



GOVERNMENTAL OPERATIONS AND INSURANCE COMMITTEE

Time: 1:30 PM

Location: 3019 County Complex Drive

2nd Floor, Room 204

Canandaigua, NY 14424

FEBRUARY 6, 2019

MEMBERS

PRESENT

Supervisors Jeffery Gallahan, Gregory Bendzlowicz, David Baker, Todd Campbell, Catherine Menikotz, Dominick Vedora, and Fred Wille.

OTHERS

PRESENT

In addition to Committee Members: County Administrator Mary Krause, Deputy County Administrator Brian Young, Deputy Director of Finance Lorrie Scarrott, County Attorney Holly Adams, Assistant County Attorney's Michael Reinhardt and Meghan Maslyn, Real Property Tax Director Robin Johnson, Commissioner of Public Works Bill Wright, Public Health Director Mary Beer, Democratic Commissioner Charlie Evangelista, Republican Commissioner Mike Northrup, Human Resources Director Michele Smith, Deputy Director of Human Resources Lindsey Burgess, Safety Coordinator Sherman Manchester, Sr. Fiscal Manager Michael Wojcik, Grant Coordinator Peter Brown, and Clerk to the Board Kristin Mueller.

CALL TO ORDER

The meeting of the Governmental Operations and Insurance Committee was called to order at 1:30 PM by Committee Chair Gallahan

MINUTES

Motion to approve the minutes of January 16, 2019, made by Supervisor Baker, seconded by Supervisor Campbell and carried.

BOARD OF ELECTIONS

Commissioner Evangelista provided the following updates on the new voting reform legislation passed by the State:

- Early voting will be taking place for the first time this year. It will run for ten days prior to the election, from October 27, 2019 through November 3, 2019. To provide for efficient early voting the County will need to provide three polling locations, electronic poll books, and Ballot on demand software.
- The State has consolidated all the primaries to be held on the 4th Tuesday in June, which is June 25, 2019. This will be a cost savings to the County.
- Same day voter registration could possibly go into effect in 2022.
- No-excuse absentee voting could also possibly go into effect in 2021.
- Both the same day voter registration and the no-excuse absentee voting changes require constitutional amendments to be passed by both the Assembly and Senate. Then it would require the passing of a referendum by voters.
- Pre-registration for 16 and 17 year olds will take effect in January 2020.
- State-wide voter registration transfer will take effect 60 days after it becomes law.
- Closing of the LLC loophole will change the way that candidates can run and fund their campaigns. This act will take effect on the seventh day after it becomes law.

Both Commissioners will be going to a regional meeting of the Association of Election Commissioners tomorrow look at electronic poll books and the Ballot software that will be needed.

The Commissioners are estimating that early voting costs to the County will be \$55,000- \$60,000. The State is getting pressure to include funding for the early voting costs in the new budget. The estimated break down of the costs are \$25,000 for election inspectors, \$1,000 for transportation, \$600 for training, \$30,000 for electronic poll books and Ballots of demand software.

There is \$294,000 left in HAVA grant funds. The costs that are associated with the early voting legislation are all HAVA eligible. This resolution will place some of the HAVA funds in their budget to cover new costs and results transmitter modules. The results transmitter module is a cost that is separate from the early voting costs.

Motion to approve the resolution was made by Supervisor Baker, seconded by Supervisor Vedora and carried.

BOARD OF SUPERVISORS

Clerk Kristin Mueller presented a resolution entitled, “Two-Year Appointments”

Motion to approve the resolution was made by Supervisor Campbell, seconded by Supervisor Bendzlowicz and carried.

REAL PROPERTY

Real Property Director Robin Johnson presented a resolution entitled, “Resolution of Denial Correction of Error – 2019 County/Town Tax Roll”

Motion to approve the resolution was made by Supervisor Bendzlowicz, seconded by Supervisor Baker and carried.

Real Property Director Robin Johnson presented a resolution entitled, “Authorization to Participate in Defense of Real Property Tax Assessment Challenges Against the 2018 Final Assessment Roll”

Motion to approve the resolution was made by Supervisor Menikotz, seconded by Supervisor Bendzlowicz and carried.

Ms. Johnson also presented her 2018 annual report.

HUMAN RESOURCES

Human Resource Director Michele Smith presented a resolution entitled, “Adoption of the Ontario County Exclusion Screening Policy”

Motion to approve the resolution was made by Supervisor Baker, seconded by Supervisor Bendzlowicz and carried.

Ms. Smith also presented the 2018 regulatory compliance committee annual report.

INFORMATIONAL REPORTS

The committee accepted all reports and information submitted regarding:

- a. Workers Compensation and Safety Reports
- b. MVA Report

Mr. Manchester noted that the year started off with many slips, trips, and falls. He will be submitting this year’s HAB grant application by this Friday.

Motion to approve the reports made by Supervisor Campbell, seconded by

Governmental Operations and Insurance Committee oversees the activities, programs, or other matters related to the following departments, agencies, or activities: Legislative Board, Clerk of the Board of Supervisors, County Administrator, County Attorney, County Clerk, Bureau of Motor Vehicles, Real Property Tax Services, Board of Elections, Records and Archives, County Historian, Board of Ethics, Dog Control, Humane Society, Information Services, Regulatory Compliance, County Insurance Programs, Risk Management, Workers’ Compensation.

Supervisor Baker and carried.

**COUNTY
ADMINISTRATOR/
COUNTY
ATTORNEY**

Ms. Adams and Mr. Young gave a presentation to the committee on Article 7 of the Agriculture and Markets Law and the history of dog control services with the Ontario County Humane Society.

**COUNTY
ADMINISTRATOR**

County Administrator Krause asked the committee to consider again this year a blanket insurance waiver for trainers.

Motion to approve the blanket insurance waiver for trainers was made by Supervisor Bendzlowicz, seconded by Supervisor Baker and carried.

County Administrator Krause informed the committee of the following items:

- Staff met with Suzanne Savage at the NYSAC conference to talk about shared services
- Shared services panel meetings will be held on April 25th and June 27th
- NYSAC has several informational sheets on upcoming legislation that will be posted on the Supervisors Portal

Deputy County Administrator Brian Young presented the following resolutions:

- Resolution Urging New York State to Fund the Purchase of Electronic Poll Books for County Board of Elections
- Resolution Urging New York State to Fund all Costs Associated with new State-Enacted Voting Reforms Implemented at the County Level
- Resolution Supporting the Full Restoration of Aid and Incentives for Municipalities to Local Governments
- Resolution Calling on the State to Equitably Distribute Sports Wagering Revenue to all New York Counties
- Resolution Urging the Governor and State Legislature to Enact Legislation that Ensures a Fair and Level Playing Field for all Retailers by Updating the State Sales Tax Code in Recognition of the Recent Supreme Court Decision that Ruled States have the Right to Collect Sales Tax on Purchases Made Over the Internet

Motion to approve the resolutions as block was made by Supervisor Bendzlowicz, seconded by Supervisor Baker and carried.

**EXECUTIVE
SESSION**

At 2:36 PM, Supervisor Baker made the motion, seconded by Supervisor Campbell, to go into executive session regarding discussion on proposed, pending, or current litigation and to confer with counsel; motion carried.

At 3:06 PM, Supervisor Baker made the motion, seconded by Supervisor Bendzlowicz, to leave executive session; motion carried.

REAL PROPERTY

Real Property Director Robin Johnson presented a resolution entitled, “Authorization to Participation in Appeal of Real Property Tax Assessment Challenge Decision – Deviation of Policy”

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Motion to approve the resolution was made by Supervisor Baker, seconded by Supervisor Bendzlowicz and carried.

**COUNTY
ATTORNEY**

Assistant County Attorney Michael Reinhardt presented a resolution entitled, "Authorization for Legal Action Risk Retention Fund"

Motion to approve the resolution was made by Supervisor Baker, seconded by Supervisor Campbell and carried.

ADJOURNMENT

Motion to adjourn made at 3:07 PM by Supervisor Baker, seconded by Supervisor Campbell and carried.

**RESPECTFULLY
SUBMITTED**

Kristin A. Mueller, Clerk to the Board