



Minutes

WAYS AND MEANS COMMITTEE

3019 County Complex Drive ~ 2nd Floor,
Room 205 Canandaigua, NY 14424

February 6, 2019

MEMBERS PRESENT

Supervisors, David Baker, Jeffery Gallahan, Robert Green, Peter Ingalsbe, Daniel Marshall, and Kristine Singer. Supervisor Andrew Wickham was declared necessarily absent.

OTHERS PRESENT

County Administrator Mary Krause, Deputy County Administrator Brian Young, Deputy Finance Director Lorrie Scarrott, County Attorney Holly Adams, First Assistant County Attorney Lea Nacca, Sheriff Henderson, Public Defender Leanne Lapp, Democratic Commissioner Charlie Evangelista, Republican Commissioner Mike Northrup, Manager of Audit Mary Burnett, Human Resource Director Michele Smith, Deputy Human Resource Director Lindsey Burgess, Sr. Fiscal Manager Michael Wojcik, Safety Coordinator Sherman Manchester, Real Property Tax Director Robin Johnson, Commissioner of Public Works Bill Wright, County Treasurer Gary Baxter, Fiscal Managers Kathleen Meyers and Sandy Seeber, Sheriff Henderson, Grant Coordinator Peter Brown, and Clerk Kristin Mueller.

CALL TO ORDER

Chairman Baker called the committee meeting to order at 3:08 PM. Chairman Baker apologized to the Committee and attendees for the late start. The Committee that was meeting prior to Ways and Means ran over the scheduled time.

MINUTES

Motion to approve the minutes of January 16, 2019 and January 24, 2019, made by Supervisor Green, seconded by Supervisor Marshall, and carried.

PUBLIC SAFETY

Sheriff Henderson presented a resolution entitled, "Step Adjustment – Christian H. Smith"

Public Defender Leanne Lapp presented a resolution entitled, "Authorization to Accept the Upstate Quality Improvement and Caseload Reduction #2 Grant from Office of Indigent Legal Services"

Motion to approve these resolutions as a block was made by Supervisor Green, seconded by Supervisor Singer and carried.

GOVERNMENTAL OPERATIONS AND INSURANCE

Real Property Tax Director Robin Johnson presented a resolution entitled, "Authorization to Participate in Defense of Real Property Tax Assessment Challenges Against the 2018 Final Assessment Roll"

Motion to approve this resolution was made by Supervisor Singer, seconded by Supervisor Ingalsbe and carried.

Commissioner Charlie Evangelista presented a resolution entitled, "HAVA Grant Budget Adjustment"

Motion to approve this resolution was made by Supervisor Singer, Seconded by Supervisor Marshall and carried.

CAPITAL PROJECTS

Commissioner of Public Works Bill Wright presented a resolution entitled, "Capital Project 13-2015, Multiple Culver Replacements: Replacement of County Road 36 Culvert #118 –

Award Contract for Construction”

Motion to approve this resolution was made by Supervisor Marshall, seconded by Supervisor Gallahan and carried.

Commissioner of Public Works Bill Wright presented the following resolution entitled, “Capital Project 05-2017, County Road 1 Culvert #9 over Unnamed Tributary to Canandaigua Lake: Contract Amendment for Construction Inspection Services”

Motion to approve this resolution was made by Supervisor Marshall, seconded by Supervisor Singer and carried.

**SAFETY
REPORT**

Safety Coordinator Sherman Manchester presented his safety reports. Mr. Manchester noted that the year started off with many slips, trips, and falls with all the ice. He will be submitting this year’s HAB grant application by this Friday.

Motion to approve the report made by Mr. Manchester made by Supervisor Singer, seconded by Supervisor Gallahan and carried.

**HUMAN
RESOURCES**

Ms. Burgess let the committee know that about 97% of employees have completed the WeComply training. For employees that haven’t completed the training they will be holding in person trainings.

WAYS & MEANS

Ms. Burnett presented the 4th quarter sales tax revenue amounts. Sales tax revenue was up from the 4th quarter of 2017.

Ms. Scarrott let the committee know that the 2018 books are closed and the auditors will be in the office next week. She was also available for question regarding year end transfers. The committee had no questions.

**COUNTY
ADMINISTRATOR
UPDATE**

County Administrator Krause informed the committee of the following items:

- Staff met with Suzanne Savage at the NYSAC conference to talk about shared services
- Shared services panel meetings will be held on April 25th and June 27th
- NYSAC has several informational sheets on upcoming legislation that will be posted on the Supervisors Portal

**PRIVILEGE OF
THE FLOOR**

Treasurer Gary Baxter informed the committee that the State passed a resolution to allow persons involved in the government shutdown to pay their Town and/or City taxes late without penalty or interest. To allow for this the Towns/Cities would also have to pass a similar resolution by February 15th. This would affect less than 1% of the county.

**EXECUTIVE
SESSION**

At 3:26 PM, Supervisor Gallahan made the motion, seconded by Supervisor Marshall, to go into executive session regarding discussion on proposed, pending, or current litigation and to confer with counsel; motion carried.

At 3:45 PM, Supervisor Singer made the motion, seconded by Supervisor Marshall, to leave executive session; motion carried.

**GOVERNMENTAL
OPERATIONS AND
INSURANCE**

Real Property Director Robin Johnson presented a resolution entitled, “Authorization to Participation in Appeal of Real Property Tax Assessment Challenge Decision – Deviation of Policy”

Motion to approve the resolution was made by Supervisor Singer, seconded by Supervisor Gallahan and carried.

ADJOURNMENT Motion to adjourn made at 3:46 PM by Supervisor Marshall, seconded by Supervisor Green and carried.

RESPECTFULLY Kristin Mueller, Clerk to the Board
SUBMITTED

[Ontario County Vision Statement](#)

A vibrant community where every citizen has the opportunity to be healthy, safe, and successful