



HEALTH AND HUMAN SERVICES COMMITTEE

Time: 11:00 am

Location: 3019 County Complex Drive

2nd Floor, Room 205

Canandaigua, NY 14424

June 11, 2018

MEMBERS PRESENT

Chairperson Daniel Marshall, Supervisors Norman Teed, Tamara Hicks, Richard Russell, and Caroline Sauers.

OTHERS PRESENT

In addition to Committee Members:

Mary Krause, County Administrator

Brian Young, Deputy County
Administrator

Mary Beer, Public Health Director

Irene Coveny, Office for the Aging
Director

Jessica Mitchell, Supervising
Psychologist

Eileen Tiberio, Commissioner, DSS

Marsha Foot, Youth Bureau Director

Bob Kramer, Deputy Commissioner
DSS

Mary Gates, Director of Finance

Andrea McGraw, Deputy Commissioner
DSS

Kate Ott, Director Preventive Services

Michelle Smith, Director of Human
Resources

Peter Black, Grants Coordinator

Lorre Scarrott, Manager of Financial Ops.

Sandy Seeber, Fiscal Manager

Rochelle Gray, Senior Fiscal Manager

Halle Stevens, Fiscal Manager

Supervisor Jack Marren

Shaealynn Hilliard

Sarah O'Connell

CALL TO ORDER

Chairperson Marshall called the meeting to order at 11:00 a.m. Supervisor Wille was declared necessarily absent.

MINUTES

Approval of Minutes – May 21, 2018 – A motion to approve the May 21, 2018 meeting minutes was made by Supervisor Teed, seconded by Supervisor Hicks; carried.

FINANCE

Finance Director Mary Gates presented the following item:

- a. **Resolution: Agreement with Underberg & Kessler, LLP, Legal Assistance to Ontario County for Operations at the Former Health Facility** – Ms. Gates presented the resolution to renew the contract with Underberg & Kessler, LLP for the assistance of outside legal counsel in matters involving issues specific to collections of charges for residents of the former Ontario County Health Facility, which has been in place since 2007 and until Ontario County deems there is no longer a need or advantage to utilizing outside council for these specific collection purposes. Discussion followed. A motion to approve the resolution was made by Supervisor Hicks, seconded by Supervisor Russell; carried.

HUMAN RESOURCES

Human Resources Director Michele Smith presented the following item:

- a. **Discussion: Senior Nutrition Program Task Force Report** – Ms. Smith reviewed the Senior Nutrition Meal Program Task Force Report

highlighting key points including the purpose of the Task Force, which was to evaluate Ontario County's Senior Nutrition Meal Program, identifying the most efficient, cost-effective, and responsive means to continue the services, and make an initial recommendation and action plan. The Task Force activities included identifying three possible options for moving forward with the program, an Office for the Aging survey distributed to 240 residents receiving the meal services, and making recommendations. Recommendations will be investigated and made to the Health and Human Services Committee and Board of Supervisors with actions to implement changes with the 2019 budget planning process including consolidation of the OFA and Jail staff into one workforce providing meals for inmates and seniors by January 1, 2019, investigate new packaging methods due to survey feedback and implement as soon as possible, investigating weekend meals for clients who may require them by January 1, 2019, investigate and implement community collaborations to provide reading materials to interested clients, and investigate and implement community collaborations for a pet food donation program for interested clients as soon as practicable. Supervisor Marshall shared that the consolidation savings will be roughly \$112,000, and full consolidation of vendors over time may provide more savings. He further shared that costs will be cut without compromising the quality of meals or service. County Administrator Mary Krause shared that the savings will be re-invested into the program for needs such as upgraded packaging. Supervisor Marren asked Supervisor Marshall to present on this topic for the Full Board this cycle and introduce the Director of Human Resources at the meeting. Discussion followed.

MENTAL HEALTH

Supervising Psychologist Jessica Mitchell presented the following item:

- a. **Resolution: Authorization – Memorandum of Understanding for Agencies Collaborating on the Finger Lakes Child Abuse Response Team/Multidisciplinary Child Abuse Team of Ontario County, NY -** Ms. Mitchell presented the resolution for Ontario County to become a member of the Multidisciplinary Child Abuse Team for case discussions and consultation for the term of one year, renewable annually, to accept referrals from the Finger Lakes Child Abuse Response Team (FLCART) or member agencies. OCMH is willing to accept payment for these services from available sources such as Medicaid, Office of Victim Services, Department of Social Services, etc. Discussion followed. A motion to approve the resolution was made by Supervisor Teed, seconded by Supervisor Hicks; carried.

Department Update

Ms. Mitchell provided an update on the following:

- Crisis Intervention Training – OMH will be training Officers soon.

PUBLIC HEALTH

Public Health Director Mary Beer presented the following items:

- a. **Resolution: Authority to Amend Agreement – Authorization for Services NMS Labs** – Ms. Beer presented the resolution to amend the scope of services for the contract with NMS Labs due to the Monroe County Medical Examiner's Office no longer being able to provide

Toxicology/Forensic Testing services for Ontario County cases, which will now be referred to NMS Labs with the cost billed separately to Ontario County. Discussion followed. A motion to approve the resolution was made by Supervisor Russell, seconded by Supervisor Hicks; carried.

- b. **Resolution: Amendment – Rates for Services Provided in Connection to Coroner Cases – Public Health** – Ms. Beer presented the resolution to increase fees payable to Funeral Directors for intra-county transportation of remains by a funeral home to \$250 per case, and transportation from Ontario County to the Monroe County Medical Examiner’s Office to \$300 per case for the term of January 1, 2018 through December 31, 2018. Funds have been budgeted for this increase. Supervisor Teed wondered if Funeral Directors had looked at the increase. Ms. Beer shared that the coroners have reviewed the increase as well as the two Funeral Directors providing the majority of the County transport. Discussion followed. A motion to approve the resolution was made by Supervisor Teed, seconded by Supervisor Russell; carried.
- c. **Resolution: Amendment to Resolution No’s 558-2017, 596-2017, 647-2017, 200-2018, and 245-2018 Rate Increase for Preschool Related Services Provided to Children Enrolled in the Ontario County Public Health – Children with Special Needs Program** - Ms. Beer presented the resolution to increase related service rates for the following providers: Bright Start Pediatric Services, Children’s Therapy Network, Clinical Associates of the Finger Lakes, Finger Lakes Therapy Works, LFLCP Happiness House, Keuka Lakes School – Yates ARC, Mary Cariola Children’s Center, Kevin Penner, Roosevelt Children’s Center – Wayne ARC, Megan C. Schewe, Lauren Taylor, Christine Toner, Upstate Music Therapy and Bridget Viens for the period of July 1, 2018 through December 31, 2019. A motion to approve the resolution was made by Supervisor Russell, seconded by Supervisor Sauers; carried.

Department Update

Ms. Beer provided updates on the following:

- Accreditation – Uploaded 400 Pre Site Visit Completeness Review submissions June 1st. Opening phone call for the site visit will be on July 20, and Ontario County will be hosting site visitors on July 31.
- Reclassifying Typist Position – A resolution will be on the agenda this cycle for the Ways and Means Committee to reclassify the full time vacant typist position for the Children with Special Needs Program to a Senior Clerk. Discussion followed.

**DEPARTMENT OF SOCIAL SERVICES
Department Update**

Commissioner Tiberio provided an update on the following:

- Mental Health First Aid – Wayne County Rural Health Network provided the final proposal to offer Mental Health First Aid at a rate of \$32 per participant. The training will be held two times this year, and four times in 2019, and will be required for all DSS staff. Once DSS staff have been trained Mental Health First Aid will be opened up to other departments within the County.

YOUTH BUREAU

Youth Bureau director Marsha Foote presented the following items:

- a. **Resolution: Authorization 2018 Agreements** – Ms. Foote presented the resolution to enter into contractual agreements with the following agencies for the term of January 1, 2018 through December 31, 2018 to provide services for youth in their communities: Big Brother Big Sisters of Greater Rochester, Boys and Girls Club of Geneva, Canandaigua Salvation Army, Child and Family Resources, Inc., Cornell Cooperative Extension, Family Counseling Services of the Finger Lakes, Legal Assistance of Western NY, Ontario County Partnership, Safe Harbors of the Finger Lakes, Town of Richmond, Town of Victor Recreation, and Family Counseling Services of the Finger Lakes. A motion to approve the resolution with correction was made by Supervisor Russell, seconded by Supervisor Hicks; carried.
- b. **Resolution: Reappointment – Ontario County Youth Bureau** – Ms. Foote presented the resolution to reappoint Youth Board member Kari Wilferth for a three year term to expire June 30, 2021.
- c. **Resolution: Reappointment – Ontario County Youth Bureau** – Ms. Foote presented the resolution to reappoint Youth Board member Eleanor Brooks for a three year term to expire June 30, 2021. A motion to approve items 7b and 7c as a block was made by Supervisor Teed, seconded by Supervisor Sauers; carried.

WORKFORCE DEVELOPMENT

DSS Deputy Commissioner Andrea McGraw presented the following items:

- a. **Resolution: Endorsement of Appointment to the Finger Lakes Workforce Development Board and Finger Lakes Workforce Investment Board, Inc.** – Ms. McGraw presented the resolution to appoint Danielle Malloy to the Finger Lakes Workforce Development Board and Finger Lakes Workforce Investment Board, Inc. as a private sector individual to fill the unexpired term of Carol Kramer through June 30, 2020. A motion to approve the resolution was made by Supervisor Russell, seconded by Supervisor Teed; carried.
- b. **Resolution: Approval of Administrative Agreement** – Ms. McGraw presented the resolution to enter into an agreement with respective parties of the Chief Elected Officials and the Finger Lakes Workforce Investment Board to designate the Grant Recipient and Fiscal Agent and to further define the respective responsibilities and roles of each party as identified for the operation of the programs under Title I of the Workforce Innovation and Opportunity Act (WIOA). A motion to approve the resolution was made by Supervisor Hicks, seconded by Supervisor Sauers; carried.
- c. **Resolution: Authorization for contract with the Finger Lakes Workforce Investment Board, Inc. for WIOA Title I Adult, Dislocated Worker and Youth Programs** – Ms. McGraw presented the resolution for the Department of Social Services to contract with the Finger Lakes Workforce Investment Board, Inc. to operate workforce development programs for adults, dislocated workers, and youth participants. The Finger Lakes Workforce Investment Board is a Grant Recipient for the WIOA Title I Adult and Dislocated Worker in the amount of \$129,292 and Youth programs in the amount of \$100,905 for the period of July 1, 2018 through June 30, 2019. A motion to approve the resolution was made by

Supervisor Teed, seconded by Supervisor Russell; carried.

Department Updates

Ms. McGraw provided an update on the following:

- Summer Youth Employment Program – 35 worksites are involved. So far 70 youth have submitted applications.

OFFICE FOR THE AGING

Department Updates

Ms. Coveny provided updates on the following:

- Older Americans Act – Federal Legislation may up the age requirements from 60 to 65 to receive services under OFA programs due to the fact that since the legislation was originally passed Americans are living longer and retiring later.
- Pool Trust – New Legislation will be in effect soon regarding these trust funds that are set aside for health care expenses. When residents become eligible for Medicaid they will have to inform Medicaid of Pool Trusts. DSS Commissioner Eileen Tiberio shared that when trusts aren't paid into properly the result can be ineligibility for Medicaid. Discussion followed.
- Aging Mastery Program - The State is providing \$5,100 to implement the program which will be offered twice a year to older adults, educating them on aging successfully.
- Employment Program – Will be subcontracted to The Association for Training and Development as of July 1. The State will take the program over, relieving Ontario County Office for the Aging of responsibility. The program will now be regionally managed.
- Supervisor Marren wondered if Ms. Coveny had any comments or additions to the Senior Nutrition Task Force Presentation. Ms. Coveny responded that the recommendations of the Task Force make sense and she is excited to look into the possibility of delivering frozen meals down the road.

COUNTY ADMINISTRATOR Updates

County Administrator Mary Krause provided updates on the following items:

- Blue Zones – Draft site visit report is being reviewed. There will be a presentation on the report at Excellus on July 12th. Blue Zones wants potential funders at the meeting; key community members will also be invited.
- Workforce Development Administrative Agreement - Karen Springer spoke to the four county group recently reviewing the agreement. She also shared a historical report on why we exist the way we do. Once the report is complete more details will be shared with this Committee.
- Not For Profit Summit – Scheduled for June 26 at FLCC. Directors and staff of community Not for Profits are encouraged to attend.
- Shared Services Panel – Scheduled for June 28th with lunch at noon and the meeting beginning at 1:00. This will fulfill the two Shared Services meetings required by the statute this year.

PRIVILEGE OF THE FLOOR

Supervisor Jack Marren shared updates on the following items:

- NYSAC Board of Directors – met last week.
 - Shared Services – Compiling a list of challenges counties face with Shared Services, as well as updates on identified Shared Services

projects.

- Legalization of Recreational Marijuana – An initiative that may pass next year, after the November elections, driven by the New York City Mayor and Chief of Police who don't want to arrest or issue citations for offenses related to marijuana. Many penal laws would need to be reconsidered as well as the age of legal use if this initiative comes to fruition. DA's across the state are split about 50/50 on the subject while State agencies including State Police, Troopers and Local Police are largely against this initiative. This item will likely be seen in 2019 as the democratic lead Assembly is supporting it. Discussion followed.
- Legalization of Gambling – is being considered, it is a tempting source of revenue for the State.

DJOURNMENT

Being there was no further business to come before the committee, a motion to adjourn was made by Supervisor Teed, seconded by Supervisor Russell; carried. The meeting adjourned at 11:50a.m.

NEXT MEETING

DATE:

Monday, July 2, 2018, at 11:00 a.m.

Respectfully Submitted Nicole Tillotson, Secretary 1