



HEALTH AND HUMAN SERVICES COMMITTEE

Time: 11:00 am

Location: 3019 County Complex Drive

2nd Floor, Room 205

Canandaigua, NY 14424

April 9, 2018

MEMBERS PRESENT

Chairperson Daniel Marshall, Supervisors Norman Teed, Fredrick Wille, Richard Russell, and Caroline Sauers.

OTHERS PRESENT

In addition to Committee Members:

Mary Krause, County Administrator

Brian Young, Deputy County
Administrator

Mary Beer, Public Health Director

Eileen Tiberio, Commissioner DSS

Irene Coveny, Office for the Aging
Director

Marsha Foote, Youth Bureau Director

Diane Johnston, Mental Health Director
Andrea McGraw, Deputy Commissioner
DSS

Bob Kramer, Deputy Commissioner DSS

Kate Ott, Director Preventive Services

Halle Stevens, Fiscal Manager

Peter Black, Grants Coordinator

Lorre Scarrott, Manager of Financial Ops.

Sandy Seeber, Fiscal Manager

CALL TO ORDER

Chairperson Marshall called the meeting to order at 11:00 a.m. and declared Supervisor Hicks necessarily absent.

MINUTES

Approval of Minutes – March 19, 2018 – A motion to approve the March 19, 2018 meeting minutes was made by Supervisor Russell, seconded by Supervisor Wille; carried.

MENTAL HEALTH

Mental Health Director Diane Johnston presented the following items:

- a. **Informational: Community Services Board, Mental Health Department Annual Report – 2017** – Diane Johnston reviewed highlights from the 2017 Annual Report including statistical and budget information, accomplishments and goals. Discussion followed.

Department Update

Ms. Johnston provided updates on the following:

- Community Engagement Report – will be presented next cycle by Petrea Rae.
- Narcan Training – OASIS and FLACRA provided training to 65 individuals last week.
- ASSIST Training – Two day training held last week in collaboration with Public Health.
- New State Budget Mandate – Mental Health education will be required in all NYS schools beginning in the 2018-2019 school year.
- Jail Services Funding – receiving some additional funding for substance abuse services in the Jail.

PUBLIC HEALTH

Public Health Director Mary Beer presented the following items:

- a. **Resolution: Authorization to Renew Intermunicipal Agreement Monroe County (Office of Medical Examiner) Medicolegal Death Investigative and Forensic Pathology Services** – Ms. Beer presented the resolution to renew the contract with Monroe County Office of the Medical Examiner for the purpose of medicolegal death investigative and forensic pathology services for Ontario County at a cost of \$32,100 for up to 13 full autopsy cases and three blood/description type autopsies with costs above 13 full and 3 blood/descriptive cases per the Medical Examiner 2018 Fees and Charges Schedule for a term of January 1, 2018 – December 31, 2018. Discussion followed. A motion to approve the resolution was made by Supervisor Teed, seconded by Supervisor Wille; carried.
- b. **Resolution: Authorization for Services – Kelly Davis, Children with Special Needs Program** – Ms. Beer presented the resolution to contract with Kelly Davis for Speech Therapy Services for a term of January 1, 2018 through December 31, 2019.
- c. **Resolution: Authorization for Services – Bridget Viens, Children with Special Needs Program** – Ms. Beer presented the resolution to contract with Bridget Vines for Speech Therapy Services for a term of April 1, 2018-December 31, 2019.
A motion to approve items 3b and 3c as a block was made by Supervisor Russell, seconded by Supervisor Teed; carried.
- d. **Resolution: Authority to Renew Contract – U of R Strong Center for Developmental Disabilities, Children with Special Needs Program (Preschool)** – Ms. Beer presented the resolution to renew the contract with U of R Strong Center for Developmental Disabilities for the provision of Related Services required for the program for the term of January 1, 2018 through December 31, 2019. A motion to approve the resolution was made by Supervisor Teed, seconded by Supervisor Wille; carried
- e. **Re-Credentialing Recommendation (Dr. Sharza)** – Ms. Beer reviewed the re-credentialing documentation for Dr. Sharza per Article 28 regulations. The review and recommendation is required every two years by the governing body. Ms. Beer Supports re-credentialing Dr. Sharza as the Public Health Medical Director. He has met all of the necessary requirements. A motion to approve the re-credentialing of Dr. Sharza was made by Supervisor Russell, seconded by Supervisor Wille; carried.
- f. **Informational: Public Health Annual Report** – Mary Beer presented Public Health's 2017 Annual Report and reviewed program statistics, activities and department accomplishments. Ms. Beer highlighted the implementation of the Community Health Improvement Program (CHIP) including delivering the CDSMP and Diabetes programs, regional hypertension work with Common Ground Health, Smoke Free initiatives, Medication Drop Boxes, partnering with OCMH for the Suicide Prevention Coalition, Baby Café, Heroin Community Cafes, Narcan Training, Trillium Syringe Exchange Program, the Food Pantry Initiative, Gleaning and distributing fresh produce in Geneva, Partnering with RTS for shopping routes in Geneva, the STD Program, Immunization Program, improvement of the hypertension control rate, the work of the Suicide Prevention

Coalition, Early Intervention and Preschool programs and referrals, Accreditation, Chronic Disease Incentive Award, Finger Lakes Breastfeeding Partnership's Best Practice Award, Tick Kits, School Nurse Snack and Chat, and 600 community presentations by Public Health staff in 2017. Discussion followed.

- g. **Policy Updates** - Ms. Beer reviewed minor changes to the following manuals- Administrative Manual and CPSE (Preschool Special Education) Manual. Discussion followed.
- h. **Blue Zones Update** – Ms. Beer provided the Committee with an update on the progress of planning for the Blue Zones Site Visit which will kick off on April 24th with a Community Forum at the Canandaigua Middle School Auditorium at 6:00pm. Focus Group invitations will go out to Supervisors tomorrow. Input will be sought in community policy and engagement, worksites, schools, tourism, entertainment and visitors. The Focus Groups will meet on Wednesday at 11am and 1pm. Wednesday at 5pm the Wine and Culinary Center will host “Wine at 5.” A good showing will be important to show community support for the initiative, residents can register for events on the Blue Zones website.
- i. **Informational: Public Health Honor Roll Recognition** – Ms. Beer shared Public Health Nurse, Teresa Shaffer's Public Health Honor Roll recognition from the New York State Department of Health for her efforts in health equality and food justice for facilitating access to healthy foods for residents in Ontario County.

Department Update

Ms. Beer provided updates on the following:

- Ms. Beer asked Committee members if they had any Public Health questions or concerns. The committee discussed ticks and Lyme Disease prevention. Ms. Beer will provide the Committee with Tick Removal Kits once they are assembled and ready for distribution.
- Accreditation site visit will take place the last week of July/first week of August. OCPH received a request last week for additional documentation, with 60 days to supply the documentation. A phone conference is scheduled for July 20 ahead of the site visit.
- S2AY Rural Health Network – is a regional group of 8 health departments that have been working together collaboratively for more than 12 years. The relationship has been good, with a great return on investment for the counties involved. The group has been contracting with HSD for grant management. Some questions have arisen regarding the structure of HSD and its relationship with S2AY. A grant is now in question and the structure is being reevaluated. Supervisor Wille, who sits on the Board, added that S2AY benefits the county and region and is a good model. At this critical juncture some conflicts of interest for the company administering the grants will be explored. Face to face meetings will occur to work through the situation. Ultimately some jobs will likely be redefined and the Public Health Departments are all in agreement about how to move forward with this restructuring. Discussion followed.
- Influenza – rates had decreased and have now shot up again. Tamiflu is still recommended to those who become ill with the flu.

**DEPARTMENT OF
SOCIAL SERVICES
Department Update**

Commissioner Tiberio provided updates on the following:

- New Document Management System – Implementation is moving forward for a new, secure, document management system, with a demo last week. Ultimately the new system will be nearly paperless and highly secure, offering the ability to better connect with clients, access to records, digital signatures, automatic referrals, distribution of documentation and filing. County Administrator Mary Krause added that this same system will be used for some common County forms and will be rolled out this summer. Discussion followed.
- Server Infected – Friday morning a local server hosted on a state system was infected. Until the state is able to fix the issue reports will have to be printed on green bar paper.
- Code Blue Housing – between December 2017 and February 2018 Ontario County provided 370 bed nights for homeless without shelter while the wind chill was below 32 degrees.
- Finger Lakes Times article – The Finger Lakes Times ran an article recently reporting that a man being housed at a local hotel was not being housed by DSS. They also erroneously reported that a DSS staff member told him to “get a job” and threatened to take away his SSI and SNAP benefits. The newspaper neglected to verify any part of this story, and when Commissioner Tiberio reached out to the reporter to clear things up she learned that the DSS employee who the man alleged had made the calls to him from their office phone was away on vacation at the time he claimed the call occurred. The paper won’t be printing a retraction or correction. Discussion followed regarding other instances where media hasn’t verified stories recently.
- Senate Children and Youth Committee – Senator Helming has been named chair of the committee.

YOUTH BUREAU

Youth Bureau Director Marsha Foote presented the following item:

- a. **Resolution: Appointment – Ontario County Youth Board – Spooner –**
This resolution was pulled from the agenda

Department Update

Ms. Foote provided updates on the following:

- OCFS Funds – The Youth Bureau is waiting for final allocation amounts from OCFS to determine how much to allocate out to agencies in the county.
- Nominating Committee – will meet this week. There are three new youth interested in sitting on the board.
- Bilingual Resources – on Thursday staff from agencies providing bilingual services will meet to brainstorm resources for the bilingual community.
- Youth Recognition Awards – all nine school districts will be represented for the first time. 37 youth and 2 adults will be recognized. Judge Dorn will attend along with a representative from Rich Funke’s office, and Senator Helming, or a representative from her office and members of the Board of Supervisors. Discussion followed.

- Train to Train – two staff are in Kingston, NY for Train to be Trainers for sex trafficking this week, and two more will attend next week. They will ultimately be available to train agencies and then community members around sex trafficking.

**WORKFORCE
DEVELOPMENT
Department Updates**

Ms. McGraw provided an update on the following:

- Finger Lakes Workforce Investment Board Certification Process – Process includes a survey and site evaluation. The FLWIB met all 16 requirements and 23 of the 25 enhancement standards. The Board is now in the process of working on new signage just received from the State last week and will be receiving funding from NYS for adaptive equipment and training.
- RTA, Temporary Assistance and SNAP 2 Year Employment Plan – has been approved with more focus on exempt population and moving them towards what they can achieve, in addition to services for the employable population.

**OFFICE FOR THE
AGING
Department Updates**

Ms. Coveny provided updates on the following:

- NYS Budget – Advocacy efforts were successful. CSE funding has been restored, and \$1.3 million added. No money was added to NY Connects, however funding is carved out under the Medicare Global Cap earmarking the funds especially for NY Connects. Both Brian Kolb and Senator Funke were very receptive and helpful in advocating for the funding.
- Narcan and ASIST Training – OFA staff members attended both trainings, as there have been more overdoses are increasing in the elderly population.
- Aging Mastery Program – The State OFA has made some funding available to the Ontario County OFA for training on the program which works nicely alongside Blue Zones, getting people ready to be older and healthy, aging with longevity in mind. The focus is on healthy habits, socialization, and economics. Eventually the program may be evidence based and reimbursable by insurance companies.
- Senior of the Year – nominations are due next week.
- Nutrition Kitchen move to the Jail Kitchen – preparing meals in the jail kitchen is going well so far. County Administrator Mary Krause gives kudos to all involved in the transition and co-location.

**COUNTY
ADMINISTRATOR
Updates**

County Administrator Mary Krause provided updates on the following:

- Citizens Academy – 11 participants have registered so far. Articles will be in local papers this week generating more interest.
- Municipal Summit – April 26th, lunch at noon, program begins at 1:00 with shared services, NYS budget review, and projected volunteer fire fighter shortages. A subcommittee will be added to shared services regarding fire districts.
- NYS Budget Adoption – NYSAC summary will be distributed
- BOS Portal will be ready for testing, coming out next week. Content will include Landfill 101-103 videos and documents and sales tax videos. Sean Barry will provide a brief demonstration at the April 19th Board of Supervisors meeting.
- Campbell Commission – In response to the opiate crisis Drug Court will be

expanded to address opiates separately. The DA will look into creating a juvenile drug court as well.

- Town Wage Survey – due by next Friday.

ADJOURNMENT

Being there was no further business to come before the committee, a motion to adjourn was made by Supervisor Teed, seconded by Supervisor Russell; carried. The meeting adjourned at 12:14p.m.

NEXT MEETING

DATE: Monday, April 30, 2018, at 11:00 a.m.

Respectfully Submitted Nicole Tillotson, Secretary 1

Approved