



PLANNING AND ENVIRONMENTAL QUALITY COMMITTEE

Time: 1:30 PM

Location: Municipal Building

2nd Floor, Room 200

20 Ontario Street

Canandaigua, NY 14424

FEBRUARY 4, 2019

MEMBERS PRESENT

Chair Singer, Supervisors Bateman, Hicks, Venuti, and Wickham. Supervisors Guard and Lightfoote were declared necessarily absent.

OTHERS PRESENT

County Administrator Mary Krause, Deputy County Administrator Brian Young, Chairman Marren, County Attorney Holly Adams, Planning Director Tom Harvey, Deputy Finance Director Lorrie Scarrott, Sustainability & Solid Waste Management Director Carla Jordan, Associate Planner Tim Jensen, Planners Regina Sousa & Linda Phillips, Soil & Water Director Megan Webster, Visitors Connections President Valerie Knoblauch, Casella Manager Mark Clinker, Casella General Counsel Shelley Sayward, Casella Recycling Facility General Manager John Snyder, Grant Coordinator Peter Brown, Economic Developer Michael Manikowski, Sr. Fiscal Manager Michael Wojcik, Supervisor Vedora, John Colella from Towpath Investigation Services, Reporter David Shaw, Jacob Fox, Debbie Dressner, and Clerk to the Board Kristin Mueller.

CALL TO ORDER

The meeting of the Planning & Environmental Quality Committee was called to order at 1:34 p.m. by Committee Chair Singer.

MINUTES

Supervisor Wickham made a motion to approve the minutes of the Planning and Environmental Quality Committee meetings held on January 14, 2019. Supervisor Bateman seconded the motion. The motion carried.

SOIL AND WATER

- ♦ **Resolution:** *Appointment to the Ontario County Soil and Water Conservation District Board*

Supervisor Wickham motioned to approve the appointment of Amanda Button. Supervisor Venuti seconded the motion. The motion carried.

TOURISM

- ♦ **Resolution:** *Appointment to the Ontario County Four Seasons Local Development Corporation*

Supervisor Hicks motioned to approve the appointment of Lori Proper. Supervisor Venuti seconded the motion. The motion carried.

ECONOMIC DEVELOPMENT

- ♦ **Resolution:** *Authorizing Contract with Ontario County Economic Development Corporation for Public Benefit Economic Development Services - 2019*

Supervisor Venuti motioned to approve the contracts for public benefit economic development services – 2019 as a block. Supervisor Bateman seconded the motion. The motion carried.

- ♦ **Resolution:** *Authorizing Contract with Ontario County Local Development Corporation for Public Benefit Economic Development Services - 2019*

- ♦ **Resolution:** *Authorizing Contract with Ontario County Industrial Development Agency Public Benefit Economic Development Services - 2019*

- ♦ **Resolution:** *Authorizing a Contract Amendment with Fairweather Consulting – Business Retention & Expansion Program*

Supervisor Wickham motioned to approve the contract amendment with Fairweather Consulting. Supervisor Venuti seconded the motion. The motion carried.

- ♦ **Resolution:** *Ontario County Economic Development Corporation Board Appointment – Supervisor Frederick Wille*

Supervisor Hicks motioned to approve the following appointments for Frederick Wille and George Braddon as a block. Supervisor Wickham seconded the motion. The motion carried.

- ♦ **Resolution:** *Appointment to Ontario County Industrial Development Agency – George Braddon*

- ♦ **Resolution:** *Appointment to Ontario County Local Development Corporation – George Braddon*

CASELLA

- ♦ *Update*

Ms. Sayward started with informing the committee that four different consultants are on site today. The first is Civil and Environmental Consultants (CEC). They have been tasked with managing their odor investigation assessment. They are also working with the second

consultant Odor Science Engineering (OSE). Their third consultant on site was John Colella from Towpath Investigative Services that will be going out and investigating the odor calls. The last consultant that was on site today was their landfill gas tuning and management company.

CEC has tracked and completed an analysis of the odor hotline complaints. The complaints have been mapped out in terms of frequency and geography. They are now working on a potential landfill odor assessment. They are looking at landfill gas emission at different sites around the landfill. Those sites are working face odors, the leachate lagoons, and the truck staging areas. Next, they will be working on an odor admissions survey and assessments. This will determine an odor footprint. The odor footprint will include where the smells can be detected, what it is, and the distance the odors are coming from. This is based on intensity and concentration on the butanol odor intensity scale. This scale will also allow them to separate out different odors to determine if they are from the landfill, agricultural, etc. Once Casella has reviewed the studies and assessments they will implement any suggestion for best management practices that were provided. They will also be coordinating a review with the County's engineering firm SCS.

Mr. Colella spoke about the daily monitoring that his firm will be performing. They will be doing daily monitoring during pre-and-post operational hours. The bulk of their work is in complaint response. They are an independent firm with investigators trained in odor science. They will respond to complaints and determine if there is actual odor, what the odor is, and where it falls on the butanol intensity odor scale. Then they will report back to Casella with their findings.

Supervisor Wickham asked will people be located in the area? Mr. Colella stated they are 21 miles away from the facility. They will respond as soon as they received the complaint dispatched to them.

Supervisor Venuti asked do you have instruments for the odor detection. Mr. Colella said that they use a butanal scale kit that each investigator has with them. Ms. Sayward offered to have odor science personal come in and explain the butanal scale and the odor science to the committee.

Mr. Clinker presented the happenings at the landfill since the last committee meeting as follows:

- Odor and vapor control have been operational 24 hours a day. The water misters haven't been working when the temperatures are below freezing
- They are working on the tie in of the cells
- They will be mitigating the old and new cells soon
- Six days ago, they started to run the flare and they had to put more vacuum on 9C-1. They are pulling off more gas with the flare than the energy recovery unit can pull off. They are talking about putting in an additional flare.

The following dates are important regarding the consultants:

- January 14th – CEC and OSE started their work
- January 16th - DEC gave their approval to put waste in the new cell
- January 28th – They started to add the fluff layer. This was delayed due to weather conditions
- February 7th – They will be meeting with the DEC and the County to review gas and odor mitigation
- February 11th – They will start to drill more gas wells and tying them into the system
- February 14th – They are hiring someone to help with hotline odor calls
- March 4th – They hope to have the first lift completed in the new cell
- Late March – CEC should have results compiled from their work for review

Mr. Fox asked once the reports are released will the public have access to them? Ms. Sayward replied that they will share the results with the county. Ms. Jordan stated that we will have to wait till we see all the results from Casella's consultants and the County's consultants and see what we can share.

Ms. Dressner talked about being placed immediate on hold on the hotline. Then once she got through they wanted to place her back on hold. The hotline is not efficient. She hopes that these studies will get some answers and appreciates that they are looking into everything.

Supervisor Vedora asked how much sludge is being taken in to the landfill? What is the percentage of sludge? Casella provided the DEC with the waste composition that they took in this year. This report showed that they were under 20% most of the year except for the month of November when they were close to 30%. In December, they were back under 20%. The organics division is now scheduling the delivery of the sludge to make sure there is the correct amount of waste to mix with it. Currently only one cell can accept the sludge which lowers the amount of sludge they can accept. Ms. Jordan said that Casella is looking to expand a section on sludge acceptance in their operations manual.

Supervisor Vedora also asked about a five-person advisory committee the original contract with Casella that calls for. He would like to know is there an advisory committee? Ms. Jordan said that there is an advisory committee that meets every other month. This committee is staff by the Town of Seneca residents. They are currently looking at who is sitting on this committee and getting the correct persons on the committee that should be per the agreement.

Supervisor Bateman asked has there been odor studies been done since

Casella has taken over the landfill? Ms. Sayward responded yes, but not to the extent that is been done now.

Chairman Marren asked Mr. Colella how long have you been contracted with High Acres. They have worked with High Acres since 2016. Chairman Marren asked was the odor always High Acres? Mr. Colella said it was not always High Acres. Some were agricultural, some were unfounded, some were High Acres. Chairman Marren asked where do your results go. The results went back to the engineers that High Acres were working with.

Mr. Snyder, General Manager of the Recycling Facility, explained that they are looking at different equipment to use for a depackaging operation. They would like to begin a depackaging operation at the facility to separate packaged food that they receive from local companies. They would be depackaging expired and wrongly packaged food that is currently going directly in to the landfill. The machine they are looking to purchase is completely enclosed. The organics go into sealed tanks, till it goes to the digester. Almost all the packaging material will be recycled. The machine can produce about 20 tons an hour. This machine will decrease the amount of waste going into the landfill by about 85%. Ms. Jordan noted that Cayuga has a similar process. She and Ms. Sousa will be going to see this machine and process soon and the department is supportive of this operation to keep waste out of the landfill. This application will be for a one year pilot with a proposal to process 10,000 tons a year.

SUSTAINABILITY & SOLID WASTE MANAGEMENT

- ◆ *Resolution: Authorizing Casella Application to the NYSDEC for a Research Development and Demonstration Permit to Operate and Organics Depackaging Operation at the Ontario County Landfill*

Supervisor Wickham motioned to approve the application to the NYSDEC for a research development and demonstration permit. Supervisor Venuti seconded the motion. The motion carried.

- ◆ *Update:*

Ms. Jordan showed the committee the new departments website page that has been officially launched, this site also ties in to the recycling page. Ms. Jordan then showed videos that her and Ms. Sousa have worked with Causewave to create. These two-videos focus on how to properly recycle plastic bags and e-waste.

Ms. Jordan said that they have reached out to three different persons to help select a company from the submitted RFP's for the strategic plan. Two indivial are interested in facilitating this conservation.

The next meeting to talk about landfill operations with staff, Casella, and

the DEC will be this Thursday.

The links in the agenda packets have changes for the landfill status reports. These reports also now include the dates when the DEC is on site to match up with the DEC reports. Ms. Jordan is working with the schedule A and how Casella and the DEC are responding to these items.

Ms. Jordan and Ms. Sousa have been working with Ms. Norton to be able to consolidate odor complaint reports into a more understandable form, such as a map overlaid on the county GIS program. This will allow you to see where all the complaints are coming from and the time of day they were received.

- ◆ **Resolution:** *Award Quote (Q18107) and Authorization to Contract On-Site Mobile Document Destruction Services*

Supervisor Wickham motioned to approve the contract for on-site mobile document destruction services and the contract with Impact Earth as a block. Supervisor Bateman seconded the motion. The motion carried.

- ◆ **Resolution:** *Authorization to Contract with Impact Earth for Waste Assessment at Finger Lakes Community College*

- ◆ **Informational:** *HHW Reimbursement Grant Application*

Ms. Sousa is currently working on the grant application with our grant coordinator Peter Brown.

PLANNING

- ◆ **Resolution:** *Fixing Date and Notice for the Public Hearing on Local Law No. 1(Intro.) of 2019*

Supervisor Venuti motioned to approve the fixing date and notice for Local Law No. 1(Intro.) of 2019. Supervisor Hicks seconded the motion. The motion carried.

- ◆ **Informational:** *Ontario County Planning Board 2018 Annual Report*

Ms. Phillips went over quickly the highlights of 2018 annual report that was presented to the committee.

- ◆ **Presentation:** *2018 Accomplishments*

Mr. Harvey spoke of the Planning Departments highlight of 2018. The highlighted projects were:

- New turf fields at FLCC
- All Hazard Mitigation Plan
- Manchester Rail Yard Development
- Co-location of the OFA Kitchen and Jail Kitchen
- Agricultural Enhancement Plan update
- GIS: Development Review Application
- GLCC Geneva Campus Historical Panel Marker
- Creation of the Department of Sustainability & Solid Waste Management
- Shared Services Agreement with the Town of Victor

- FLCC Water Quality, Flood Resiliency, and Habit Enhancement Project

COUNTY ADMINISTRATOR

- ♦ **Resolution:** *Reappointment of Thomas Harvey Director of Planning* Supervisor Wickham motioned to approve the reappointment of Director Harvey. Supervisor Bateman seconded the motion. The motion carried.

COUNTY ADMINISTRATOR UPDATE

- ♦ *Update* County Administrator Krause informed the committee of these items:
 - Staff met with Suzanne Savage at the NYSAC conference to talk about shared services
 - Shared services panel meetings will be held on April 25th and June 27th
 - NYSAC has several informational sheets on upcoming legislation that will be posted on the Supervisors Portal
 - Mr. Young will be presenting resolutions from the NYSAC legislative package shortly

ADJOURNMENT

On motion of Supervisor Wickham seconded by Supervisor Bateman the meeting was adjourned at 3:04 pm.

Respectfully Submitted
Kristin Mueller
Clerk to the Board