survey of self-insured Counties workers' compensation plan reserve funding levels was completed. This showed Ontario County was slightly higher than others.
- Historical collection of assessments and fund balance were shown
- Fund balance was used to fund the workers' compensation operating fund for 2014, 16,17, & 18
- Special funds revenues have decreased. These were reimbursable claims from state. No new claims can be added to this special fund account and once claimants have passed away we cannot be reimbursed for costs.
- There have been two large settlements.
- Proposed actions for 2019
 - Determine funding levels for the operating fund
 - Determine annual targets by budget line
 - Determine acceptable funding level for reserve funds
 - 2019 participate assessments
 - Having actuarial study done every year
 - Evaluate changing claims administrators
 - Setting a maximum decrease in premiums
 - Look at how FLCC and Soil and Water are charged their assessments
 - Disability claims issues possibility being able to be brought in house
- Goals for 2019
 - Make sure revenues cover appropriations for budget year.
 - Excess revenues to be placed in reserves
 - Excess claims that would exceed the budget would be paid from reserves with Board authorization
 - Try to get the workers compensation reserve to a targeted percentage

Governmental Operations and Insurance Committee oversees the activities, programs, or other matters related to the following departments, agencies, or activities: Legislative Board, Clerk of the Board of Supervisors, County Administrator, County Attorney, County Clerk, Bureau of Motor Vehicles, Real Property Tax Services, Board of Elections, Records and Archives, County Historian, Board of Ethics, Dog Control, Humane Society, Information Services, Regulatory Compliance, County Insurance Programs, Risk Management, Workers' Compensation.

Ms. Burgess answered a few questions from the committee and let them know that they have issued an RFP for a TPA.

ADJOURNMENT

Motion to adjourn made at 2:15 PM by Supervisor Baker, seconded by Supervisor Westbrook and carried.

**RESPECTFULLY
SUBMITTED**

Kristin A. Mueller, Clerk to the Board